



Plainfield Charter Township
6161 Belmont Avenue NE, Belmont, Michigan 49306

Regular Board of Trustees Meeting Agenda
Monday, March 9, 2026

Regular Board of Trustees Meeting - 6:00 PM

- 1. Call to Order/Roll Call**
- 2. Invocation**
- 3. Pledge of Allegiance - Susan Morrow**
- 4. Public Comments**
- 5. Review Consent Agenda**
 - a. Minutes
 - b. Approve the Plainfield Avenue Corridor Improvement Authority (CIA) Rules of Procedure Resolution as adopted by the CIA
 - c. Approve audit proposal for FY 2025 audit
 - d. Approve upgrades and repairs to the township sirens by West Shore Services, Inc.
 - e. Accept the engineering proposal from Prein & Newhoff for the water main replacement project for Westgate Phase 4 - Stony Creek Avenue, Brookgate Drive and Court
 - f. Approve the budget adjustment for the capital projects fund to purchase an aerial fire apparatus in 2026 and the associated installment purchase agreement
 - g. Accept reports
 - h. Approve the Accounts Payable
- 6. Approval of Agenda, including the Consent Agenda and Accounts Payable**
- 7. Old Business**
 - a. Provide first reading and authorize publication for proposed amendments to Chapter 28, Article V., Private Roads, in the Code of Ordinances.
 - b. Provide first reading and authorize publication for proposed amendments to Chapter 18, Article VII, Emergency Vehicle Driveway Access, Section 18-152 (Design Standards), in the Code of Ordinances
- 8. New Business**
 - a. Consider amendments to Plainfield Code of Ordinances Chapter 32, Article III, Cemeteries
- 9. Superintendent's Comments**

10. Board Members' Comments

11. Adjournment



Charter Township of Plainfield
6161 Belmont Avenue NE, Belmont, Mi 49306

Regular Meeting Minutes

February 9, 2026

1. Call to Order/Roll Call

Meeting called to order at 6:00pm

Present: Steven McKellar, Jack Hagedorn, Kathey Batey, Susan Morrow, Robert Reminga

Absent: Tom Coleman and Frank Pfaff

Staff: Superintendent Cameron Van Wyngarden, Deputy Township Superintendent Jen DeHaan, Fire Chief Kyle Svoboda, Finance Director Adam Zawisza, and Communication Manager Christa Ferguson

Also Present:

The regular meeting of the Plainfield Charter Township Board was called to order at 6:00 pm by Clerk Steven McKellar. Supervisor Tom Coleman was absent.

Motion by Kathey Batey and second by Jack Hagedorn to nominate Sue Morrow as President Pro-tem for tonight's meeting:

Ayes: Batey, Hagedorn, McKellar, Morrow, Reminga

Nays: 0

Motion carried

2. Invocation

3. Pledge of Allegiance - Kathey Batey

4. Presentation - Firefighter badge pinning ceremony

5. Public Comments

A resident stated their concerns about a board member's unprofessional posts and comments on social media.

Several residents stated their concerns and objections to the proposed updates to the private road ordinance.

A resident stated their concerns over outdoor music events and the noise from those events coming from businesses on Childsdale Ave.

A resident stated their concerns about the start time of 6:00 pm for Township Board meetings and also stated concerns about the absences of one of the board members.

6. Review Consent Agenda

a. Minutes - Approve the January 12, 2026 regular meeting minutes

b. Approve the bid from Kentwood Excavating for water supply system improvements - Phase

44, Hills and Dales

- c. Approve a proposal from Prein & Newhof to provide engineering and project management services for the Plainfield Library parking lot renovation project
- d. Approve the quote for new furniture at the Plainfield Library from Educational Furniture
- e. Approve the request to provide a waiver and consent to strike uncollectible 2020 personal property taxes from the rolls
- f. Provide first reading and authorize publication for proposed amendments to Chapter 28, Article V., Private Roads, in the Code of Ordinances.
- g. Provide first reading and authorize publication for proposed amendments to Chapter 18, Article VII, Emergency Vehicle Driveway Access, Section 18-152 (Design Standards), in the Code of Ordinances
- h. Provide first reading and authorize publication for amendments to the Plainfield Charter Township Code of Ordinances Chapter 32, Article III of the Cemetery Ordinance
- i. Accept the 2025 Annual Planning Commission Report
- j. Accept the monthly reports
- k. Approve the Accounts Payable

7. Approval of Agenda, including the Consent Agenda and Accounts Payable

Motion by Kathey Batey and seconded by Bob Reminga to remove Item #6-f and Item #6-g from the Consent Agenda

Roll Call: Hagedorn, Batey, Morrow, McKellar, Reminga
Ayes: Hagedorn, Batey, Morrow, McKellar, Reminga
Nays: 0
Motion Approved

Motion by Jack Hagedorn and seconded by Kathey Batey to approve the Agenda including the modified Consent Agenda and Accounts Payable.

Roll Call: Reminga, McKellar, Hagedorn, Batey, Morrow
Ayes: Reminga, McKellar, Hagedorn, Batey, Morrow
Nays: 0
Motion Approved

8. Informational

- a. Informational Only - Woodworth Gravel Pit Annual Operation Report Received.

9. New Business

- a. Consider approval of a new 3-year road maintenance plan and the expenditure of up to \$500,000 for 2026 road maintenance projects.

Motion by Jack Hagedorn and seconded by Steve McKellar to approve the 2026 local road maintenance plan as presented.

Roll Call: Morrow, McKellar, Reminga, Batey, Hagedorn
Ayes: Morrow, McKellar, Reminga, Batey, Hagedorn
Nays:0
Motion Approved

- b. Consider a resolution dissolving the Plainfield Avenue Corridor Improvement Authority established by Resolution number 2025-05

Motion by Kathey Batey and seconded by Jack Hagedorn to adopt resolutions to abolish CIA #2 and appoint a board to CIA #1 as presented

Roll Call: McKellar, Hagedorn, Batey, Morrow, Reminga
Ayes: McKellar, Hagedorn, Batey, Morrow, Reminga
Nays:0
Motion Approved

- c. Consider a resolution approving the appointment of members of the Board of the Plainfield Avenue Corridor Improvement Authority

Motion by Kathey Batey and seconded by Jack Hagedorn to approve the Resolution approving the appointment of members of the Board of the Plainfield Avenue Corridor Improvement Authority

Roll Call: McKellar, Hagedorn, Batey, Morrow, Reminga
Ayes: McKellar, Hagedorn, Batey, Morrow, Reminga
Nays:0
Motion Approved

- d. Consider a resolution to authorize an installment purchase agreement for a new fire truck

Motion by Steven McKellar and seconded by Jack Hagedorn to recommend approval of the resolution to authorize an installment purchase agreement for the new fire truck.


Roll Call: McKellar, Hagedorn, Batey, Morrow, Reminga
Ayes: McKellar, Hagedorn, Batey, Morrow, Reminga
Nays:0
Motion Approved

10. Superintendent's Comments

11. Board Members' Comments

12. Adjournment

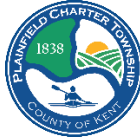
Adjourned at 7:10pm

A handwritten signature in black ink, appearing to read 'Steve McKellar', written in a cursive style.

Steve McKellar
Plainfield Charter Township Clerk

A handwritten signature in black ink, appearing to read 'Tom Coleman', written in a cursive style.

Tom Coleman
Plainfield Charter Township Supervisor



**PLAINFIELD AVENUE CORRIDOR IMPROVEMENT AUTHORITY
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 2026-01

**A RESOLUTION TO ADOPT RULES OF PROCEDURE FOR THE PLAINFIELD
AVENUE CORRIDOR IMPROVEMENT AUTHORITY**

Minutes of a regular meeting of the Plainfield Avenue Corridor Improvement Authority Board (the "Authority"), Kent County, Michigan, held at Township Hall, 6161 Belmont Ave NE, Belmont, MI 49306 on February 12, 2026, at 12:00 p.m. (noon) local time.

PRESENT: Angela Brown, Sam Chappell, Ken Chester, Davide Uccello

ABSENT: Jim Homan, Nancy Wood, Alyssa Wozniak

The following preamble and resolution was offered by Member Uccello and supported by Member Chester:

WHEREAS, the Authority desires to have meetings in which it may effectively and efficiently conduct the business of the Authority

WHEREAS, the Authority is required to adopt rules of procedure.

NOW, THEREFORE, the Authority hereby adopts the following Rules of Procedure:

1. AUTHORITY AND DEFINITIONS

- 1.1 These Rules of Procedure are adopted by the Authority pursuant to Ordinance No. 787; section 608 of Public Act 57 of 2018, as amended, (the Recodified Tax Increment Financing Act); and Public Act 267 of 1976, as amended (the Open Meetings Act).
- 1.2 The term "Director" shall mean the Authority Director appointed pursuant to section 609 of PA 57 of 2018 or his or her designee. In the absence of a Director, the term shall mean the Township Superintendent or his or her designee or other designee of the Authority.

2. OFFICERS AND COMMITTEES

- 2.1 At its first meeting of each calendar year, the Authority shall elect officers from among its members. In addition to the election of a Chair, the Authority may elect a Vice Chair, Secretary, and Treasurer. All terms of elected officers shall be for a

period of one year. An Elected officer shall hold office until his or her successor is elected. There are no term limits or prohibitions on subsequent terms of office.

- 2.2 The Authority may establish and appoint one or more committees to advise and/or make recommendations to the Authority. Committee members need not be members of the Authority.

3. GENERAL

- 3.1 Open Meetings Act. All meetings shall be held in accordance with Public Act 267 of 1976, as amended (the Open Meetings Act).
- 3.2 Rules of Order. Robert's Rules of Order Newly Revised (12th Edition) ("RRONR") shall govern the parliamentary procedure and practice of the Authority in all matters to which such rules are applicable, provided they are not in conflict with these Rules of Procedure or the laws of the State of Michigan.
- 3.3 Order of Business. A written agenda for all meetings shall be prepared by the Director. Unless modified by the Director or the body, the order of business shall be as follows:
1. Call to Order
 2. Roll Call / Excusing of absent members
 3. Approval of Agenda
 4. Approval of Minutes
 5. Consent Agenda
 6. Unfinished Business
 7. New Business
 8. Public Comment
 9. Member Comment
 10. Adjournment
- 3.4 Agenda. Prior to the publication of an agenda, items may be placed on the agenda by the Director, the Chair, or upon the written request of any three members. The Director may modify the agenda until it is approved by the body. Once the agenda is approved by the body, any change shall require the approval of the body.
- 3.5 Consent Agenda. Items shall be removed from the consent agenda at the request of any member or the Director. Items removed from the consent agenda shall be moved to special business. When a removed item is called under special business, the individual who removed the item shall, following the introduction of the item by the Director, concisely state the reason for removal.
- 3.6 Introduction of agenda items. The Chair shall announce agenda items in the order stated in the agenda. The Director shall be afforded the opportunity to introduce each item before any motion is made.
- 3.7 Call for Motion. Following the introduction of each agenda item as provided in rule 3.6, the Chair shall call for a motion. Once a motion is made and seconded, the Chair shall

state the question and inquire as to whether there is any debate. There shall be no debate unless there is a pending motion. Without assigning the floor, the Chair may permit brief discussion or consultation outside of debate prior to a motion being made. No member shall engage in discussion or consultation without the consent of the Chair. This rule shall not apply to an agenda item where no formal action is being requested.

- 3.8 Debate. Debate is intended to be effective but more informal than traditional debate. In addition to enforcing the rules and maintaining order and decorum, the Chair may take action to facilitate effective debate, ensure that all members have an opportunity to participate in debate, and ensure that no one member dominates the debate.
- 3.9 Voting. Following the close of debate, the Chair shall restate the question and call for the vote. An affirmative vote of the majority of those members present shall be required for the approval of any requested action or motion placed before the body. Voting shall be ordinarily by voice vote; provided, however, that a roll call shall be required for resolutions or if requested by any member or directed by the Chair. Except for matters in which a member has a conflict of interest, a present member shall vote on all matters before the body. Each member shall cast a vote in favor of (“yes”) or opposed to (“no”) the question when called. Members are not permitted to “pass” during a roll call vote.
- 3.10 Unanimous Consent. In cases where there seems to be no opposition in routine business or on questions of little importance, the Chair may seek to dispose of the business or question by unanimous consent.
- 3.11 Public Comment. The following rules apply to all periods of public comment, including public hearings.
- A. All persons wishing to comment shall be given an opportunity. Public comment during a public hearing comment period shall be limited to the subject of the public hearing.
 - B. No person shall speak without first being recognized by the Chair.
 - C. Persons wishing to speak shall speak from the podium, if able, and direct their comments to the Chair. Persons shall be asked to provide their name and address for the record, but no person shall be required to provide their name and address as a condition of speaking.
 - D. Each person shall limit their comments to three minutes per comment period and shall be allowed to speak only once per comment period. Yeilding unexpired time to another person or sharing time is not permitted. The time limit for a public comment period may be modified by a majority vote of the members present during the approval of the agenda.
 - E. At the beginning of a public hearing public comment period, the Chair shall acknowledge all written correspondence received pertaining to the public hearing. Correspondence need not be read aloud when acknowledged but may be read aloud at the discretion of the Chair or the determination of the body.

- 3.12 Member Comment. A member's comment during member comment shall be limited to one period of three minutes unless the member obtains the consent of the body by unanimous consent or by means of a motion to extend debate. Motions may be made during member comment; however, such motions shall be limited to directing the Director to take certain actions or placing an item on a future agenda.
- 3.13 Special Meetings. Special meetings may be called by the Director, the Chair, or upon the written request of three members. Any business that may be transacted at a regular meeting may be transacted at a special meeting. Notice of a special meeting must be provided the members as soon as is practical. Notice to members may be provided via electronic mail.
- 3.14 Cancellation of Meetings: The Chair, in consultation with the Director, may cancel any meeting of the Authority due to inclement weather, natural disaster, emergency, or where it would otherwise be unsafe or infeasible to hold the meeting. Notice of any such cancellation must be provided to the members as soon as is practical.

4. AMENDMENT.

- 4.1 These Rules of Procedure may be amended by the Authority by either (a) previous notice and a two-thirds vote of the members present or (b) a vote of a majority of the entire membership. However, should the Township Board object to any amendment, such amendment shall be without effect as of the date of objection.

THESE RULES OF PROCEDURE SHALL BE EFFECTIVE FOLLOWING THEIR APPROVAL BY THE TOWNSHIP BOARD AND SHALL SUPERSEDE AND RESCIND ANY PRIOR RULES OF PROCEDURE

RECORD OF VOTE:

Yes: Angela Brown, Sam Chappell, Ken Chester, Davide Uccello
No: None
Absent / Abstain: Jim Homan, Nancy Wood, Alyssa Wozniak

RESOLUTION DECLARED ADOPTED.

Angela Brown
Chairperson Pro Tem

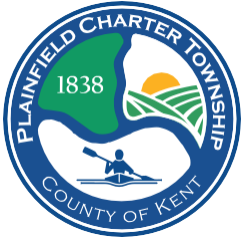
Tina Porzondek
Acting Recording Secretary

CERTIFICATION

I hereby certify that the foregoing is a resolution adopted by the Plainfield Avenue Corridor Improvement Authority at a meeting held on the 12th day of February 2026, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq.*).

Tina Porzondek
Acting Recording Secretary

Approved by Township Board: _____



PLAINFIELD CHARTER TOWNSHIP

Finance Department

6161 Belmont Avenue NE • Belmont, MI 49306 • 616.364.8466 • plainfieldmi.org

MEMO

TO: Cameron Van Wyngarden, Superintendent

FROM: Adam Zawisza, Finance Director/Deputy Treasurer

DATE: March 4, 2026

RE: Approval Request – 1-Year Audit Contract with Vredeveld Haefner LLC

Purpose

This is a request for approval to enter into a one-year agreement with Vredeveld Haefner LLC to perform the Township's annual financial audit for the year ending December 31, 2025.

Background

Vredeveld Haefner LLC has served as the Township's independent auditors for number of years, providing cost-effective and high-quality services. Their proposal includes the annual financial audit of the Township's 2025 Comprehensive Financial Report at a cost of \$18,125.

We believe it is in the Township's best interest to extend the contract with Vredeveld Haefner LLC for one more year to maintain continuity. A competitive bid process will be conducted later this year for a multi-year audit services contract.

Requested Action

Approval to proceed with a one-year contract with Vredeveld Haefner LLC for audit services for the 2025 fiscal year, not to exceed \$18,125.



Vredeveld Haefner LLC

CPAs and Consultants
 10302 20th Avenue
 Grand Rapids, MI 49534
 Fax (616) 828-0307

Douglas J. Vredeveld, CPA
 (616) 446-7474
 Michael J. Vredeveld, CPA
 (616) 648-8447

February 24, 2026

Mr. Adam Zawisza, Accounting Manager
 Plainfield Charter Township
 6161 Belmont Ave.
 Belmont, MI 49306

We appreciate working with you for the past several years and thank you for the opportunity to provide this proposal to continue our services!

We understand the scope of the work to be an annual financial audit of your comprehensive annual financial report and a single audit in accordance with the Uniform Guidance in years where expenditures of federal financial assistance exceed \$1,000,000.

We propose the following fees for the year ended December 31, 2025:

	<u>2025</u>
Audit of Financial Statements	\$18,125
Single Audit (if required)	\$3,950

We can offer slightly better fees should the Board prefer a multi-year agreement. If a multi-year agreement is accepted, we propose the following fees for the years ended December 31:

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Audit of Financial Statements	\$17,800	\$18,100	\$18,550	\$19,000	\$19,450
Single Audit (when required)	\$3,800	\$3,850	\$3,900	\$3,950	\$3,950

Our estimate of hours breakdown is as follows:

	Percent of <u>total</u>
Partner hours	30%
Associate hours	70%

Fees are based on standard hourly rates plus out-of-pocket costs (such as travel, report reproduction, postage etc.) and our estimate of the time required for completion of the audit. Our fees are based on the presumption that the Township's accounting records are reasonably adjusted and auditable and that you will continue to prepare the Transmittal Letter, Management's Discussion and Analysis, and Statistical Section. Any additional services requested to assist the Township will be discussed in advance with appropriate Township personnel and once agreed to, will be billed at an hourly rate to be negotiated with you.

We are committed to **provide superior service and expertise to governmental entities by specializing in working with the governmental community.** We believe the first key component to providing superior service is our understanding of your operations. We have worked with many governmental entities and bring significant experience and expertise to you. A second component to service is that **the firm's partners will work directly with you throughout the year.** An important factor which differentiates our firm from others is that **we have a partner in the field** on each engagement.

We look forward to continuing to serve as the as the independent Certified Public Accountants for Plainfield Charter Township. This proposal is a firm and irrevocable offer for audits for the years ending December 31, 2025 through 2029. We would be happy to answer any questions on any aspect of our firm, our capabilities or the accompanying proposal. Feel free to call Doug or Mike with any questions you may have.

Thank you for considering Vredeveld Haefner LLC.

Sincerely,
Vredeveld Haefner LLC

A handwritten signature in cursive script, appearing to read 'D. J. Vredeveld', written in dark ink.

Douglas J. Vredeveld, CPA, CGFM
Partner



PLAINFIELD TOWNSHIP

FIRE DEPARTMENT

MEMORANDUM

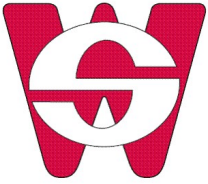
DATE: March 3, 2026

TO: Cameron Van Wyngarden, Township Manager

FROM: Chief Kyle Svoboda

SUBJECT: Siren Upgrades & Repair

The Fire Department is requesting authorization from the Board to upgrade and complete the final repairs of the sirens in the Township at a cost of \$107,002.00. This will allow for the sirens to be upgraded to the two-way system and make the major repairs on the one siren we did not repair last year. This was included in the 2026 Capital Budget. I have attached a quote from West Shore Services, Inc. This is a sole source due to only one company having the ability to work on the sirens.



West Shore Services, Inc.

6620 Lake Michigan Dr.
 PO Box 188
 Allendale, MI 49401
 Phone: 616-895-4347
 Fax: 616-895-7158

QUOTE

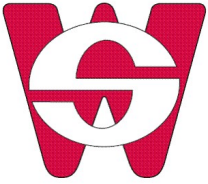
Date	Quote #
9/17/2025	6249

Name / Address
PLAINFIELD CHARTER TOWNSHIP 6161 BELMONT AVE NE BELMONT, MI 49306

Terms	Project Name
Net 30	Plainfield Siren Upgrades

Item	Description	Qty	Rate	Total
	Site #01 – RTU #9 3850 5 Mile NE			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00
	Site #02 – RTU #10 4383 Plainfield Ave NE			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00
	Site #03 – RTU #11 3943 West River Dr.			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00
	Site #04 – RTU #12 5600 Chauncey Dr. NE			
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-IO-CUSTINS	REPROGRAM	1	310.00	310.00
	Site #05 – RTU #13 3700 7 Mile Rd. NE			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00

Subtotal		
Sales Tax (6.0%)		
Total		



West Shore Services, Inc.

6620 Lake Michigan Dr.
 PO Box 188
 Allendale, MI 49401

Phone: 616-895-4347
 Fax: 616-895-7158

QUOTE

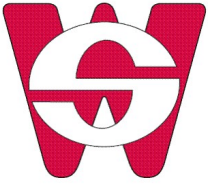
Date	Quote #
9/17/2025	6249

Name / Address
PLAINFIELD CHARTER TOWNSHIP 6161 BELMONT AVE NE BELMONT, MI 49306

Terms	Project Name
Net 30	Plainfield Siren Upgrades

Item	Description	Qty	Rate	Total
2001TRBP	OPTIONAL FOR SITE #05 - RTU #13			
	TRANSFORMER RECTIFIER PLUS	0	3,456.00	0.00
ES-LABOR	LABOR TO INSTALL 2001TRBP	0	1,100.00	0.00
	Site #06 – RTU #14 6145 Belmont Ave. NE			
FCTBDH	CNTL, 2-WAY, HIGH BAND, DIGITAL, WITH SENSORS	1	6,569.00	6,569.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-FCTCTR-Z2	FCT Controller Install, Site Opt, Z2	1	1,314.00	1,314.00
	Site #07 – RTU #15 7076 Pine Island Dr. NE			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00
	Site #08 – RTU #16 5639 Pine Island Dr. NE			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00
	Site #09 – RTU #17 4200 Kroes St. NE			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00

Subtotal		
Sales Tax (6.0%)		
Total		



West Shore Services, Inc.

6620 Lake Michigan Dr.
 PO Box 188
 Allendale, MI 49401

Phone: 616-895-4347
 Fax: 616-895-7158

QUOTE

Date	Quote #
9/17/2025	6249

Name / Address
PLAINFIELD CHARTER TOWNSHIP 6161 BELMONT AVE NE BELMONT, MI 49306

Terms	Project Name
Net 30	Plainfield Siren Upgrades

Item	Description	Qty	Rate	Total
	Site #10 – RTU #18 7923 Belmont Ave. NE			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00
	Site #11 – RTU #19 1364 Woodworth St.			
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	8,920.00	8,920.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	125.00	125.00
OMNI-4	ANTENNA, 152-156MHZ VHF	1	414.00	414.00
TK-I-DCCTR-Z2	DCFC/UV Cntr Install, 4 Batt, Site Opt, Z2	1	1,400.00	1,400.00
	OPTIONAL FOR SITE #11 - RTU #19			
2001TRBP	TRANSFORMER RECTIFIER PLUS	0	3,456.00	0.00
ES-LABOR	LABOR TO INSTALL 2001TRBP	0	1,100.00	0.00
Terms	<p>Please note: Attached Sales Agreement Terms and Conditions apply. Sales tax and Shipping not included unless otherwise shown. Electrical service by others unless otherwise quoted. Required permits and/or licenses are the responsibility of others. WSS is not responsible for rock drilling or differing site conditions; if discovered extra charges will apply.</p> <p>Package Price – Line item price not available separately and/or for lesser quantities. In case of scope or quantity changes, West Shore reserves the right to modify quote.</p>			0.00

Subtotal			\$107,002.00
Sales Tax (6.0%)			\$0.00
Total			\$107,002.00

February 24, 2026
2260085

Mr. Cameron Van Wyngarden, Superintendent
Plainfield Charter Township
6161 Belmont Avenue NE
Belmont, MI 49306

RE: Engineering Services Summary
**2027 Construction – Cast Iron Water Main Replacement (Alpine Township)
Westgate Phase 4: Stony Creek Ave, Brookgate Dr & Ct**

Dear Mr. Van Wyngarden:

In accordance with our discussions, we are providing background information, a construction cost estimate, a summary of the engineering services and an estimate of the engineering costs for the proposed **Westgate Phase 4: Stony Creek Avenue, Brookgate Drive & Court** cast iron water main replacement project.

Project Background

Plainfield Charter Township's Water System Capital Improvement Plan (CIP) includes several projects in 2027 that continue Plainfield's effort to replace old, cast iron water main. Emphasis in the CIP is placed on the oldest neighborhoods in the water distribution system, and priority within those neighborhoods is given to streets with the highest frequency of water main breaks. The majority of water main breaks in recent years have occurred in these priority areas; continued focus on these areas will help to reduce the number of breaks and the costs associated with such breaks. The subject project represents the fourth phase of water main replacement in Alpine Township's Westgate neighborhood. Based on age, material, and break history, we anticipate two (2) more phases of similar work in this neighborhood, tentatively planned for 2028 and 2031.

Construction Scope and Cost Estimate

The Phase 4 project includes replacement of about 5,500 feet of 6-inch and 4-inch cast iron water main with 8-inch ductile iron water main, plus some road reconstruction at crossings, along the following streets:

- Stony Creek Avenue, Lantern to Westshire: approximately 3,200 feet
- Brookgate Drive, Stony Creek to Westshire: approximately 2,100 feet
- Brookgate Court: approximately 200 feet

The estimated construction cost for the water main project is \$2,220,000 based on 2025 and 2026 construction prices for similar projects plus 15-percent construction contingency. As preliminary design proceeds, we will have a better understanding of existing utility information and proposed water main alignments, and project cost estimates will be updated accordingly.

Full road reconstruction is not part of the water main project. The water main work will be coordinated with Alpine Township to determine if there is a desire to add road improvements and/or sanitary sewer improvements to the water main project scope. If Alpine Township wishes to add any road or sanitary sewer improvements to the water main project, we will prepare an updated total project cost estimate with cost split among Plainfield Charter Township, Alpine Township, and Kent County Road Commission (KCRC).

Mr. Cameron VanWyngarden

February 24, 2026

Page 2

Design Engineering

The design phase of the water main project includes aerial mapping, topographic and underground utility survey, project design, preparation of construction drawings, EGLE construction permit application, KCRC coordination, cost estimate updates, design review meetings, preparation of construction pay items, project specifications, bid/contract documents, and project bid and award activities. If Alpine Township wishes to complete any improvements in conjunction with the water main project, we will prepare an updated engineering proposal for the Board to consider, again with a cost split between Plainfield Water Fund and Alpine Township.

The estimated cost for design engineering and bidding assistance is \$121,000. We anticipate completing this work in the Summer of 2026 to allow early bidding for 2027 construction.

Construction Engineering

The construction engineering phase would start after the construction contract is awarded and would continue through project completion. Our scope includes a preconstruction meeting, coordination with affected parties, weekly construction updates, construction staking, full-time construction observation, compaction testing, preparation of and/or coordination for Township approval of payment estimates and change orders, property corner iron replacement, construction record drawing measurements, and preparation of record plans.

It is anticipated that construction would occur in 2027. Our budget is set up for an estimated fourteen (14) weeks of construction based on typical production rates. The estimated cost for construction engineering services is \$178,000.

Project Summary

Total design and construction engineering services are estimated at \$299,000. Along with the estimated construction cost, the estimated total project cost, therefore, is \$2,519,000.

We request the Township Board consider formal approval to move forward with this project at its regular meeting on March 9, 2026. Subject to Board approval, we propose to commence preliminary investigation and engineering services on this project immediately. This will facilitate timely execution of construction contracts with the goal of completion of the construction contract in 2027.

Please contact me with any questions.

Sincerely,

Prein&Newhof



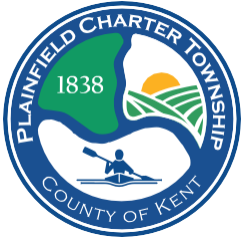
Kevin L. Gritters, P.E.



Mark R. Prein, P.E.

KLK/jlk

cc: Rick Solle, P.E., Director of Public Services (via email)
Adam Zawisza, Finance Director (via email)
Jeremy Kamp, P.E., Prein&Newhof (via email)



PLAINFIELD CHARTER TOWNSHIP

Finance Department

6161 Belmont Avenue NE • Belmont, MI 49306 • 616.364.8466 • plainfieldmi.org

MEMO

TO: Cameron Van Wyngarden, Superintendent

FROM: Adam Zawisza, Finance Director/Deputy Treasurer

DATE: March 4, 2026

RE: Mid-year Budget Adjustment

Purpose

This is a request for approval of a mid-year budget adjustment for the capital project fund to record the purchase of the previously approved Aerial Fire Apparatus.

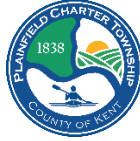
Background

On January 12, 2026 the board approved the purchase of a new Aerial Fire Apparatus. On February 9, 2026 the board approved entering into an Installment Purchase Agreement with Macatawa Bank for an amount not to exceed \$1.5 million.

Because the purchase of the Apparatus was previously budgeted over multiple years it is necessary to adjust the budget to record the purchase and outfitting of the apparatus and issuance of the installment purchase agreement in 2026, as well as one estimated debt payment in 2026.

Requested Action

Approve the mid-year budget adjustment for the capital project fund for the purchase of an Aerial Fire Apparatus in fiscal year 2026 and associated Installment Purchase Agreement.



PLAINFIELD CHARTER TOWNSHIP

RESOLUTION NO. 2026-

ADOPTING FY 2026 AMENDED CAPITAL BUDGET

At a regular meeting of the Township Board of the Charter Township of Plainfield, Kent County, held at the Plainfield Charter Township Hall, 6161 Belmont, MI, 49306, on Monday, March 9, 2026, at 6:00 P.M.:

The following resolution was offered by _____ and supported by _____:

WHEREAS, Michigan Public Act 2 of 1968, as amended, requires an appropriations act adopting budgets for the General Fund and all Special Revenue Funds; and

WHEREAS, Public Act 621 of 1978, the Uniform Budget Act, requires that responsibility for the budget be designated and that itemization of accumulated surplus or deficits from prior years, current year, and estimated surplus of deficits for the budget year must be provided; and

WHEREAS, Public Act 359 of 1947, the Charter Township Act, Sections 24 & 25, requires a complete itemized budget proposal for the next fiscal year, showing detailed estimates of proposed expenditures and sources of income, and

WHEREAS, The Plainfield Township Board received the Proposed FY 2026 Budgets for the General Fund, Special Revenue Funds, and Enterprise Funds at Special Board Meetings in 2025 and adopted the FY 2026 budget on November 10, 2025; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF PLAINFIELD, KENT COUNTY, MICHIGAN, ADOPTS THE PROPOSED MID-YEAR BUDGET ADJUSTMENT

Account	Name	Adopted Amount	Adjustment	Ammended Amount
401-000-698-000	Debt Proceeds	-	1,447,000	1,447,000
401-336-970-000-CIP-FD2601	Capital Outlay - Fire Truck	500,000	1,147,000	1,647,000
401-336-991-001-CIP-FD2601	Installment Purchase Principal	-	300,000	300,000

YEAS:
NAYS:
ABSENT:

MOTION CARRIED. RESOLUTION NO. 2026- DECLARED ADOPTED.

Steve McKellar, Clerk
Plainfield Charter Township



PLAINFIELD CHARTER TOWNSHIP
PASSPORT REPORT

February 2026

<u>REVENUE</u>	# Issued	Revenue	Year-to-date # Issued	Year-to-date Gross Revenue
Passport Books/Cards	9	\$315.00	28	\$980.00
Photographs	0	<u>\$0.00</u>	0	<u>\$0.00</u>
Total:		\$315.00		\$980.00
<u>EXPENDTURES</u>				
Total cost of postage	\$79.65		Postage Y.T.D	\$156.15
Total cost of photo materials	<u>\$0.00</u>		Photo's Y.T.D.	<u>\$0.00</u>
Total:				\$156.15
<u>2026 BUDGETED REVENUE:</u>		Actual:		
Passport Books/Cards	\$7,000.00	14.00%		
Photographs	\$0.00			



PLAINFIELD FIRE DEPARTMENT

Monthly Event Summary for February 2026

5 Mutual
Aid
Given

9 Mutual
Aid
Received

Medical 128

No Emergency 52

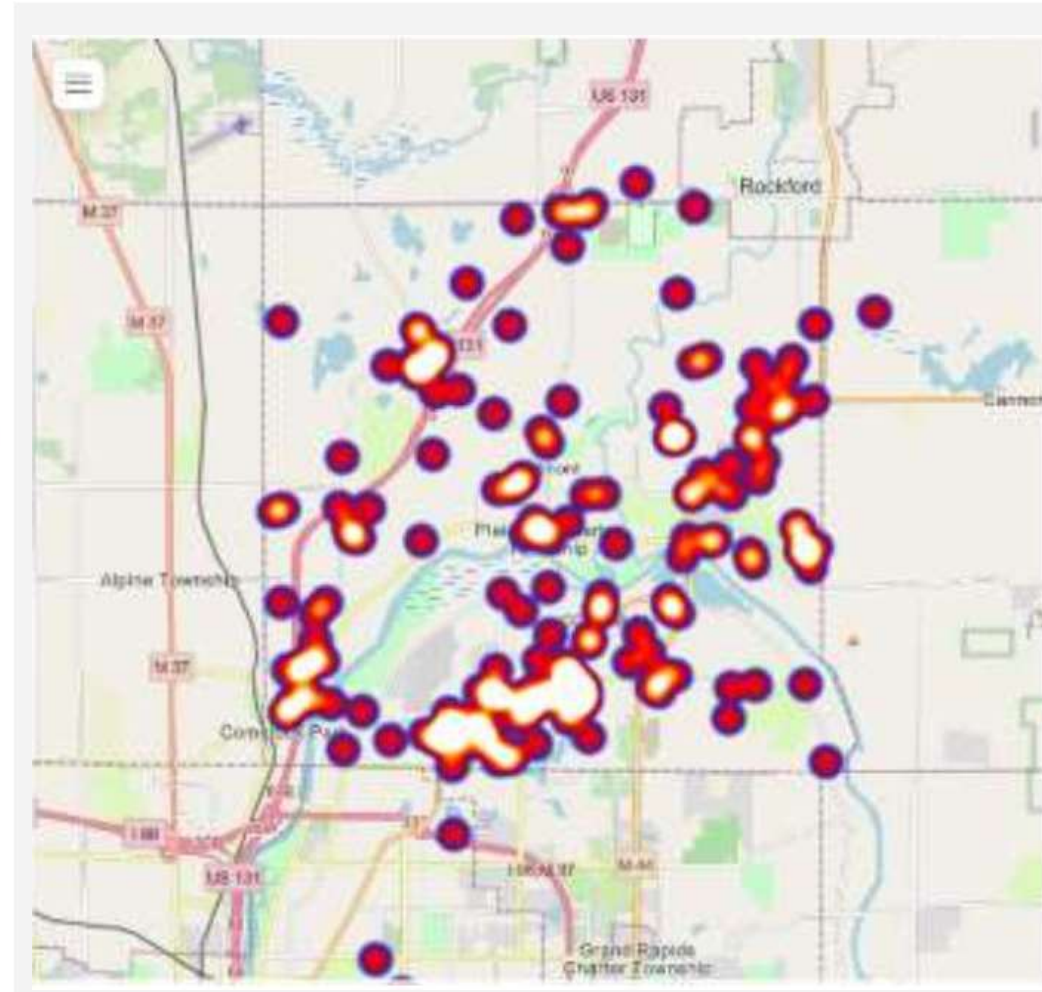
Hazardous Situation 19

Public Service 16

Vehicle Accident 15

Fire 7

237
Total
Incidents

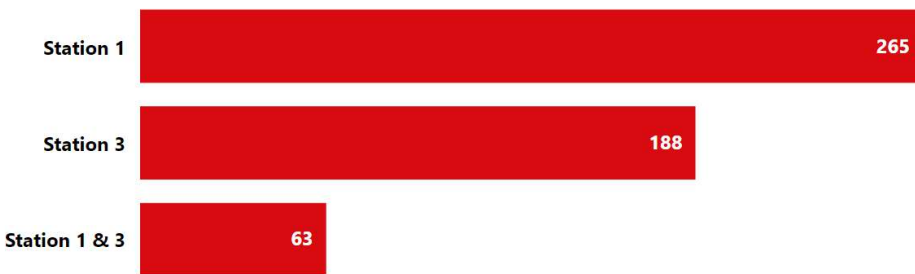




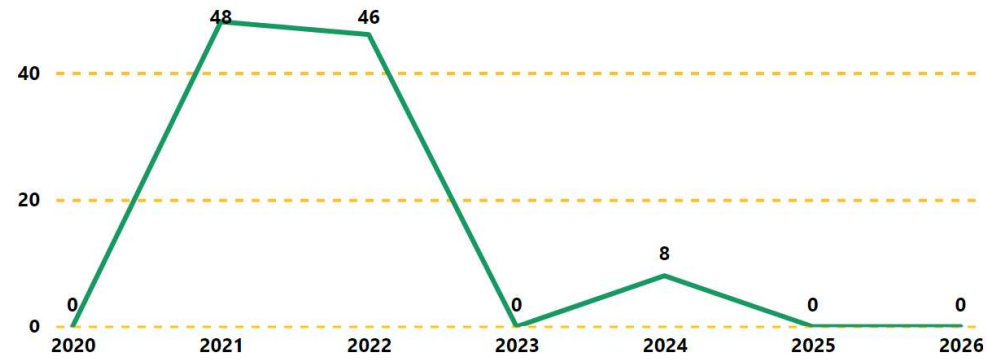
PLAINFIELD FIRE DEPARTMENT

Year to Date Incident Summary Through February 2026

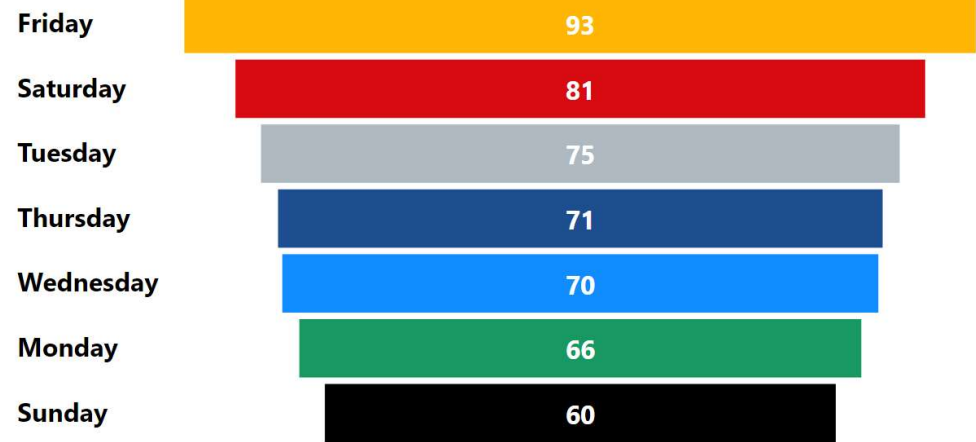
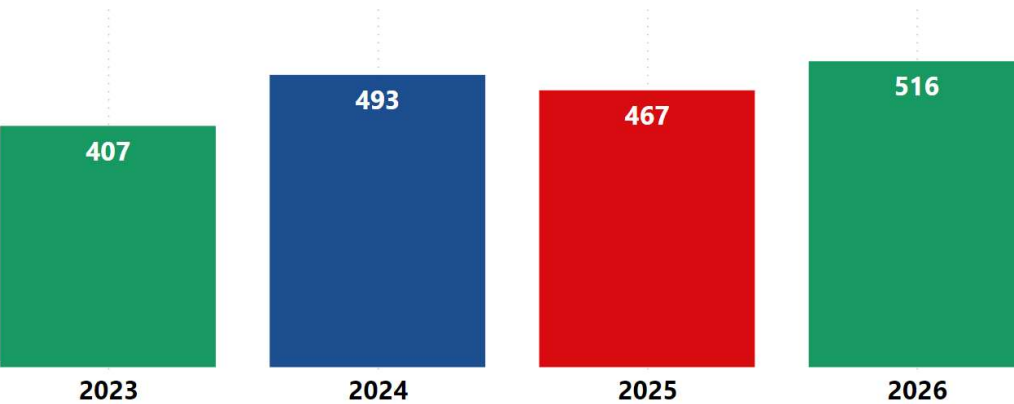
Fire Station Responses



Staffing Shift to 1 Station (Hours)



Years Total in Comparison





PLAINFIELD FIRE DEPARTMENT

Year to Date EMS Summary Through February 2026



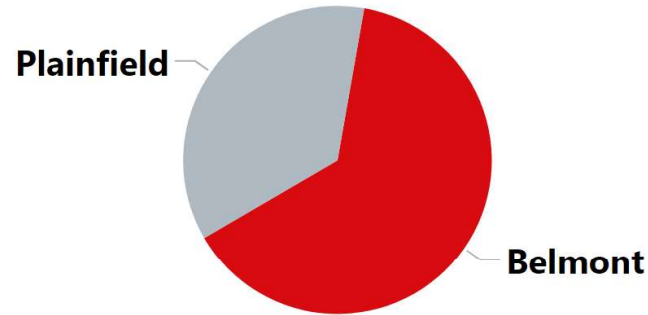
340

Total Patients

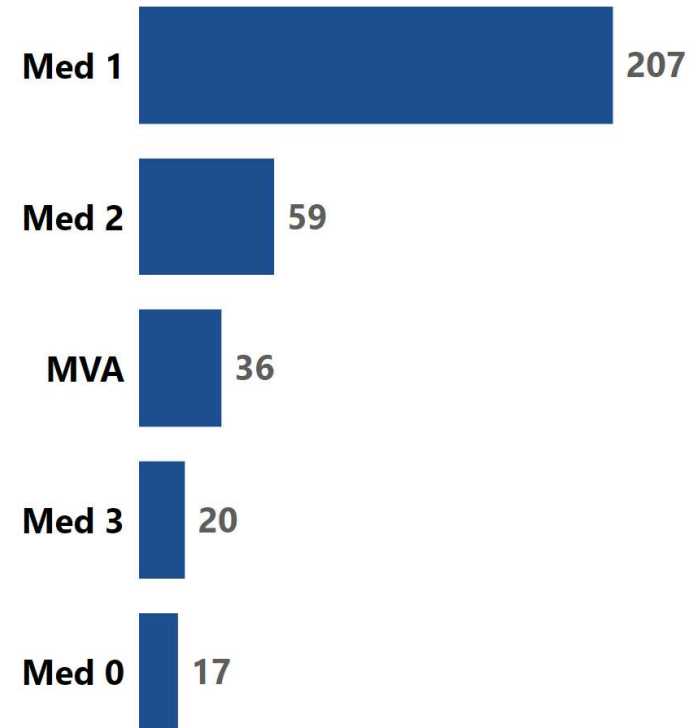
62

Average Age

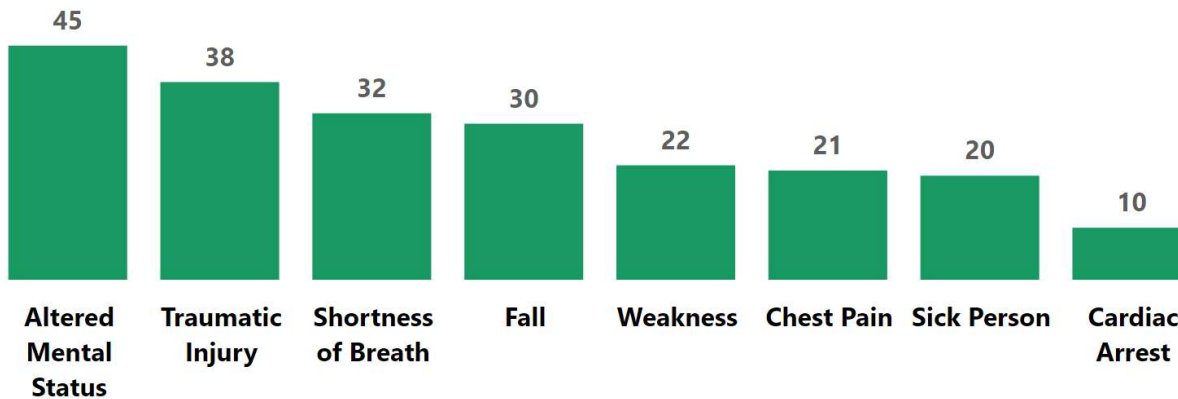
Station Response Area



Med Level



Top Primary Symptoms





PLAINFIELD FIRE DEPARTMENT

Year to Date Fire Summary Through February 2026

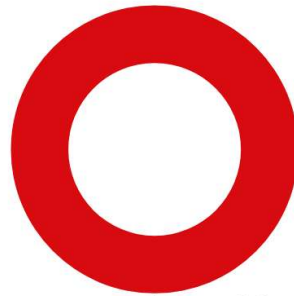


9

Total Fires

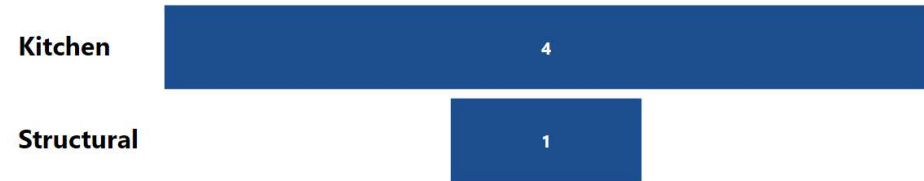
1

Citizen Injury

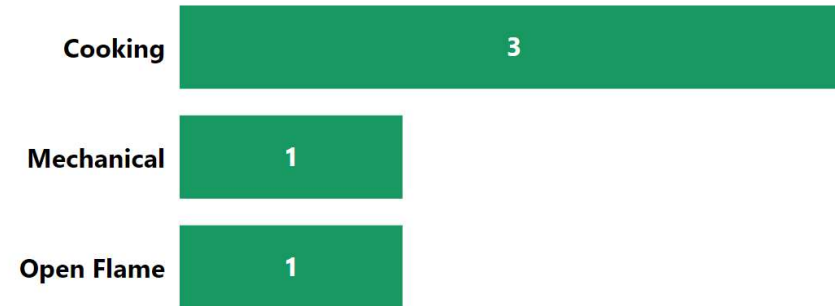


Residential 9

Area of Origin

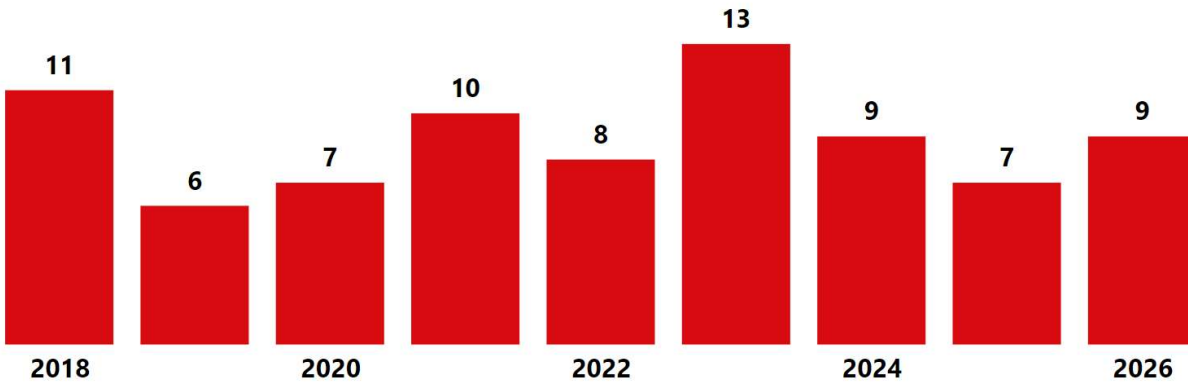


Fire Causes



Undetermined Removed From Origin and Cause Stats

Structure Fire Count Per Year in Comparison

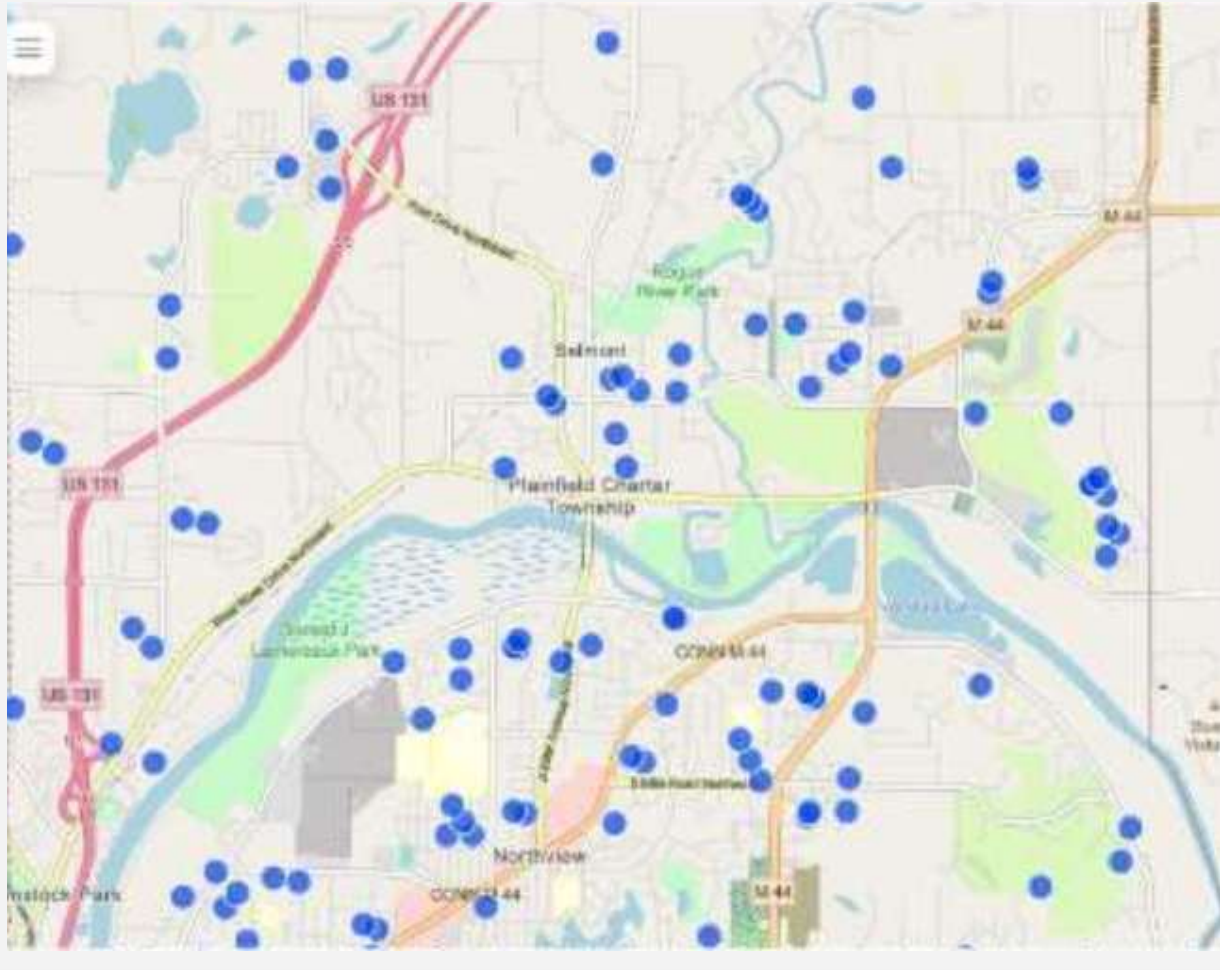




PLAINFIELD FIRE DEPARTMENT



Year to Date Community Outreach Through February 2026



1279

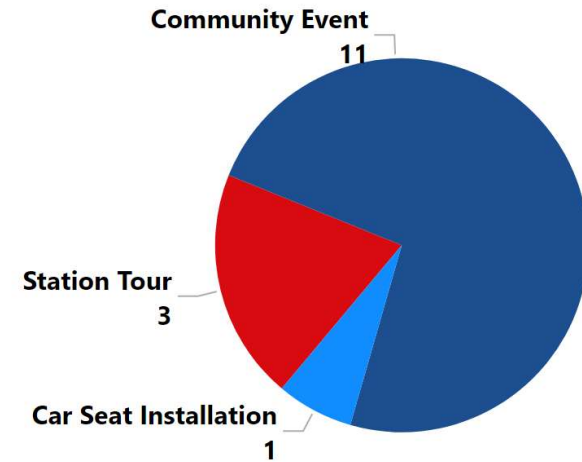
Alarms
Installed

← 204

Homes
Visited

791

Community
Contacts





PLAINFIELD FIRE DEPARTMENT

Year to Date Inspections Through February 2026



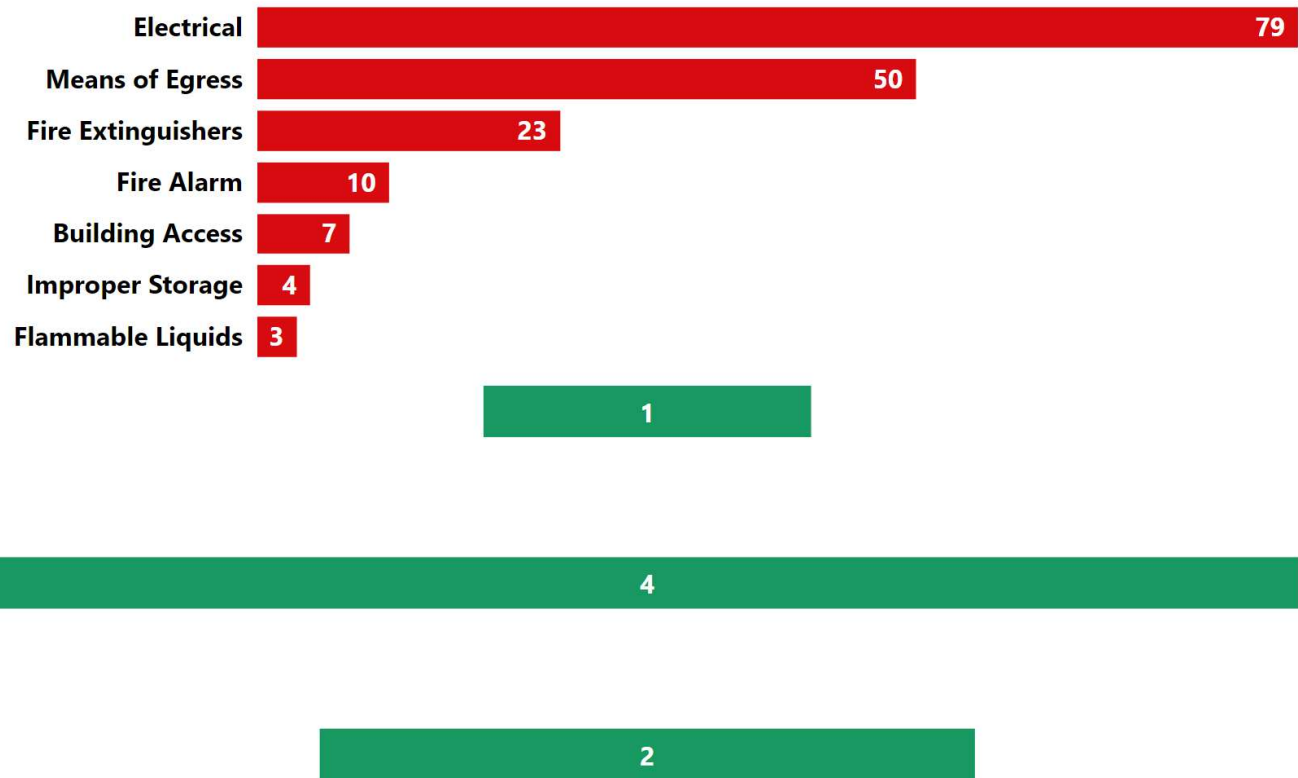
187 Total Inspections

Initial Inspections **80**

Re-Inspections **100**

- Driveway Inspection
- Driveway Re-Inspection
- Final Occupancy Inspection
- Final Occupancy Re-Inspection
- Fire Suppression System Inspection
- Plan Review
- Sprinkler System Acceptance Test

Top Code Violations



Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
ACTION CHEMICAL INC. 101-336-775-000	496333 RUBBER GLOVES, TOWELS	02/16/26			\$61.62
ACTION CHEMICAL INC. 101-336-775-000	496334 TOWELS, LINERS	02/16/26			\$188.36
ACTION CHEMICAL INC. 101-336-775-000	496709 NEUTRAL CLEANER	02/18/26			\$72.00
ACTION CHEMICAL INC. 101-265-775-000	496816 URINAL SCREENS	02/19/26			\$47.80
VENDOR TOTAL:					\$369.78
ADVANCED HYDROVAC INC 591-538-934-011	46524445 VAC PIT FOR WATERMAIN	02/26/26			\$1,125.00
VENDOR TOTAL:					\$1,125.00
AERIAL HYDRAULIC REPAIR INC. 591-538-931-002	910346 REPAIR PARTS FOR HYDRAULIC COMPACTOR	02/18/26			\$233.39
AERIAL HYDRAULIC REPAIR INC. 591-538-931-002	910345 REPAIR PARTS FOR HYDRAULIC JACK HAMMER	02/18/26			\$825.61
VENDOR TOTAL:					\$1,059.00
AIRGAS USA LLC 591-538-775-000	5522886582 CYLINDER RENTAL	02/28/26			\$571.48
VENDOR TOTAL:					\$571.48
AIS 591-538-931-002	W46327 BACKHOE REPAIRS	02/10/26			\$2,493.48
VENDOR TOTAL:					\$2,493.48
ALEXANDER CHEMICAL A CARUS COMPANY 591-537-761-000	104651 CHLORINE	02/02/26			\$8,775.00
ALEXANDER CHEMICAL A CARUS COMPANY 591-537-955-000	105339 CHLORINE	02/25/26			\$42.00
VENDOR TOTAL:					\$8,817.00
ALLIANCE PAYMENT SOLUTIONS 101-253-803-000	328673 MONTHLY MAINTENANCE FEE	02/28/26			\$749.69
VENDOR TOTAL:					\$749.69
ALPINE TOWNSHIP 701-000-234-000	ACCT 1539 SEWER PYMT TO PLAINFIELD IN ERROR	02/11/26			\$302.93
VENDOR TOTAL:					\$302.93
AM CONSTRUCTION SUPPLY, INC 591-538-774-000	4806 BLADES	01/29/26			\$734.98
VENDOR TOTAL:					\$734.98
BLOOM SLUGGETT, PC 101-250-802-000	27853 LEGAL FEES	02/05/26			\$37,480.68
BLOOM SLUGGETT, PC 101-250-802-000	27852 LEGAL FEES	02/05/26			\$44.00
BLOOM SLUGGETT, PC 101-250-802-000	27850 LEGAL FEES	02/05/26			\$583.00
BLOOM SLUGGETT, PC 101-250-870-000-FDG-CD2502	27854 LEGAL FEES	02/05/26			\$1,704.00
BLOOM SLUGGETT, PC 101-250-802-000	27851 LEGAL FEES	02/05/26			\$4,979.50

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
BLOOM SLUGGETT, PC	27851	03/04/26			
701-000-235-000	BESCROW0701	BD BOND REFUND			\$487.50
BLOOM SLUGGETT, PC	27851	03/04/26			
701-000-235-000	BESCROW0722,	BD BOND REFUND			\$487.50
BLOOM SLUGGETT, PC	27851	03/04/26			
701-000-235-000	BESCROW0604,	BD BOND REFUND			\$1,616.50
VENDOR TOTAL:					\$47,382.68
CALLHARBOR	61543	02/27/26			
101-250-850-000	MONTHLY PHONE SYSTEM FEES				\$1,500.48
VENDOR TOTAL:					\$1,500.48
CANNONSBURG WOOD PRODUCTS, INC	157326	11/10/25			
101-267-801-000	YARD WASTE/SCRAP WOOD/BRUSH				\$35.00
VENDOR TOTAL:					\$35.00
CHRISTIAN BROTHERS AUTOMOTIVE	24899	12/12/25			
101-265-931-000	OIL CHANGE - 2019 F-250				\$97.86
CHRISTIAN BROTHERS AUTOMOTIVE	24900	12/12/25			
101-265-931-000	OIL CHANGE, STEERING SHAFT, BRAKES & ROTORS - 2019 F-250				\$2,064.50
CHRISTIAN BROTHERS AUTOMOTIVE	24932	12/12/25			
101-265-931-000	OIL CHANGE - 2018 F-250				\$97.86
CHRISTIAN BROTHERS AUTOMOTIVE	25081	12/23/25			
101-265-931-000	OIL CHANGE - 2023 F-250				\$177.90
CHRISTIAN BROTHERS AUTOMOTIVE	25372	01/21/26			
101-265-931-000	TRANSMISSION INSPECTION - 2018 F-250				\$150.00
VENDOR TOTAL:					\$2,588.12
CHULSKI'S SALT SERVICE	PT012626	01/27/26			
101-265-775-000	CORE ICE MELT				\$335.00
101-790-775-000	CORE ICE MELT				\$335.00
101-791-775-000	CORE ICE MELT				\$135.00
101-795-775-000	CORE ICE MELT				\$135.80
CHULSKI'S SALT SERVICE	PT020326	02/06/26			
101-265-775-000	CORE ICE MELT				\$300.00
101-790-775-000	CORE ICE MELT				\$300.00
101-791-775-000	CORE ICE MELT				\$200.00
101-795-775-000	CORE ICE MELT				\$140.80
VENDOR TOTAL:					\$1,881.60
CINTAS CORPORATION #305	2000192644	02/17/26			
101-265-910-000	FORKLIFT CLASS - 5205 PLAINFIELD AVE NE				\$844.32
591-538-950-000	FORKLIFT CLASS - 5205 PLAINFIELD AVE NE				\$675.00
CINTAS CORPORATION #305	4260040392	02/18/26			
101-265-801-002	BLACK MATS - 6161 BELMONT AVE				\$201.18
CINTAS CORPORATION #305	4260608541	02/24/26			
101-790-801-000	BLACK MATS - 2650 5 MILE RD NE				\$169.58
CINTAS CORPORATION #305	4260627096	02/24/26			
101-791-801-000	BLACK MATS - 3943 WEST RIVER DR				\$35.72
VENDOR TOTAL:					\$1,925.80
CLINTON COUNTY FIRE CHIEF'S	2026 FIRE OFFICER	03/02/26			
101-336-910-000	2026 FIRE OFFICER 1 - MCCLINTIC				\$250.00
VENDOR TOTAL:					\$250.00
STATE OF MICHIGAN	BLR513939	02/12/26			
101-336-801-000	BOILER INSPECTIONS				\$305.00

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
				VENDOR TOTAL:	\$305.00
MICHIGAN TOWNSHIPS	01/21/2026	01/21/26			
101-101-910-000	Kathey Batey - MTA Cloud Control Webinar				\$25.00
101-101-910-000	Kathey Batey - MTA Cloud Control Webinar				\$25.00
Mailchimp	01/04/2026	01/04/26			
101-172-850-000	Weekly e-Newsletter design and delivery software				\$100.00
Verizon Wireless	01/08/2026	01/08/26			
101-172-850-000	MONTHLY CELL PHONE CHARGES				\$38.85
101-250-850-000	MONTHLY CELL PHONE CHARGES				\$38.85
101-265-801-000	MONTHLY CELL PHONE CHARGES				\$36.01
101-265-850-000	MONTHLY CELL PHONE CHARGES				\$100.10
101-336-850-000	MONTHLY CELL PHONE CHARGES				\$316.45
101-803-801-000	MONTHLY CELL PHONE CHARGES				\$36.07
591-530-850-000	MONTHLY CELL PHONE CHARGES				\$506.35
Grand Traverse Resort	01/25/2026	01/25/26			
101-172-860-000	hotel for manager's winter conference				\$424.00
ICMA ONLINE	01/29/2026	01/29/26			
101-172-910-000	ICMA annual membership				\$1,200.00
MICHIGAN MUNICIPAL LEA	01/29/2026	01/29/26			
101-172-910-000	MME membership				\$425.00
TAXBANDITS.COM	01/30/2026	01/30/26			
101-201-801-000	Mail and File Vendor 1099				\$164.80
AMAZON MARKETPLACE	01/13/2026	01/13/26			
101-250-750-000	SIGN FOR BOARD OF REVIEW				\$6.99
AMAZON MARKETPLACE	01/14/2026	01/14/26			
101-250-750-000	replacement keyboard for clerk's office				\$35.99
591-537-774-000	replacement keyboard for clerk's office				\$34.19
WWW.MICHIGANCLERKS.ORG	01/30/2026	01/30/26			
101-215-910-000	MAMC annual dues for Steve McKellar				\$100.00
WWW.MICHIGANCLERKS.ORG	01/06/2026	01/06/26			
101-215-910-000	MAMC annual dues for TINA PORZONDEK				\$100.00
IIMC	01/07/2026	01/07/26			
101-215-910-000	IIMC, Tina Porzondek				\$235.00
IIMC	01/08/2026	01/08/26			
101-215-910-000	IIMC, Steve McKellar				\$135.00
Adobe	01/27/2026	01/27/26			
101-228-832-001	2026-01 Adobe Invoice				\$142.95
AMAZON MARKETPLACE	01/09/2026	01/09/26			
101-250-750-000	WALL CALENDARS				\$45.80
AMAZON MKTPLACE PMTS	01/09/2026	01/09/26			
101-250-750-000	Surface wipes				\$11.82
AMAZON MARKETPLACE	01/12/2026	01/12/26			
101-250-750-000	Pens				\$6.59
AMAZON MKTPLACE PMTS	01/14/2026	01/14/26			
101-250-750-000	CALENDARS				\$15.28
591-537-775-000	CALENDARS				\$323.00
AMAZON MKTPLACE PMTS	01/15/2026	01/15/26			
101-250-750-000	Nameplate for BOR member				\$12.93
101-250-955-000	Nameplate for BOR member				\$158.75
Vistaprint	01/27/2026	01/27/26			
101-250-750-000	Business Cards - Fire Investigator - Dan Smith				\$27.54
AMAZON MARKETPLACE	01/28/2026	01/28/26			
101-250-750-000	heater, glass cleaner, calendar				\$62.25
SUPERIOR PRESS INC	01/29/2026	01/29/26			
101-250-750-000	DEPOSIT SLIPS, BOOK FORM				\$75.70
Comcast	01/09/2026	01/09/26			
101-250-801-000	ETHERNET DEDICATED INTERNET, 6161 BELMONT				\$885.96
NETWORKSOLUTIONS	01/02/2026	01/02/26			

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
101-250-801-228	MONTHLY IT WEB/HOSTING FEES				\$14.24
NETWORKSOLUTIONS	01/25/2026	01/25/26			
101-250-801-228	WEB FORWARDING				\$2.25
BCM ONE INC	01/27/2026	01/27/26			
101-250-850-000	MONTHLY PHONE LINE FEES				\$416.64
United States Postal Service	01/07/2026	01/07/26			
101-250-851-000	Passport Postage				\$8.40
United States Postal Service	01/13/2026	01/13/26			
101-250-851-000	Passport Postage				\$8.40
United States Postal Service	01/14/2026	01/14/26			
101-250-851-000	Postage				\$8.40
United States Postal Service	01/16/2026	01/16/26			
101-250-851-000	Passport Postage				\$8.40
101-250-851-000	Passport Postage				\$8.40
United States Postal Service	01/21/2026	01/21/26			
101-250-851-000	Passport Postage				\$8.85
United States Postal Service	01/23/2026	01/23/26			
101-250-851-000	Passport Postage				\$8.85
United States Postal Service	01/27/2026	01/27/26			
101-250-851-000	Passport Postage				\$8.85
United States Postal Service	01/28/2026	01/28/26			
101-250-851-000	Passport Postage				\$8.85
BOSTWICK BAKERY OF	01/09/2026	01/09/26			
101-250-955-000	2 Dozen donuts from Coffee with a Cop - for 1/8/2026.				\$42.00
BOSTWICK BAKERY OF	01/16/2026	01/16/26			
101-250-955-000	Coffee with Cops - 2 Dozen Doughnuts				\$42.00
AMAZON MKTPLACE PMTS	01/16/2026	01/16/26			
101-250-955-000	Mover Blankets and security bar				\$115.96
591-530-750-000	Mover Blankets and security bar				\$10.59
AMAZON MKTPLACE PMTS	01/18/2026	01/18/26			
101-250-955-000	Trans Kit				\$83.58
BOSTWICK BAKERY OF	01/30/2026	01/30/26			
101-250-955-000	2 Dozen donuts for Coffee with a Cop - 1/29/2025				\$42.00
WHITEPAGES	01/08/2026	01/08/26			
101-253-803-000	WHITEPAGES SEARCH				\$19.95
IAAO	01/22/2026	01/22/26			
101-257-910-000	2026 Membership				\$255.00
Lowe's	01/07/2026	01/07/26			
101-265-774-000	Stud finder				\$63.96
101-795-775-000	Stud finder				\$47.98
Lowe's	01/20/2026	01/20/26			
101-265-774-000	Socket set				\$46.94
101-265-931-000	Socket set				\$48.86
Lowe's	01/10/2026	01/10/26			
101-265-775-000	window repair				\$12.48
101-265-775-000	window repair				\$72.62
591-538-774-000	window repair				\$47.44
Lowe's	01/14/2026	01/14/26			
101-265-775-000	Carpet shampoo				\$19.99
101-265-930-003	Carpet shampoo				\$114.34
591-537-760-000	Carpet shampoo				\$74.99
591-537-762-000	Carpet shampoo				\$44.96
591-537-775-000	Carpet shampoo				\$162.76
591-538-775-000	Carpet shampoo				\$14.84
Lowe's	01/15/2026	01/15/26			
101-265-775-000	Plexiglass				\$30.00
101-265-775-000	Plexiglass				\$56.98
101-336-775-000	Plexiglass				\$23.64
101-336-955-000	Plexiglass				\$25.06
101-336-955-000	Plexiglass				\$(25.06)

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
Lowe's	01/16/2026	01/16/26			
101-265-775-000	Bolts, Nuts & Washers				\$9.92
101-790-775-000	Bolts, Nuts & Washers				\$20.98
101-795-775-000	Bolts, Nuts & Washers				\$397.44
401-265-970-000	Bolts, Nuts & Washers				\$2,294.48
Lowe's	01/17/2026	01/17/26			
101-265-775-000	Water line repairs garage				\$42.96
Lowe's	01/24/2026	01/24/26			
101-265-775-000	Thermostat - For shop garage				\$21.98
101-336-931-000	Thermostat - For shop garage				\$7.18
Lowe's	01/28/2026	01/28/26			
101-265-775-000	Wire, terminals and screws				\$34.27
101-265-775-000	Wire, terminals and screws				\$21.98
591-537-760-000	Wire, terminals and screws				\$12.76
591-537-774-000	Wire, terminals and screws				\$35.96
591-537-775-000	Wire, terminals and screws				\$35.46
Lowe's	01/29/2026	01/29/26			
101-265-775-000	Plow spray				\$21.96
591-538-930-000	Plow spray				\$10.23
REPUBLIC SERVICES	01/21/2026	01/21/26			
101-265-801-002	MONTHLY TRASH REMOVAL				\$332.40
101-265-801-003	MONTHLY TRASH REMOVAL				\$1,519.60
101-336-801-000	MONTHLY TRASH REMOVAL				\$260.04
101-790-801-000	MONTHLY TRASH REMOVAL				\$547.80
101-791-801-000	MONTHLY TRASH REMOVAL				\$14.96
591-537-801-000	MONTHLY TRASH REMOVAL				\$457.62
591-538-801-000	MONTHLY TRASH REMOVAL				\$481.91
mParks	01/15/2026	01/15/26			
101-265-910-000	MPARKS conference Joe Ketchum				\$505.00
OGLEBAY LODGING WHEELIN	01/24/2026	01/24/26			
101-265-910-000	Refund for parks maintenance school				\$(332.20)
Lowe's	01/08/2026	01/08/26			
101-265-930-002	Parking lot pothole repair				\$59.84
101-791-930-000	Parking lot pothole repair				\$100.00
Lowe's	01/09/2026	01/09/26			
101-265-930-002	Townhall potholes				\$99.90
101-790-930-000	Townhall potholes				\$79.92
FABLAB LLC	01/06/2026	01/06/26			
101-265-931-000	Plow wing				\$898.61
FAMILY FARM & HOME #	01/06/2026	01/06/26			
101-265-931-000	Back blade bolts				\$4.84
591-537-760-000	Back blade bolts				\$74.99
591-537-774-000	Back blade bolts				\$36.98
O'REILLY 3879	01/17/2026	01/17/26			
101-265-931-000	Window washer fluid for shop				\$38.94
Mieras Work and Comfor	01/10/2026	01/10/26			
101-265-950-000	Boots				\$263.50
Mieras Work and Comfor	01/27/2026	01/27/26			
101-265-950-000	Yearly work boots				\$267.75
101-265-950-000	Yearly work boots				\$297.50
101-265-950-000	Yearly work boots				\$300.00
EXXON 7-ELEVEN 34716	01/08/2026	01/08/26			
101-336-759-000	Fuel				\$46.66
EXXON RACINE PETRO	01/10/2026	01/10/26			
101-336-759-000	Fuel - no receipt given				\$41.07
GREAT LAKES UNIFORM LL	01/08/2026	01/08/26			
101-336-767-000	navy winter jacket				\$118.19
CARHARTT	01/08/2026	01/08/26			
101-336-767-000	navy winter jackets				\$1,123.50
CARHARTT	01/10/2026	01/10/26			

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
101-336-767-000	Carhartt Jacket				\$105.99
CARHARTT	01/29/2026	01/29/26			
101-336-767-000	carhartt jacket				\$116.59
AMAZON MKTPLACE PMTS	01/06/2026	01/06/26			
101-336-775-000	Powered laundry soap for both stations				\$151.44
AMAZON RETAIL	01/06/2026	01/06/26			
101-336-775-000	Shower soap for both stations				\$31.47
SAMS CLUB #6359	01/06/2026	01/06/26			
101-336-775-000	Cleaning supplies for both stations				\$195.47
AMAZON MKTPLACE PMTS	01/08/2026	01/08/26			
101-336-775-000	Squeegee for Station 1				\$19.99
591-530-750-000	Squeegee for Station 1				\$17.20
AMAZON RETAIL	01/09/2026	01/09/26			
101-336-775-000	Logitech Console MX				\$189.99
AMAZON MKTPLACE PMTS	01/22/2026	01/22/26			
101-336-775-000	Air gun for ST3				\$17.99
SAMS CLUB #6359	01/27/2026	01/27/26			
101-336-775-000	Salt for both Stations.				\$199.60
COGNITO-TEAM	01/01/2026	01/01/26			
101-336-801-000	Cognito Forms Software				\$54.00
PLANET FITNESS PL G	01/02/2026	01/02/26			
101-336-801-000	Annual Membership Fee				\$49.00
Google	01/03/2026	01/03/26			
101-336-801-000	YouTube Subscription				\$87.55
Comcast	01/03/2026	01/03/26			
101-336-801-000	CABLE/H.S.I. SERVICE 4343 PLAINFIELD				\$312.02
HOTWASH	01/12/2026	01/12/26			
101-336-801-000	HotWash AAR Annual				\$1,200.00
PLANET FITNESS PL G	01/18/2026	01/18/26			
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$15.04
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.06
101-336-801-000	Monthly Membership Fee				\$10.03
101-336-801-000	Monthly Membership Fee				\$10.03
STATE OF MI EMS	01/18/2026	01/18/26			
101-336-801-000	EMT Agency Renewal - Annual				\$25.00
BLACKVUE/PITTASOFT	01/21/2026	01/21/26			
101-336-801-000	Monthly dash camera service				\$114.99
JAMF SOFTWARE, LLC	01/13/2026	01/13/26			
101-336-850-000	Ipad Tracking Software				\$8.00
Grand Traverse Resort	01/14/2026	01/14/26			
101-336-860-000	Grand Traverse Resort				\$145.00
ELLIS FIFTH THIRD BANK	01/21/2026	01/21/26			
101-336-860-000	Parking Downtown for Meeting				\$15.00
LIFE EMS AMBULANCE	01/02/2026	01/02/26			
101-336-910-000	Instructor alignment fees for individuals				\$440.00
101-336-910-000	Instructor alignment fees for individuals				\$55.00
AMERICAN HEART SHOPCPR	01/02/2026	01/02/26			
101-336-910-000	Annual CPR Training				\$643.99
CENTER FOR PUBLIC SAFE	01/03/2026	01/03/26			
101-336-910-000	CPSE Conference Fee				\$740.00
PHILLIPS LISTENS INC	01/07/2026	01/07/26			

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
101-336-910-000					\$297.00
LIFE EMS AMBULANCE					
	01/09/2026	01/09/26			
101-336-910-000					\$20.00
AMERICAN HEART SHOPCPR					
	01/09/2026	01/09/26			
101-336-910-000					\$111.00
SMEMSIC					
	01/10/2026	01/10/26			
101-336-910-000					\$424.00
SMEMSIC					
	01/13/2026	01/13/26			
101-336-910-000					\$523.00
AMAZON MARKETPLACE					
	01/05/2026	01/05/26			
101-336-930-000					\$31.97
Wire channel, station alerting, station 1					
101-336-930-002					\$26.94
Wire channel, station alerting, station 1					
Lowe's					
	01/03/2026	01/03/26			
101-336-930-002					\$30.36
Wall Corner guard, st 1. Mounting tape for corner guard					
AMAZON MARKETPLACE					
	01/06/2026	01/06/26			
101-336-931-000					\$60.91
Cargo net, C3					
Napa Store					
	01/10/2026	01/10/26			
101-336-931-000					\$20.48
Exhaust hanger and clamp, E6					
WONDERLAND TIRE BYRON					
	01/17/2026	01/17/26			
101-336-931-000					\$3,408.48
Tires- Squad 1					
PERFORMANCE ADVANTAGE					
	01/22/2026	01/22/26			
101-336-931-000					\$1,470.87
tool and mounts					
O'REILLY 3879					
	01/23/2026	01/23/26			
101-336-931-000					\$45.88
Wiper blades, S1					
Napa Store					
	01/31/2026	01/31/26			
101-336-931-000					\$45.44
Lift cylinder, E3 front bumper					
101-336-931-000					\$35.43
Lift cylinder, E3 front bumper					
TACTACAM					
	01/07/2026	01/07/26			
101-336-955-000					\$9.00
Investigation Camera Trail					
THE MICHIGAN WATER ENV					
	01/07/2026	01/07/26			
591-538-910-000					\$160.00
Lansing Expo					
591-538-910-000					\$160.00
Lansing Expo					
Lowe's					
	01/06/2026	01/06/26			
101-751-775-000					\$13.88
New plug for versluis park bubbler.					
TACTACAM					
	01/30/2026	01/30/26			
101-751-775-000					\$26.00
Tactacam Monthly defend plan - for 2 cameras, from Jan 29 2026 through Feb 28 2026					
101-751-775-000					\$9.00
Tactacam Monthly defend plan - for 2 cameras, from Jan 29 2026 through Feb 28 2026					
Lowe's					
	01/22/2026	01/22/26			
101-790-775-000					\$19.82
Drain cleaner - public restroom sinks					
Comcast					
	01/15/2026	01/15/26			
101-795-924-000					\$399.78
CABLE/H.S.I. SERVICE 5255 GRAND RIVER					
HERMAN'S BOY, INC					
	01/07/2026	01/07/26			
591-530-750-000					\$27.90
Office coffee					
ODP BUS SOL LLC# 10686					
	01/14/2026	01/14/26			
591-530-750-000					\$146.79
DESK CALENDAR, COPIER PAPER, STAMPS, BINDER PACKETS, STAMPS, PENS, PROJECT VIEW					
Amazon					
	01/30/2026	01/30/26			
591-530-750-000					\$87.60
shipping tape, hot cocoa, coffee					
Menards					
	01/24/2026	01/24/26			
591-530-760-000					\$41.76
Shop water					
Comcast					
	01/11/2026	01/11/26			
591-530-801-000					\$314.66
CABLE/H.S.I. SERVICE 5220 WOODFIELD					
1ZX5R8390394360976					
	01/24/2026	01/24/26			
591-530-851-000					\$51.27
WARRANTY RETURN OF REGISTERS					
1ZX5R8390391914383					
	01/24/2026	01/24/26			
591-530-851-000					\$51.27
WARRANTY RETURN OF METER REGISTERS					
mi					
	01/08/2026	01/08/26			
591-530-910-000					\$30.00
West MI ASCE Monthly Meeting					
STATE MI EGLE MIENVIRO					
	01/31/2026	01/31/26			
591-530-955-000					\$(400.00)
Partial refund of charge from 12-18-25					
FAMILY FARM & HOME #					
	01/03/2026	01/03/26			

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
591-537-760-000		winter apparel for operators gloves, hats, jacket			\$294.39
591-537-760-000		winter apparel for operators gloves, hats, jacket			\$74.99
HACH COMPANY	01/08/2026	01/08/26			
591-537-762-000		Lab			\$2,326.55
HACH COMPANY	01/13/2026	01/13/26			
591-537-762-000		Lab			\$1,160.85
HACH COMPANY	01/14/2026	01/14/26			
591-537-762-000		Lab			\$38.00
HACH COMPANY	01/23/2026	01/23/26			
591-537-762-000		silicon for turbidimeter glass/ bulbs for turbidimeters			\$481.75
591-537-762-000		silicon for turbidimeter glass/ bulbs for turbidimeters			\$254.00
HACH COMPANY	01/24/2026	01/24/26			
591-537-762-000		fluoride standar 1mg/L			\$222.61
WOODLAND TRAVEL CENTER	01/03/2026	01/03/26			
591-537-775-000		propane			\$23.11
591-537-775-000		propane			\$21.80
591-537-775-000		propane			\$(23.11)
AMAZON RETAIL	01/13/2026	01/13/26			
591-537-775-000		Paint			\$85.32
AMAZON RETAIL	01/16/2026	01/16/26			
591-537-775-000		paint			\$75.45
FAMILY FARM & HOME #	01/23/2026	01/23/26			
591-537-775-000		Welding supply			\$86.90
591-538-774-000		Welding supply			\$69.99
SECURADYNE SYSTEMS TEX	01/03/2026	01/03/26			
591-537-801-000		MONTHLY SECURITY MONITORING			\$30.22
THE MICHIGAN WATER ENV	01/27/2026	01/27/26			
591-537-910-000		operators day			\$1,280.00
KOOL CHEVROLET	01/29/2026	01/29/26			
591-537-932-000		Don Chevy			\$78.35
Menards	01/23/2026	01/23/26			
591-537-934-001		Plumbing fittings for new plant filter room turbidimeter resets			\$209.33
Mieras Work and Comfor	01/31/2026	01/31/26			
591-537-950-000		Work boots			\$300.00
QC SUPPLY	01/22/2026	01/22/26			
591-538-775-000		marking paint			\$569.06
PROPANE LANE LLC	01/23/2026	01/23/26			
591-538-775-000		Propane			\$40.36
KENT CO ROADS	01/07/2026	01/07/26			
591-538-801-000		annual kcrc row permit			\$200.00
THE MICHIGAN WATER ENV	01/08/2026	01/08/26			
591-538-910-000		Operators day			\$160.00
591-538-910-000		Operators day			\$160.00
THE MICHIGAN WATER ENV	01/09/2026	01/09/26			
591-538-910-000		Operators day registrations			\$940.00
EGLE DW TRAIN AND CERT	01/15/2026	01/15/26			
591-538-910-000		License renewal			\$95.00
COURSES.MIDWESTTRUCKDR	01/28/2026	01/28/26			
591-538-910-000		Online cdl training			\$109.00
591-538-910-000		Online cdl training			\$49.00
O'REILLY 3879	01/09/2026	01/09/26			
591-538-932-000		Unit#1			\$57.85
BERGER CHEVROLET	01/30/2026	01/30/26			
591-538-932-000		Oil change and tire rotation with coupon			\$114.40
FAMILY FARM & HOME #	01/21/2026	01/21/26			
591-538-775-000		GUMOUT, CLEANER			\$12.98
FAMILY FARM & HOME #	01/08/2026	01/08/26			
591-538-950-000		New bibs			\$95.99
MIERAS FAMILY SHOES	01/08/2026	01/08/26			
591-538-950-000		Annual Boots			\$197.12

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
Mieras Work and Comfor	01/09/2026	01/09/26			
591-538-950-000	Boots				\$263.50
591-538-950-000	Boots				\$300.00
Harbor Freight Tools U	01/15/2026	01/15/26			
591-538-950-000	Gloves				\$25.96
DUNHAMS 024	01/16/2026	01/16/26			
591-538-950-000	Gloves				\$54.94
Mieras Work and Comfor	01/24/2026	01/24/26			
591-538-950-000	Boots				\$267.75
591-538-950-000	Boots				\$300.00
				VENDOR TOTAL:	\$42,338.10
CUMMINS SALES & SERVICE	S3-260257297	02/19/26			
591-537-801-000	GENERATOR REPAIRS - 5220 WOODFIELD CT				\$888.84
591-537-934-002	GENERATOR REPAIRS - 5220 WOODFIELD CT				\$272.80
				VENDOR TOTAL:	\$1,161.64
NEWTOWN ANSWERING SERVICE	78478	02/01/26			
591-538-801-000	ANSWERING SERVICE MONTH YEAR				\$111.65
				VENDOR TOTAL:	\$111.65
DENCO DISTRIBUTING INC.	0193486	02/13/26			
591-538-775-000	BATTERIES, SILICONE SEAL				\$119.87
				VENDOR TOTAL:	\$119.87
DISCOUNT DOOR CO.	94559	02/13/26			
101-265-930-003	DOOR REPAIR - 5205 PLAINFIELD AVE NE				\$3,201.00
				VENDOR TOTAL:	\$3,201.00
DIXON ENGINEERING INC.	26-0082 R2	02/03/26			
591-537-946-000	ENGINEERING FEES				\$1,500.00
				VENDOR TOTAL:	\$1,500.00
MES SERVICE COMPANY LLC	IN2441742	02/13/26			
101-336-931-000	FLOWTEST				\$702.44
MES SERVICE COMPANY LLC	IN2447707	02/23/26			
101-336-931-000	SCBA FLOW TEST				\$60.40
				VENDOR TOTAL:	\$762.84
DTE ENERGY	FEBRUARY 2026*	02/04/26			
591-537-921-000	MONTHLY BILL				\$60.57
591-537-921-000	MONTHLY BILL				\$185.36
DTE ENERGY	MARCH 2026	02/06/26			
591-537-921-000	MONTHLY BILL				\$62.29
101-791-924-000	MONTHLY BILL				\$367.81
101-336-924-000	MONTHLY BILL				\$1,117.39
101-265-924-002	MONTHLY BILL				\$1,079.52
101-803-924-000	MONTHLY BILL				\$224.08
591-537-921-000	MONTHLY BILL				\$173.32
591-537-921-000	MONTHLY BILL				\$62.29
591-537-921-000	MONTHLY BILL				\$110.49
591-537-921-000	MONTHLY BILL				\$60.57
				VENDOR TOTAL:	\$3,503.69
EJ	110260009957	02/19/26			
591-538-775-000	BALL VALVE CURB STOP, JOINT RESTRAINTS, PIPES, BOLT NUTS				\$1,976.94

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
				VENDOR TOTAL:	\$1,976.94
ENCOMPASS EAP, LLC 101-336-801-000	ENC-IN-101242 EMPLOYEE ASSISTANCE	03/01/26			\$811.69
				VENDOR TOTAL:	\$811.69
ENVIRONMENTAL RESOURCE ASSOC. 591-537-762-000	137404 POTABLEWATR COLIFORM MICROBE	02/09/26			\$492.71
				VENDOR TOTAL:	\$492.71
EXIT 76 CORPORATION 101-265-759-000	FUEL - FM	CFSI-15782	02/15/26		\$1,181.63
EXIT 76 CORPORATION 101-336-759-000	FUEL - FIRE	CFSI-15781	02/15/26		\$1,187.05
EXIT 76 CORPORATION 591-537-759-000	FUEL - WD	CFSI-15783	02/15/26		\$412.34
EXIT 76 CORPORATION 591-538-759-000	FUEL - WD				\$1,207.40
EXIT 76 CORPORATION 101-265-759-000	FUEL - FM	CFSI-15821	02/28/26		\$350.84
EXIT 76 CORPORATION 101-336-759-000	FUEL - FIRE	CFSI-15820	02/28/26		\$1,242.20
				VENDOR TOTAL:	\$5,581.46
FD LAKE COMPANY 591-538-774-000	1023847 CHAINS, LINKS, ROPE, WEB SLING	02/06/26			\$208.12
				VENDOR TOTAL:	\$208.12
VINCE FERRARESE 591-530-874-000	03/09/2026 Retiree Insurance opt-out pymt	03/03/26			\$400.00
				VENDOR TOTAL:	\$400.00
MODEL FIRST AID SAFETY & TRAINING 591-537-950-000	00000138415 MEDICAL SUPPLIES	02/05/26			\$355.05
MODEL FIRST AID SAFETY & TRAINING 591-538-950-000	00000138494 MEDICAL SUPPLIES	02/19/26			\$430.74
				VENDOR TOTAL:	\$785.79
FISHER SCIENTIFIC 591-537-762-000	6416064 THERMOMETERS	01/30/26			\$260.60
				VENDOR TOTAL:	\$260.60
CHEMTRADE CHEMICALS US LLC 591-537-761-000	90343325 ALUM SULFATE LIQ IRON	01/09/26			\$6,906.60
CHEMTRADE CHEMICALS US LLC 591-537-761-000	90355936 ALUM SULFATE LIQ IRON	02/09/26			\$6,905.40
				VENDOR TOTAL:	\$13,812.00
GALLAGHER UNIFORM 101-265-767-000	I0995800 UNIFORMS - FM	02/04/26			\$16.05
				VENDOR TOTAL:	\$16.05
GALLAGHER UNIFORM 591-530-760-000	I0995801 UNIFORMS - WD	02/04/26			\$174.77
GALLAGHER UNIFORM 591-530-760-000	I0995799 UNIFORMS - WP	02/04/26			\$87.00

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Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
GALLAGHER UNIFORM	I0996870	02/11/26			
591-530-760-000	UNIFORMS - WD				\$174.77
GALLAGHER UNIFORM	I0996869	02/11/26			
591-530-760-000	UNIFORMS - WP				\$87.00
GALLAGHER UNIFORM	I0997974	02/18/26			
591-530-760-000	UNIFORMS - WD				\$174.77
GALLAGHER UNIFORM	I0997973	02/18/26			
591-530-760-000	UNIFORMS - WP				\$87.00
GALLAGHER UNIFORM	I0999037	02/25/26			
591-530-760-000	UNIFORMS - WD				\$174.77
GALLAGHER UNIFORM	I0999036	02/25/26			
591-530-760-000	UNIFORMS - WP				\$78.67
				VENDOR TOTAL:	\$1,038.75
GRAINGER **ACH PYMT***	9800700495	02/09/26			
591-537-775-000	STRUT CHANNEL, CONNECTORS, CLAMPS, FITTINGS				\$163.28
GRAINGER **ACH PYMT***	9800700503	02/09/26			
591-537-774-000	BALL VALVES, PRESSURE GAUGE, PRESS-FIT				\$297.22
591-537-934-001	BALL VALVES, PRESSURE GAUGE, PRESS-FIT				\$459.74
GRAINGER **ACH PYMT***	9800700511	02/09/26			
591-537-934-001	BALL VALVES				\$125.52
GRAINGER **ACH PYMT***	9800700529	02/09/26			
591-537-934-001	2-WAY BALL VALVES				\$88.62
GRAINGER **ACH PYMT***	9800700537	02/09/26			
591-537-941-000	IR THERMOMETER				\$96.14
GRAINGER **ACH PYMT***	9820063502	02/24/26			
591-537-774-000	IMPACT SOCKET, QUICK RELEASE RATCHET				\$178.77
GRAINGER **ACH PYMT***	9820836337	02/25/26			
591-537-774-000	KNIFE, FIRE HOSE, ADAPTER, NOZZLE				\$583.30
GRAINGER **ACH PYMT***	9826704752	03/02/26			
591-537-774-000	RATCHET, DRAIN CLEANING SET, LOCKNUTS				\$200.19
591-537-775-000	RATCHET, DRAIN CLEANING SET, LOCKNUTS				\$18.52
				VENDOR TOTAL:	\$2,211.30
GREAT AMERICA FINANCIAL	DDPYMT 41276910	02/13/26			
101-250-801-000	MONTHLY COPIER LEASES				\$1,781.37
101-265-801-003	MONTHLY COPIER LEASES				\$241.35
101-336-801-000	MONTHLY COPIER LEASES				\$486.08
591-530-801-000	MONTHLY COPIER LEASES				\$310.71
				VENDOR TOTAL:	\$2,819.51
GRAYBAR ELECTRIC COMPANY, INC.	9351991772	02/09/26			
101-265-930-002	CLIP CONDUIT MC CABLE				\$83.95
				VENDOR TOTAL:	\$83.95
GRAND RAPIDS METROLOGY	360501	02/27/26			
591-537-801-000	1 YEAR SCALE CALIBRATIONS				\$633.34
				VENDOR TOTAL:	\$633.34
GRAND VALLEY METRO COUNCIL	5050	02/06/26			
591-530-834-000	REGIS DUES				\$2,975.00
590-530-834-000	REGIS DUES				\$2,125.00
101-250-834-000	REGIS DUES				\$3,400.00
				VENDOR TOTAL:	\$8,500.00
HAMMERSMITH EQUIPMENT	613894	03/02/26			
591-538-931-002	O-RINGS, OIL, PACKING				\$48.25

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Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
				VENDOR TOTAL:	\$48.25
HOLLAND SUPPLY INC. 101-267-931-000	#INV166034 ALUMINUM LOT MARKERS	02/06/26			\$961.20
HOLLAND SUPPLY INC. 101-267-775-000	#INV166040 FLAGS	02/10/26			\$2,131.89
				VENDOR TOTAL:	\$3,093.09
HURST MECHANICAL 101-265-930-002	12505607 BOILER INSPECTION - 6161 BELMONT AVE NE	02/18/26			\$3,040.51
				VENDOR TOTAL:	\$3,040.51
HYDROCORP 591-538-801-000	CI-11388 CROSS CONNECTION CONTROL PROGRAM	02/27/26			\$3,890.00
				VENDOR TOTAL:	\$3,890.00
I3 BUSINESS SOLUTIONS LLC 101-250-801-228 591-530-801-000	67394 MONTHLY BILLING - MARCH 2026 MONTHLY BILLING - MARCH 2026	03/01/26			\$6,034.10 \$2,586.05
				VENDOR TOTAL:	\$8,620.15
IMAGEQUEST 101-336-767-000	116251 PATCHES & JACKETS EMBROIDERY	02/17/26			\$201.55
IMAGEQUEST 101-336-767-000	115600 JACKETS EMBROIDERY	01/26/26			\$169.13
				VENDOR TOTAL:	\$370.68
ISOLVED BENEFIT SERVICES 101-250-935-000	I151551271 MONTHLY FBA ADMINISTRATION	02/09/26			\$75.88
ISOLVED BENEFIT SERVICES 101-250-935-000	129018-2 MONTHLY FBA ADMINISTRATION	02/26/26			\$273.00
				VENDOR TOTAL:	\$348.88
J&B MEDICAL SUPPLY 101-336-775-000	3832051 MEDICAL SUPPLIES	02/04/26			\$34.47
J&B MEDICAL SUPPLY 101-336-775-000	3835659 MEDICAL SUPPLIES	02/05/26			\$115.58
J&B MEDICAL SUPPLY 101-336-775-000	3839720 MEDICAL SUPPLIES	02/06/26			\$272.97
J&B MEDICAL SUPPLY 101-336-775-000	3847180 MEDICAL SUPPLIES	02/10/26			\$714.48
				VENDOR TOTAL:	\$1,137.50
JM DEVELOPMENT 591-538-934-011	16239 FILL SAND, CRUSHED CONCRETE, DUMP FEES	02/13/26			\$747.40
JM DEVELOPMENT 591-538-934-011	16262 FILL SAND/PLAINFIELD PIT	02/26/26			\$241.32
				VENDOR TOTAL:	\$988.72
JONES AND BARTLETT LEARNING LLC 101-336-910-000	1270936 FIRE OFFICER BOOK - J. MCCLINTIC	02/19/26			\$139.11
				VENDOR TOTAL:	\$139.11
KENT COUNTY TREASURER/DPW/REFUSE 101-265-801-003	41577 WASTE DISPOSAL	02/02/26			\$149.06

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Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
				VENDOR TOTAL:	\$149.06
KCI	355127	01/30/26			
591-530-801-000	FEBRUARY 2026 WATER/SEWER BILLS				\$1,289.53
591-530-851-000	FEBRUARY 2026 WATER/SEWER BILLS				\$696.51
590-530-851-000	FEBRUARY 2026 WATER/SEWER BILLS				\$696.50
				VENDOR TOTAL:	\$2,682.54
KENT COUNTY TREASURER	FEB2026TRLR	03/03/26			
701-000-218-000	DISBURSEMENT OF MONTHLY TRAILER FEES COLLECTED				\$2,780.00
				VENDOR TOTAL:	\$2,780.00
KENT COUNTY TREASURER	26021900839	02/20/26			
101-301-818-000	CP OFFICER, TOWNSHIP LAW, JANUARY 2026				\$122,087.32
				VENDOR TOTAL:	\$122,087.32
KLEYN MOBILE REPAIR LLC	58032	02/10/26			
101-336-931-000	SECONDARY AIR ISSUE - ENGINE 6				\$374.82
KLEYN MOBILE REPAIR LLC	58126	02/13/26			
101-336-931-000	SERVICE CALL - SQUAD 3				\$724.26
KLEYN MOBILE REPAIR LLC	58130	02/13/26			
101-336-931-000	SERVICE CALL - SQUAD 1				\$2,694.17
KLEYN MOBILE REPAIR LLC	58379	02/27/26			
101-336-931-000	STEER ASSIST SHOCK REPLACEMENT - SQUAD 3				\$413.45
KLEYN MOBILE REPAIR LLC	58381	02/27/26			
101-336-931-000	INSPECTION & REPAIRS - PLATFORM 3				\$612.02
				VENDOR TOTAL:	\$4,818.72
KOOL CHEVROLET **ACH PYMT**	1097575	01/27/26			
591-537-932-000	OIL CHANGE, TIRE ROTATION - 2018 COLORADO				\$78.35
				VENDOR TOTAL:	\$78.35
KENTWOOD PLUMBING & HEATING, INC.	0000850159*	01/15/26			
101-336-930-000	TOILET REPAIRS - STATION 1				\$277.00
KENTWOOD PLUMBING & HEATING, INC.	0000850638	02/25/26			
101-336-930-000	SINK DRAINS REPAIR - 6145 BELMONT AVE				\$320.00
KENTWOOD PLUMBING & HEATING, INC.	0000850674	02/27/26			
101-790-930-000	INSPECT ROOF DRAINS, REPAIR LEAK				\$420.00
				VENDOR TOTAL:	\$1,017.00
LAKELAND ELECTRICAL SVCS INC.	1024039	02/03/26			
591-537-801-000	MEG INTERMEDIATE PUMP #4				\$215.00
				VENDOR TOTAL:	\$215.00
LASCO INC.	69244	02/04/26			
591-538-774-000	MAGNETIC LOCATOR REPAIRS				\$265.96
LASCO INC.	69249	02/08/26			
591-538-774-000	FIBERGLASS TAPE MEASURES				\$190.00
				VENDOR TOTAL:	\$455.96
LEGACY LITIGATION GROUP LLC	24179	02/02/26			
591-530-802-000	LEGAL FEES				\$650.00
				VENDOR TOTAL:	\$650.00
FIRST ADVANTAGE LNS	2505242601	01/31/26			

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Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
591-537-801-000	DRUG TEST SERVICES				\$292.45
VENDOR TOTAL:					\$292.45
LINDE GAS LLC	53924080	12/23/25			
101-336-801-000	CYLINDER RENTAL - 4343 PLAINFIELD AVE NE				\$66.35
LINDE GAS LLC	55028815	02/22/26			
101-336-801-000	CYLINDER RENTAL - 4343 PLAINFIELD AVE NE				\$67.05
LINDE GAS LLC	55212319	02/28/26			
101-336-801-000	CYLINDER RENTAL - 4343 PLAINFIELD AVE NE				\$1.21
VENDOR TOTAL:					\$134.61
LINGO COMMUNICATIONS	34762095	02/23/26			
591-530-850-000	MONTHLY PHONE CHARGES				\$368.70
101-250-850-000	MONTHLY PHONE CHARGES				\$2,126.71
VENDOR TOTAL:					\$2,495.41
MASON LAWN & SNOW	65426	02/04/26			
101-265-931-000	SNOW SHOVEL, SPRING PIN KIT				\$84.00
MASON LAWN & SNOW	65908	03/02/26			
101-265-931-000	SPRING PIN UPGRADE KIT, TAPERED PIN				\$37.33
VENDOR TOTAL:					\$121.33
MEIJER, INC.	2025 REIMBURSEMEN	03/03/26			
591-000-631-000	2025 REIMBURSEMENTS PER PAYBACK AGREEMENT				\$416.00
591-000-631-000	2025 REIMBURSEMENTS PER PAYBACK AGREEMENT				\$674.00
VENDOR TOTAL:					\$1,090.00
MUTUAL OF OMAHA	002048550472	03/02/26			
101-000-249-000	GROUP TERM LIFE/LTD/EE VOL INS PREMIUMS				\$1,799.03
101-000-245-000	GROUP TERM LIFE/LTD/EE VOL INS PREMIUMS				\$1,568.80
101-000-244-004	GROUP TERM LIFE/LTD/EE VOL INS PREMIUMS				\$720.81
VENDOR TOTAL:					\$4,088.64
QUADIENT FINANCE USA, INC	POSTAGE REFILL	02/18/26			
101-250-851-000	POSTAGE MACHINE REFILL 1.26.26 7900 0440 8066 4604				\$2,000.00
VENDOR TOTAL:					\$2,000.00
NORTH KENT SEWER AUTHORITY	0000001462	12/31/25			
590-536-805-000	MONTHLY INVOICE				\$146,587.15
590-533-805-004	MONTHLY INVOICE				\$5,016.90
590-533-805-001	MONTHLY INVOICE				\$98,834.98
590-533-805-006	MONTHLY INVOICE				\$65.35
590-533-805-007	MONTHLY INVOICE				\$844.59
590-536-970-000	MONTHLY INVOICE				\$44,990.10
NORTH KENT SEWER AUTHORITY	0000001468	01/31/26			
590-536-805-000	MONTHLY INVOICE				\$153,619.56
590-533-805-004	MONTHLY INVOICE				\$6,563.27
590-533-805-001	MONTHLY INVOICE				\$51,142.09
590-533-805-006	MONTHLY INVOICE				\$181.17
590-533-805-007	MONTHLY INVOICE				\$1,509.50
NORTH KENT SEWER AUTHORITY	HOOKUP 3781	02/11/26			
590-000-237-000	SWR CONNECTION=3781 WINDSOR RIDGE				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 6520	02/24/26			
590-000-237-000	SWR CONNECTION=6520 RAVINE POINTE				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 6595	02/24/26			
590-000-237-000	SWR CONNECTION=6595 INWOOD RIDGE				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 6587	02/24/26			

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Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
590-000-237-000	SWR CONNECTION=6587 INWOOD RIDGE				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 1239	02/11/26			
590-000-237-000	SWR CONNECTION=DALEWOOD CT				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 5848	02/11/26			
590-000-237-000	SWR CONNECTION=5848 HILLBROOK CT NE				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 3934	02/11/26			
590-000-237-000	SWR CONNECTION=3934 BOULDER VIEW				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 3764	02/19/26			
590-000-237-000	SWR CONNECTION=3764 RUSSVIEW CT				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 6554	02/24/26			
590-000-237-000	SWR CONNECTION=6554				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 5624	02/20/26			
590-000-237-000	SWR CONNECTION=5624 COLUMBINE				\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 4343	03/02/26			
590-000-237-000	SWR CONNECTION=4343 RAVEN FLATS				\$9,753.75
				VENDOR TOTAL:	\$563,758.41
NYE UNIFORM COMPANY	937806	02/12/26			
101-336-767-000	UNIFORM SHIRT, J. DENEMY				\$144.80
NYE UNIFORM COMPANY	938953	02/12/26			
101-336-767-000	UNIFORM SHIRT, B. CAREY				\$74.50
NYE UNIFORM COMPANY	939366	02/12/26			
101-336-767-000	UNIFORM SHIRTS, J. HERRINGTON				\$117.00
NYE UNIFORM COMPANY	939756	02/12/26			
101-336-767-000	UNIFORM SHIRT, J. BURK				\$121.35
				VENDOR TOTAL:	\$457.65
ORKIN PEST CONTROL	290280236	02/10/26			
101-795-801-000	PEST CONTROL - 5255 GRAND RIVER				\$77.58
ORKIN PEST CONTROL	290279283	02/11/26			
101-336-801-000	PEST CONTROL - 4343 PLAINFIELD AVE NE				\$121.22
ORKIN PEST CONTROL	290279282	02/11/26			
101-336-801-000	PEST CONTROL - 4383 PLAINFIELD AVE NE				\$96.06
ORKIN PEST CONTROL	292013638	02/13/26			
101-336-801-000	PEST CONTROL - 6145 BELMONT AVE NE				\$92.90
ORKIN PEST CONTROL	290278892	02/25/26			
101-265-801-003	PEST CONTROL - 5205 PLAINFIELD AVE NE				\$127.83
ORKIN PEST CONTROL	290278893	02/25/26			
101-790-801-000	PEST CONTROL - 2650 5 MILE RD NE				\$123.98
ORKIN PEST CONTROL	293575464	03/02/26			
101-791-801-000	PEST CONTROL - 3943 WEST RIVER DR NE				\$92.71
ORKIN PEST CONTROL	291942383	03/03/26			
101-795-801-000	PEST CONTROL - 5255 GRAND RIVER				\$77.58
ORKIN PEST CONTROL	293575463	03/02/26			
101-265-801-002	PEST CONTROL - 6161 BELMONT AVE				\$122.87
ORKIN PEST CONTROL	293575978	03/02/26			
101-803-801-000	PEST CONTROL - 6440 WEST RIVER DR				\$83.76
				VENDOR TOTAL:	\$1,016.49
PINNACLE CLEANING SERVICES, INC.	100143	01/31/26			
101-791-801-000	MONTHLY CLEANING JANUARY 2026 - 3943 WEST RIVER				\$1,038.00
PINNACLE CLEANING SERVICES, INC.	100145	01/31/26			
101-791-801-000	MONTHLY CLEANING JANUARY 2026 - 2650 5 MILE				\$3,630.00
PINNACLE CLEANING SERVICES, INC.	100146	01/31/26			
101-265-801-002	MONTHLY CLEANING JANUARY 2026 - 6161 BELMONT				\$1,550.00
PINNACLE CLEANING SERVICES, INC.	100144	01/31/26			
101-795-801-000	MONTHLY CLEANING JANUARY 2026 - 5255 GRAND RIVER				\$1,700.00
				VENDOR TOTAL:	\$7,918.00

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Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
STATE OF MICHIGAN 101-751-801-000	A220062	02/19/26			\$250.00
	ALGAE, WEED TREATMENT - AMBROSE POND				
				VENDOR TOTAL:	\$250.00
PREIN & NEWHOF PC 591-000-158-114	93887	02/06/26			\$591.25
	WTP WEST WELL FIELD PW-18				
PREIN & NEWHOF PC 248-746-970-000	93919	02/06/26			\$5,422.50
	WHITE PINE TRAIL RESTROOM-MAINT. BLDG				
PREIN & NEWHOF PC 216-758-970-008	93888	02/06/26			\$802.00
	ROGUE RIVER SHARED USE PATHWAY				
PREIN & NEWHOF PC 216-758-970-008-CIP-TRL001	93893	02/06/26			\$289.50
	ROGUE RIVER SHARED USE PATHWAY				
PREIN & NEWHOF PC 591-000-158-000-WTR-WD2504	93901	02/06/26			\$1,306.50
	WESTGATE PH 3 - WATER SYS IMPROVEMENTS				
PREIN & NEWHOF PC 591-537-946-008	93909	02/06/26			\$210.00
	VERSLUIS WELL FIELD				
PREIN & NEWHOF PC 591-000-158-000-WTR-WD2501	93912	02/06/26			\$21,697.50
	HILLS & DALES PH 4 WATER SYS IMPROVEMENTS				
PREIN & NEWHOF PC 591-000-158-000-WTR-WD2502	93917	02/06/26			\$6,236.36
	WEST RIVER DR PARALLEL WATER MAIN				
PREIN & NEWHOF PC 591-000-158-000-WTR-WS2503	93921	02/06/26			\$21,814.50
	SOURCE WATER ANALYSIS				
PREIN & NEWHOF PC 591-000-158-000-WTR-WD2505	93922	02/06/26			\$13,436.75
	OAKRIDGE & STOWELL WM LINING				
PREIN & NEWHOF PC 591-530-946-000	93922	02/06/26			\$1,209.75
	LAMOREAUX FARMS PH 2				
PREIN & NEWHOF PC 591-537-946-000	93930	02/06/26			\$1,575.00
	WTP FILTER 7-12 MEDIA REPLACEMENT				
PREIN & NEWHOF PC 591-000-158-000-WTR-WS2601	93932	02/06/26			\$24,519.75
	HILLS & DALES PH 5 WATER SYS IMPROVEMENTS				
PREIN & NEWHOF PC 591-530-946-005	93933	02/06/26			\$1,907.50
	WATER SYS RELIABILITY STUDY UPDATE				
PREIN & NEWHOF PC 590-533-946-000	93961	02/06/26			\$11,996.50
	2026 GENERAL SERVICES				
PREIN & NEWHOF PC 591-530-946-000					\$4,482.00
	2026 GENERAL SERVICES				
PREIN & NEWHOF PC 101-250-946-001					\$531.00
	2026 GENERAL SERVICES				
PREIN & NEWHOF PC 216-758-823-000	93937	02/06/26			\$5,539.50
	PATHWAY ADMINISTRATION				
PREIN & NEWHOF PC 591-537-801-000	128613	12/30/25			\$2,125.00
	TESTING				
PREIN & NEWHOF PC 701-000-235-000	93882	02/06/26			\$2,085.00
	BESCROW0604 BD BOND REFUND				
PREIN & NEWHOF PC 591-537-801-000	129721	02/25/26			\$860.00
	TESTING				
				VENDOR TOTAL:	\$128,637.86
PROFESSIONAL COURIER SERVICES	53358 C	02/28/26			
	BANK DEPOSIT DELIVERIES - FEBRUARY 2026				
				VENDOR TOTAL:	\$63.00
PROGRESSIVE COMPANIES 101-701-801-000-STG-CD2501	00207821	02/05/26			\$1,500.00
	PROFESSIONAL SERVICES THROUGH, JANUARY 30, 2026				
PROGRESSIVE COMPANIES 401-250-970-000	00207902	02/09/26			\$3,527.20
	PROFESSIONAL SERVICES THROUGH JANUARY 30, 2026				
PROGRESSIVE COMPANIES 101-250-946-009	00207781	02/04/26			\$800.00
	PROFESSIONAL SERVICES THROUGH JANUARY 30, 2026				
				VENDOR TOTAL:	\$5,827.20
REHMANN LLC	RR-CINV-0001133	01/22/26			

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Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
101-201-801-000	PROFESSIONAL SERVICES THROUGH	12.4.25 - 12.22.25			\$9,850.00
REHMANN LLC	RR-CINV-0005907	02/09/26			
101-201-801-000	PROFESSIONAL SERVICES RENDERED	1/8/2026 - 2/2/2026			\$5,570.00
VENDOR TOTAL:					\$15,420.00
RELIANT FIRE APPARATUS, INC	I26-23090	03/03/26			
401-336-970-000-CIP-FD2601	FIRE DEPT LADDER TRUCK				\$1,446,066.21
VENDOR TOTAL:					\$1,446,066.21
FERGUSON WATERWORKS #3386	0239244	02/10/26			
591-538-934-011	WATER METERS, METER SUPPLIES				\$14,900.00
FERGUSON WATERWORKS #3386	0239436	02/13/26			
591-538-770-000	WATER METERS, METER SUPPLIES				\$856.42
FERGUSON WATERWORKS #3386	0238917	02/16/26			
591-538-934-013	PRORATION FEE				\$13,887.95
FERGUSON WATERWORKS #3386	0238480	02/12/26			
591-538-770-000	WATER METERS, METER SUPPLIES				\$24,601.50
VENDOR TOTAL:					\$54,245.87
RIVERSIDE FIRE & SECURITY LLC	185876	02/11/26			
591-538-930-000	SERVICED FIRE ALARM - 5195 PLAINFIELD AVE NE				\$146.25
VENDOR TOTAL:					\$146.25
ROBBINS LOCK SHOP INC.	434437	02/04/26			
591-537-801-000	CHANGE COMBINATION - 5220 WOODFIELD CT NE				\$225.00
VENDOR TOTAL:					\$225.00
ROSENZWEIG APPRAISAL CO LLC	03/09/2026	03/03/26			
101-257-801-000	DEPUTY ASSESSOR CONTRACT				\$6,000.00
VENDOR TOTAL:					\$6,000.00
RUSCHE TRUCKING INC.	123481	02/26/26			
591-000-158-114	FILL SAND/PLAINFIELD				\$420.49
VENDOR TOTAL:					\$420.49
SHERWIN WILLIAMS	7753-8	02/12/26			
101-265-775-000	PAINT, LINERS, TRAYS - 6124 BELMONT AVE NE				\$78.83
VENDOR TOTAL:					\$78.83
SILVERSMITH DATA	420462	02/15/26			
591-538-801-000	AST ANNUAL INFORMATION/HOSTING				\$2,500.00
VENDOR TOTAL:					\$2,500.00
RICK SOLLE	EXP 2/2026	02/14/26			
591-530-860-000	MEALS, AWWA JOINT EXPO - R. SOLLE				\$107.00
VENDOR TOTAL:					\$107.00
SQUEEGEE SQUAD	70162	02/23/26			
101-791-801-000	WINDOW CLEANING - 3943 WEST RIVER DR NE				\$256.00
SQUEEGEE SQUAD	70160	02/23/26			
101-790-801-000	WINDOW CLEANING - 2650 5 MILE RD NE				\$1,075.50
VENDOR TOTAL:					\$1,331.50
STRAIN ELECTRIC, CO.	PROJECT7054001788	03/04/26			
401-250-970-000	2025 LANDSCAPING & TRAFFIC SIGNAL IMPROVEMENTS				\$48,615.12

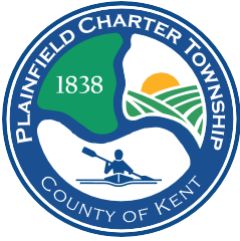
Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
				VENDOR TOTAL:	\$48,615.12
SUPRO ELECTRIC COMPANY 101-265-930-003	031534 GENERATOR PANEL UPGRADE	02/20/26			\$2,175.20
				VENDOR TOTAL:	\$2,175.20
JOHN FRASER 590-000-276-100	035734 UB REFUND FOR 1444 MARK ST NE	02/06/26			\$135.03
WILLIAM WERKMEISTER 590-000-276-100	033657 UB REFUND FOR 2875 RIVERWOODS DR NE	02/06/26			\$25.17
590-000-276-100	UB REFUND FOR 2875 RIVERWOODS DR NE				\$15.65
BETHANY NIXON 590-000-276-100	033127 UB REFUND FOR 1714 PROVIDENCE	02/24/26			\$31.53
590-000-276-100	UB REFUND FOR 1714 PROVIDENCE				\$18.75
591-000-276-100	UB REFUND FOR 1714 PROVIDENCE				\$7.54
DANIEL J STEIN 590-000-276-100	016051 UB Receipt Refund for Account #: 016051.	02/26/26			\$13.41
590-000-276-100	UB Receipt Refund for Account #: 016051.				\$56.00
591-000-276-100	UB Receipt Refund for Account #: 016051.				\$5.39
591-000-276-100	UB Receipt Refund for Account #: 016051.				\$30.87
DANIEL J STEIN 590-000-276-100	016051 UB Receipt Refund for Account #: 016051.	02/26/26			\$40.25
590-000-276-100	UB Receipt Refund for Account #: 016051.				\$144.00
591-000-276-100	UB Receipt Refund for Account #: 016051.				\$16.18
591-000-276-100	UB Receipt Refund for Account #: 016051.				\$79.38
THE ELAZARA GROUP 591-000-276-100	035911 UB REFUND FOR 4341 LAURA AVE NW	03/03/26			\$39.15
591-000-276-100	UB REFUND FOR 4341 LAURA AVE NW				\$16.27
INTERRA HOMES 591-000-276-100	036262 UB REFUND FOR 977 ELLERSTON DR NW	03/03/26			\$8.93
TAMMY RUSSO 591-000-276-100	004035 UB REFUND FOR 5101 SHINNECOCK HILLS DR N	03/03/26			\$5.39
				VENDOR TOTAL:	\$688.89
KRONOS SAASHR, INC KRONOS SAASHR, INC 101-250-801-228	I10080042349 UKG READY USAGE OVERAGE FEE I10080045174 EMPLOYEE NAVIGATOR BENEFITS INTEGRATION	02/08/26 02/08/26			 \$514.50
				VENDOR TOTAL:	\$1,207.50
ULINE 591-537-955-000	204481798 LEATHER CHAIRS	02/20/26			\$702.43
				VENDOR TOTAL:	\$702.43
UNITED RENTALS 101-751-801-000	232162920-028 PORTABLE RESTROOMS - 3300 10 MILE RD NE	02/05/26			\$132.71
UNITED RENTALS 101-751-801-000	232163013-027 PORTABLE RESTROOMS - 8320 BELMONT	02/05/26			\$133.32
UNITED RENTALS 101-267-801-000	232163116-027 PORTABLE RESTROOMS - 6205 PACKER DR	02/05/26			\$133.32
UNITED RENTALS 101-751-801-000	232198519-027 PORTABLE RESTROOMS - 2868 GRAND ISLE DR	02/07/26			\$133.32
UNITED RENTALS 101-267-801-000	232198540-027 PORTABLE RESTROOMS - 5737 BREWER AVE NE	02/07/26			\$133.32
UNITED RENTALS 101-751-801-000	246297406-012 PORTABLE RESTROOMS - 6206 WEST RIVER DR NE	02/05/26			\$122.00
				VENDOR TOTAL:	\$787.99

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
US BANK ST PAUL	3150384	02/09/26			
591-000-317-000	LIMITED TAX BONDS SERIES 2021				\$55,332.00
590-000-317-000	LIMITED TAX BONDS SERIES 2021				\$16,668.00
				VENDOR TOTAL:	\$72,000.00
VANCO PAYMENT SOLUTIONS	00016087482	02/28/26			
590-530-811-000	MONTHLY SERVICE FEE - FEBRUARY 2026				\$154.84
591-530-801-000	MONTHLY SERVICE FEE - FEBRUARY 2026				\$154.84
				VENDOR TOTAL:	\$309.68
VSP VISION SERVICE PLAN	824656807	02/18/26			
101-000-244-003	MONTHLY EE PD VISION PROGRAM PREMIUMS				\$933.86
				VENDOR TOTAL:	\$933.86
WARNER NORCROSS & JUDD LLP	2488389	02/19/26			
101-250-802-000	LEGAL FEES				\$4,509.50
				VENDOR TOTAL:	\$4,509.50
GRAYMONT	35-254739RI	02/17/26			
591-537-761-000	HIGH CALCIUM QUICKLIME				\$9,820.22
				VENDOR TOTAL:	\$9,820.22
WM APPAREL	813705	02/04/26			
101-250-801-000	LOGOWEAR, T. PORZONDEK				\$62.07
WM APPAREL	813839	02/09/26			
101-250-801-000	LOGOWEAR, K. SVOBODA				\$53.07
WM APPAREL	813822	02/05/26			
101-250-801-000	LOGOWEAR, S. TAYLOR				\$62.07
				VENDOR TOTAL:	\$177.21
WOODLAND EQUIPMENT	82634	02/17/26			
101-265-931-000	TRACTOR REPAIR				\$244.20
WOODLAND EQUIPMENT	82326	02/04/26			
101-265-931-000	RUNNER SKID SHOE				\$97.96
				VENDOR TOTAL:	\$342.16
WORKING FIRE FURNITURE & MATTRESS	9795	02/15/26			
101-336-775-000	FIREFIGHTER RECLINERS				\$3,546.92
				VENDOR TOTAL:	\$3,546.92
HACKLEY HOSPITAL	322150	02/09/26			
591-530-801-000	GR DOT PHYSICIAL EXAMS (7)				\$770.00
				VENDOR TOTAL:	\$770.00
FIRST DUE EQUIPMENT SALES & REPAIR	34669*	06/30/25			
101-336-931-000	SECURE PLATFORM, LEVELING CYLINDER - 1993 E-ONE PLATFORM				\$2,968.69
FIRST DUE EQUIPMENT SALES & REPAIR	34639*	06/06/25			
101-336-931-000	PLATFORM ADJUSTMENT - 1993 E-ONE PLATFORM				\$1,375.00
				VENDOR TOTAL:	\$4,343.69

Grand Total: \$2,716,656.43



PLAINFIELD CHARTER TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

6161 Belmont Avenue NE • Belmont, MI 49306 • 616.364.1190 • plainfieldmi.org

MEMO

TO: Mr. Cameron VanWyngarden, Township Superintendent

FROM: Peter Elam, Senior Planner

DATE: March 4, 2026

RE: Private Road Ordinance Amendments
First Reading and Authorize Publication

This is a request for the Township Board to authorize the first reading and publication of notice for proposed amendments to the Code of Ordinances to amend the current regulations for private roads, Chapter 28, Article V.

As you may recall, this ordinance was repealed and replaced in its entirety in 2022. Since then, staff has found a few areas of the ordinance that need some tweaks for flexibility and efficiency purposes. These amendments, prepared with the assistance of the Township Attorney, are intended to accomplish this.

At the upcoming meeting, the Township Board is being asked to make the proposed amendments available to the public (first reading) and to authorize a notice to be published. The notice will be published in the Grand Rapids Press to inform the public that the amendments will be considered by the Township Board at the April 13, 2026, meeting.

Attached is a copy of the ordinance showing the proposed changes. The language being added is shown in blue font (**example**) and the language being deleted is shown in red font with a strikethrough (~~**example**~~).

Here are a few notable highlights from the proposed amendments:

- Sec. 28-253(p): Now allows staff to grant minor administrative departures from design criteria for existing private roads.
- Sec. 28-254(a): No longer requires all property owners on private roads to join maintenance agreements to split property; this reduces individual veto power and permits conditional approval for land divisions.
- Sec. 28-256: Updates regulations regarding extensions of private roads and maintenance agreements.
- Sec. 28-262: Removes the requirement for a single owner to upgrade the entire private road.

Recommendation. Staff recommends that the Township Board provide the first reading and authorize the publication of notice for the proposed amendments.

Attachment

ARTICLE V. PRIVATE ROADS¹

Sec. 28-251. Purpose.

The township has determined that as tracts of land, lots, and parcels are divided, sold, altered, transferred, or developed, private roads and access easements are being created and used to provide access to newly-divided or created lots, parcels, or properties, such accesses are not always subject to regulation under the Michigan Land Division Act, being Public Act No. 288 of 1967 (MCL 560.101 *et seq.*), and other state regulations. The township determines that it is in the best interest of the public health, safety, and welfare to regulate the construction, improvement, extension, relocation, maintenance, and use of private roads and access easements to assure that:

- (1) Private roads are designed and maintained with such width, surface, and grade to assure safe passage and maneuverability of private vehicles, police, fire, ambulance, and other vehicles.
- (2) Private roads are constructed of suitable materials to ensure minimal maintenance and safe passage.
- (3) Private roads will be constructed so as to protect against or minimize soil erosion and prevent damage to the lakes, streams, wetlands, and natural environment of the township.

Nothing in this article shall be construed to limit or impair the township's ability to perform any action it may lawfully perform, including but not limited to making local or public improvements and creating special assessment districts.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-252. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Access means motorized vehicle access and utilities provisions.

New private road means a lawful private road, or extension thereof, constructed or installed after November 19, 1990.

Parcel means any land that, under the provisions of the township's zoning ordinance, may be occupied by only one principal building or use, but not necessarily conforming to lot lines. The terms "parcel" and "lot" shall include lots, parcels, platted lots, metes and bounds parcels, and site condominium units.

Private road means any undedicated path, trail, or road that provides or is intended to provide the primary means of ingress and egress to two or more parcels or two or more principal buildings, dwelling units, structures, or combination thereof, whether created by a private right-of-way agreement, a private dedication, a joint ownership, a license, a lease, or an easement. Any and all extensions, additions, or branches of or to a private road

¹Editor's note(s)—Ord. No. 2022-04, §§ 1, 2, adopted Apr. 25, 2022, repealed the former Art. V., §§ 28-251—28-259, and enacted a new Art. V as set out herein. The former Art. V pertained to similar subject matter and derived from Comp. Ords. 1988, §§ 132.001—132.009; Ord. No. 684, adopted June 5, 2000; ; Ord. No. 698, §§ 1.01—1.09, adopted Oct. 23, 2000; Ord. No. 754, adopted March 29, 2004; Ord. No. 2020-05, §§ 5, 6, adopted Aug. 24, 2020.

shall be considered part of the private road that leads off of or to a public road. A private road shall also include any of the following:

- (1) An access serving one parcel that does not have the requisite amount of frontage on a public road as required by this article or the zoning ordinance.
- (2) Where two or more parcels or dwellings share or utilize a common access drive, even if each parcel has the required frontage on a public road.

Zoning ordinance means the Plainfield Charter Township Zoning Ordinance, as amended.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-253. Design standards.

- (a) Every private road right-of-way or easement shall have a minimum width of at least 66 feet and shall expressly allow utilities. No part of a private road right-of-way or easement shall be located closer than ten feet to any property line without the written consent of the adjoining property owner of a parcel not served by the subject private road and also with the approval of the planning commission of such closer location pursuant to section 28-254(d).

Public water and sanitary sewer (if available), storm sewer (if needed as determined by the township's engineer) and utility lines shall be installed at the time the private road is constructed, and easements shall be reserved for such utilities. For purposes of this subsection (a), public water and sanitary sewer shall be considered "available" if public water or sanitary sewer currently exists within 500 feet of the new private road or extension of an existing private road, measured along the right-of-way, easement, highway, street, or public way, and the township's engineer determines that such public sewer and/or public water may be feasibly extended wholly within the public right-of-way or road and utility easement to service the new private road or existing private road extension. Public water and sewer shall also be deemed "available" if they are located within 500 feet of the new private road or extension of an existing private road and can reasonably be extended (even if no conventional easement is available for extension).

- (b) Private road widths and materials shall conform at all times to all of the following:

Standards	Serving one or two Parcels or Lots	Serving three or four Parcels or Lots	Serving five or More Parcels or Lots
Width of the improved roadway	14 feet (plus shoulders at least four feet wide on each side). The width of the shoulders may be reduced by the planning commission pursuant to section 28-254(d).	18 feet (plus shoulders at least four feet wide on each side)	22 feet (plus shoulders at least four feet wide on each side), but if the private road is to include a storm sewer system, the minimum width of the road surface, including valley gutters, shall be 26 feet.
Materials	Road surface may be gravel but shall be constructed of a minimum sub-base of 12 inches of sand and six inches of finished compacted gravel (MDOT 22A) on the top thereof. Shoulders may be gravel.	The road surface shall be a minimum of three inches of bituminous aggregate meeting MDOT specifications 1100T, as amended. The community development director (in consultation with the township engineer) may	Road surface shall be a minimum of three inches of bituminous aggregate meeting MDOT Specification 1100T, as amended, on top of a six-inch compacted gravel subbase. Shoulders may be gravel.

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		allow the road surface to be gravel but shall be constructed of a minimum sub-base of 12 inches of sand and six inches of finished compacted gravel (MDOT 22A) on the top thereof. Shoulders may be gravel.	
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- (c) The private road surface shall have a minimum crown of two-tenths of one foot from the centerline of the private road surface to the outside edge of the road surface.
- (d) A road shoulder shall be provided on each side of the private road surface with a minimum width of four feet containing a slope of twenty-two hundredths of a foot from the outside edge of the road surface to the toe of the slope. A road shoulder shall not be required where a curb and gutter or asphalt valley gutter system has been installed in accordance with county road commission standards.
- (e) If a private road ends in a cul-de-sac, the easement or right-of-way for each such cul-de-sac shall have a minimum radius of 60 feet. The cul-de-sac surface shall have a minimum radius of 40 feet and shall be constructed in accordance with the standards set forth in subsections (b), (c), and (d) of this section. The standards for a cul-de-sac may be modified for a particular private road with the approval of both the township fire department and the planning commission under section 28-254(d).
- (f) The layout of private roads in respect to their location, intersections, street name and traffic control signs, horizontal curves, and curb openings where the private road intersects with a public street shall conform to Kent County Road Commission standards for public use.
- (g) All utilities within a private road right-of-way or easement shall be constructed and maintained underground. Any easements necessary for the provision of township water or sewer service shall be in a form and with language approved by the township and shall be recorded in the records of the Kent County Register of Deeds and a recorded copy shall be filed with the township community development director (the "director") prior to issuance of the final private road permit.
- (h) All private roads shall be named and be identified by the use of appropriately located street signs. The director shall approve all private road names. Street names shall not duplicate any existing street name in Kent County except where it is a continuation of an existing street. All lots or parcels fronting on a private road shall have an address on the private road.
- (i) Private road grades shall not exceed seven percent.
- (j) All private roads, including those existing prior to the adoption of the ordinance from which this article is derived, shall be maintained and snowplowed at all times such that emergency vehicles can safely access all parcels served by the private road at all times and in all weather conditions. All private roads, including those existing prior to adoption of the ordinance from which this article is derived, shall be maintained in a safe manner at all times and shall have snow plowed/removed promptly once three inches or more of snow has fallen. A maintenance agreement as described in section 28-254 hereof is required before a private road permit will be issued for a new private road or an extension to an existing private road.
- (k) If any portion of a private road is located within ~~35~~10 feet of a property line of a parcel or lot not served by the subject private road, a greenbelt not less than ten feet in width shall be installed and maintained along

the property line. The greenbelt shall be maintained at all times in as good a condition as when installed and shall be composed of deciduous trees interspersed with evergreen trees as required by the greenbelt provisions of the zoning ordinance. The greenbelt shall also include at least one row of dense shrubs placed not less than five feet apart having a minimum height of three feet when planted.

- (l) A working streetlight shall be located (and turned on during dark hours) at the intersection of a public road and a private road serving more than ~~five~~four parcels. Any costs associated with maintaining, operating and replacing the streetlight and the electric costs for the streetlight shall be paid for by at least one of the property owners ~~all of the then owners of all~~ of the lots served by the private road involved.
- (m) A drainage system serving the private road and surrounding areas shall be designed and installed, which shall be approved by the township's engineer. Cross-culverts and/or the portion of the private road system which conveys cross-drainage shall be designed and installed to accommodate a 100-year storm event which shall surcharge no higher than one foot below the minimum building openings for adjoining structures, and/or one foot below proposed minimum basement openings, and/or one foot below the low-point in the road. A retention or detention system shall be designed, maintained and installed in accordance with the county drain commissioner's requirements (as well as those of the township's engineer) to serve the development or parcels accessed by the private road. Materials for culverts shall conform to Kent County Road Commission standards.
- (n) No gate or similar obstruction or impediment shall be installed or maintained along any portion of a private road (or at the intersection of a private road with a public road or other private road) unless expressly approved by the director or planning commission (as applicable) based upon the recommendation of the township fire department. Furthermore, any such system shall be designed and maintained so as to remain fully open should a power failure occur. The township fire department shall, at all times, be provided with a current key or the equivalent for opening such gate or security system should a fire or other emergency arise.
- (o) The requirements of article VII, emergency vehicle driveway access must also be met.
- (p) Exceptions: -Where there are difficulties in carrying out the strict letter of Section 28-253 for the extension or improvement of an existing private road; addition of a new lot, condominium unit, or parcel; or an existing commercial or industrial private road including shared access from a public road, then- The community development director may, upon request and for good cause shown, waive, approve alternate design, off-site improvements or modifications ~~one or more of the design requirements or approve alternate design, off-site improvements or modifications~~. Such waiver or approval may only be granted if ~~where~~ one or more of the following circumstances applies apply:
 - (i) The alternate location and/or modification of design requirements is comparable in scale and nature to the design requirement of Section 28-253. ~~and one or more of the following circumstances apply~~
 - (ii) The alternate location and/or modifications in design requirements would better serve the intent and purposes of this article.
 - (iii) The alternate location and/or modifications in design requirements is/are desirable because steep slopes, existing infrastructure, character of the surrounding area, or other physical features or site constraints make construction in the required location highly impractical or unsafe.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

**Sec. 28-254. Preliminary private road permit for a new or extended private road;
Maintenance agreements.**

- (a) No installation or construction of any kind shall begin on a new private road or extension of an existing private road or on any parcel which depends on such private road for access until a preliminary private road permit has been issued granted by the township. No private road easement or right-of-way or access easement shall be created until the township approves the private road and issues agrants preliminary private road permit. ~~No land divisions shall be approved by the township which~~ If a land division involves the creation or extension (or proposes the creation or extension) of a new private road (or access easement) or the extension of an existing private road (or existing access easement), the township may approve the land division conditioned on receipt of the monetary security specified in sections 28-255 and 28-260 and subject to until the township approves approving the private road and issues grants granting a preliminary private road permit.
- (b) The applicant for a private road permit shall submit an application to the director together with the required fee (as well as any escrow fees required) as determined from time-to-time by the township board. The application shall be signed by all of the then-owners of all the property underlying the proposed private road and private road easement as well as all parcels or lots to be served by the private road and private road easement. The application shall also include:
- (1) Two written copies of a site plan and construction plan for the proposed private road, showing all property within 150 feet of the private road right-of-way or easement, the proposed location of the road surface, the proposed division of land (and all resulting parcels), street grades, stormwater drainage, and other improvements, prepared by a registered engineer or land surveyor. The site plan shall also include the items specified in section of the zoning ordinance. The applicant shall also provide the township with digital copies of these items.
 - (2) An approved roadway permit from the Kent County Road Commission for access to a public street.
 - (3) The applicant and/or owner(s) of the proposed private road right-of-way or private road shall provide the director with a proposed recordable private road maintenance or restrictive covenant agreement ~~between the owner(s) of for the private road right-of-way or easement and any other parties having any interest therein or other documentation satisfactory to the township~~ that shall provide for and assure that the private road shall be regularly maintained, repaired, and snowplowed so as to assure that the private road is safe for travel at all times and the cost thereof paid for. The form, wording and language of any such agreement shall be approved by the township prior to the execution and recording of such document. The applicant agrees that, by filing an application for and receiving a permit under this article, they will assure that any building or parcels thereafter created or constructed on the private road shall also be subject to the road maintenance or restrictive covenant agreement and that said agreement shall be recorded and shall permanently run with the land.

The proposed maintenance agreement or restrictive covenant shall, at minimum indicate that the applicant and/or owners of specified properties ~~of all properties~~ benefited by the private road shall be jointly and severally liable and responsible for maintaining the entire length of the private road so that it is, at all times, in compliance with this article and all applicable township standards and requirements. The proposed maintenance agreement or restrictive covenant shall also provide that it is enforceable by the township board at its option. Additionally, the agreement shall provide that, if the private road is not maintained to the requirements of this article, then all of the owners of ~~parcels or lots utilizing or benefited by the private road~~ the specified properties shall be deemed to have

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consented to a special assessment district being created by the township board to maintain, snowplow and upgrade the private road. Or, alternately, the township board, at its option, can improve and maintain the road so that it meets all of the requirements of this article; and the township board can charge the owners of all parcels or lots that utilize or are benefited by the private road for the reasonable costs thereof with such costs secured by either placing a lien on the benefited properties or by placing the costs on the property tax roll. No construction shall be commenced on a new private road (or the expansion or extension of a private road) until and unless the township has approved the private road and the private road maintenance or restrictive covenant agreement has been approved by the township, executed by all of the required property owners, and has been recorded with the Kent County Register of Deeds-records.

- (c) Following receipt of a private road application, the director shall refer to the application for review to the fire department, the township's engineer and other individuals or agencies deemed appropriate by the director. Review of the application shall be for the purpose of determining its conformance with applicable state and township regulations, the impact of the proposed development on adjacent lands, and whether the health, safety, and general welfare of persons using or affected by the private road will be adequately protected. Each agency or individual responsible for review shall submit a report to the director.
- (d) For a new private road ~~{or extension of an existing private road intended to serve}~~ serving five or more new lots or parcels over a ten years, the planning commission shall review and approve, approve with conditions, or disapprove the application following receipt of the application. If approval is granted, the ~~director~~ township shall issue a preliminary private road permit. If the application is not approved, the director shall set forth in writing the reasons for rejection and shall provide the applicant with a copy thereof. The planning commission shall consider all of the following standards when reviewing a private road application:
 - (1) Whether the proposed private road and its use will not adversely affect the public health, safety, or welfare or impair natural resources such as wetlands, ponds, rivers, streams, farmlands, or lakes.
 - (2) Whether the construction and use of the private road will impede the normal and orderly development or improvement of surrounding properties for uses consistent with the zoning ordinance and other ordinances of Plainfield Charter Township.
 - (3) Whether the private road will provide for safe, convenient, uncongested, and well-defined vehicular and pedestrian circulation, as well as provide reasonable and free ingress and egress for any and all parcels or lots which will utilize the private road.
 - (4) Whether the proposed private road is designed and will be located so as to accommodate and promote safe and efficient traffic operations within the site and at the intersection of the private road with the public road.
 - (5) Whether the general purposes and spirit of this article, the township's master plan, and the township's zoning ordinance will be maintained.
 - (6) Whether the location, design, and layout of the proposed private road (and parcels and lots which will utilize the private road) are consistent with sound and reasonable planning principles.
 - (7) Whether the private road will meet all of the requirements of this article and the zoning ordinance.
- (e) For a new private road or extension of an existing private road ~~{or extension of an existing private road} serving four lots or parcels or fewer~~ not subject to Section 28-254(d), the director shall perform the review and approval process for a private road specified herein and shall do so in place of the planning commission. However, the director may transfer the decision-making process to the planning commission for decision on a particular case that is difficult, precedent setting or unusual.
- (f) Fees for the permits required hereunder shall be set by the township board, from time-to-time, by resolution. Additionally, the township board shall require that the applicant put sufficient funds in escrow to

cover the costs of having the township attorney, engineer, planner, or other professional review the private road plans, specifications, and maintenance agreement (or restrictive covenant) and to do the necessary inspections. All costs associated with the private road shall be paid to the township prior to final approval being granted by the township, with the unused balance of the escrow account returned to the applicant upon final township approval.

- (g) No construction shall be commenced on a new private road or the extension ~~or of an existing private road~~ thereof until all of the following requirements are met:
- (1) A maintenance agreement or the equivalent has been approved by the township, ~~the document has been executed by all parties to the document, and and the document has been both executed by all parties with any interest in the private road (and all of the lots or parcels to be served by the private road) and~~ the document has been recorded with the Kent County Register of Deeds ~~records~~.
 - (2) A copy of the recorded and stamped maintenance agreement or the equivalent has been given by the applicant to the director.
 - (3) The planning commission (or the director where applicable) has approved the private road (or proposed extension of a private road) and ~~a~~ preliminary private road permit has been issued by the township.
 - (4) There has been full compliance with all applicable requirements specified by this article for the private road preconstruction phase.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-255. Final private road permit for new private road.

Upon completion of construction of a new private road or the extension of an existing private road, the applicant shall submit to the director a completion certificate ~~or similar documentation~~ signed by a registered engineer or land surveyor certifying that the private road has been completed in full accordance with this article, the township approval, the approved site plan, the construction plan, and all township approvals thereof. The township's engineer shall review the completion certificate, inspect the completed road improvements and make a recommendation to the township and the applicant. The township's engineer may require core samples of the asphalt, gravel roadbed (where applicable), gravel subgrade and sand subbase to verify that the thicknesses are in accordance with the approved site plan and construction plan. The applicant shall correct any deficiencies identified by the township. Upon final review and approval of the completed road improvements by the township's engineer, the director shall issue a final private road permit. Building permits for construction on parcels served by a private road shall not be issued until the final private road permit has been issued or, if the township agrees at its option, the applicant for the building permit has provided the township with a cash deposit, certified check, surety bond or irrevocable bank letter of credit in a form (and with language) approved by the township and in an amount equal to 125 percent of the amount estimated by the township to be sufficient to ensure completion of construction of the private road in accordance with the approved site plan and construction plan within one year after the date of issuance of the building permit.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-256. Private road permit for existing private road.

- (a) No existing or other private road shall be extended (including to add a parcel, lot or condominium unit) or added onto unless all portions of the private road (including the existing portion or portions of the private

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road and all extensions or additions to the private road) fully comply with all of the procedures and design and construction standards of sections 28-253 and 28-254 hereof and approval by the planning commission (or the director where applicable) has occurred pursuant to section 28-254. Furthermore, no parcel, lot, or site condominium unit along an existing private road shall be divided, split, or altered to create an additional lot, parcel, or site condominium unit unless the entire length of the existing private road complies with all of the procedures and design and construction standards of sections 28-253 and 28-254 hereof and such proposed division, split, or alteration is approval by the planning commission (or the director where applicable).

- (b) The planning commission (or the director where applicable) may require property owners served by an existing private road to change their addresses from the public road name to the private road name where said properties are currently addressed with public road addresses.
- (c) For the alteration or extension of an existing private road, the planning commission (or the director where applicable) may require that a new maintenance agreement ~~be fully executed by all lot owners along for~~ the extended or altered ~~portion of the~~ private road ~~and~~ be ~~executed and~~ recorded as specified in section 28-254 hereof unless some or all of that requirement is waived pursuant to section 28-266 hereof.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-257. Permits for building on private roads.

No building permit shall be issued for any principal building, dwelling, or structure the primary access to which is to be provided by a private road unless ~~a~~ preliminary private road permit has been ~~granted~~~~issued~~ by the township and unless the private road has either been physically completed in accordance with the approved permit (and a final private road permit has been issued) or the applicant(s) for the building permit or owner(s) of the private road right-of-way has provided the township with the monetary security specified in sections 28-255 and 28-260 hereof.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-258. Maintenance and repairs.

- (a) All private roads shall be maintained at all times in a manner that complies with all of the provisions of this article.
- (b) All driveways and private roads shall be continuously maintained at all times in such a way that they will not constitute a danger to the health, safety, and welfare of the inhabitants of the township. All driveways and private roads shall be continuously maintained at all times in such a way that they are readily accessible to and usable by emergency vehicles in all types of weather.
- (c) All costs for the maintenance and repair of a private road shall be the responsibility of all of the property owners or any condominium association served by the private road.
- (d) The owners of the parcels or lots that utilize or are benefited by a private road shall be deemed to be jointly and severally liable and responsible for maintaining the entire length of the private road at all times to the standards of this article.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-259. Planned unit developments.

If a private road is proposed as part of a planned unit development (PUD) project pursuant to the zoning ordinance, the provisions of this article regarding private road standards may be modified for the PUD project by the township board at its sole discretion for good cause shown.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-260. Performance guarantee.

- (a) The planning commission (or director where applicable) may, as a condition of the private road permit application approval process, require the applicant(s) to post a cash bond, a bank letter of credit, or other security with the township (and to the township's satisfaction) in order to ensure compliance with the requirements of this article.
- (b) The amount of the bond or security to be submitted to the township, if required, shall be equal to 125 percent of the total estimated cost for completing construction of the private road as approved by the planning commission (or director where applicable).
- (c) The bond, escrow, or unspent portions thereof will be returned to the applicant(s) by the township upon proof of completion of the private road to the standards required by this article.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-261. Conflict with other ordinances.

To the extent that any other township ordinance(s) regulate the subject matter covered by this article, the ordinance(s) shall be construed together, if possible, and the remedies of the ordinances shall be cumulative. Where the provisions of any other ordinance conflict with the provisions of this article, this article shall prevail, and its terms shall control. If any part of this article conflicts with any other part, it shall be administratively appealed to the township zoning board of appeals for a final determination of intent. The remainder of this article shall remain in full force and effect.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-262. Additional parcels.

No lot, condominium unit, or parcel of land shall be added to or along a private road and no existing lot, condominium unit, or parcel with frontage on a private road shall be split or divided unless approved by the planning commission (or the director as applicable) pursuant to section 28-254 hereof. ~~If additional lots or parcels are added to or along a private road or if a lot or parcel fronting on a private road is proposed to be split or divided, then the entire length of the private road (that is, the total distance from the point where the private road intersects with the public street to the very end of the private road) shall be upgraded or improved so that all requirements of this article are fully complied with, based on the total number of lots, condominium units, or parcels of land which will be located on or use the private road.~~

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-263. All lots created shall utilize the private road.

Where a private road is proposed to serve fewer than all of the lots or parcels to be created out of a given lot or parcel, the planning commission (or the director as applicable) can require that all resulting lots and parcels utilize the private road so that no lots or parcels have a driveway or other access directly onto a public road apart from the approved private road.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-264. Parcel size and configuration.

Pursuant to the approval of a private road, the planning commission (or the director as applicable) can require that proposed lot or parcel boundaries and sizes be altered (but not less than the minimum required by the zoning ordinance) if it is determined by the planning commission (or the director as applicable) that such alterations are required to meet the standards contained in this article.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-265. Township non-liability.

The applicant (and its successors and assigns) for a private road permit agrees, by applying for and securing a private road permit, to indemnify and save and hold the township (and its officials, officers, agents, and employees) harmless for, from, and against any and all claims and causes of action for personal injury and/or property damage arising out of the use of the private road or relating to any failure to properly construct, maintain, repair or replace a private road. Such wording shall appear on the application for the private road permit (as well as in the private road maintenance agreement or restrictive covenant document) and be signed by the applicant. The maintenance, repair, and liability for private roads shall be the joint responsibility of all of the property owners having legal access to and use of the private road and shall not be the responsibility or liability of the township.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-266. Appeals and varying requirements.

- (a) Interpretations/determinations. Any person aggrieved by a decision of the township regarding this article V shall have the right to appeal any decision, determination, action or interpretation within ten days as follows:
 - (1) A decision or interpretation by the director may be appealed to the planning commission.
 - (2) A decision by the planning commission (other than a special land use decision pursuant to subsection (b) as follows) may be appealed to the township board.

Any such appeal shall be filed with the township in writing within ten days of the decision and shall state the reasons for the appeal and any documents in support thereof. The township shall establish a time for hearing the appeal, which shall be no later than 60 days after the filing of the appeal. Written notice of such hearing by first class mail shall be provided to the owners of all properties which depend (or may depend in the future) on the private road for access (including the appealing party) and all properties within 300 feet of such private road. Such notice shall be given not less than seven days prior to such hearing. The appeal decision by the relevant body hearing the appeal shall be set forth in writing and be delivered to the applicant following the hearing. The decision of the relevant body hearing the appeal shall be final.

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No appeal or decision under this subsection (a) shall waive, vary or lessen any private road requirements of this article V.

- (b) Varying or waiving private road requirements. Where there are difficulties in carrying out the strict letter of this article V or where it is proposed to add parcels or lots to an existing lawful private road that does not meet all of the requirements of this article V, then the planning commission may vary one or more requirements of this article V for the proposed or existing private road using the same standards that are applicable for special land uses in section 29.03 of the zoning ordinance. The public hearing notice requirements shall be as specified in subsection (a), above. When the planning commission is deciding a request under this subsection (b), the planning commission shall exercise the same authority as it would pursuant to any special land use request under the zoning ordinance.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-267. Penalties and enforcement.

Any person, firm, corporation, trust, partnership, or other entity which violates or refuses to comply with any provision of this article shall be responsible for a municipal civil infraction and subject to a fine plus any costs, damages, expenses, and other sanctions as authorized under chapter 87 of Act No. 236 of the Public Acts of 1961, as amended, and other applicable laws. Each day that a violation occurs or continues shall constitute a separate **offense and** shall make the violator liable for the imposition of a fine and other penalties for each day. The rights and remedies provided for in this section are cumulative and in addition to any other remedies provided to the township by law or equity, including appropriate injunctive relief.

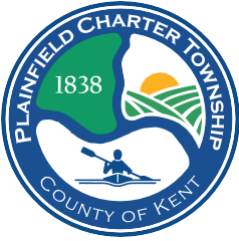
(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-268. Miscellaneous.

- (a) Please see article VII for any applicable emergency vehicle driveway access requirements for certain driveways.
- (b) Please see section 3.27 of the zoning regulations regarding gates and walls involving private roads.
- (c) Other regulations regarding private roads are found in ~~for~~-site condominiums.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Secs. 28-269—28-300. Reserved.



PLAINFIELD CHARTER TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

6161 Belmont Avenue NE • Belmont, MI 49306 • 616.364.1190 • plainfieldmi.org

MEMO

TO: Mr. Cameron VanWyngarden, Township Superintendent

FROM: Peter Elam, Senior Planner

DATE: March 4, 2026

RE: Emergency Access Driveway Ordinance Amendments
First Reading and Authorize Publication

This is a request for the Township Board to authorize the first reading and publication of notice for proposed amendments to the Code of Ordinances to amend the current regulations for emergency access driveway requirements, Chapter 18, Article VII, Section 18-152.

The Community Development and Fire Departments, with assistance from the Township Attorney, collectively prepared these amendments to align with the Private Road Ordinance and to resolve minor issues experienced in its implementation.

At the upcoming meeting, the Township Board is being asked to make the proposed amendments available to the public (first reading) and to authorize a notice to be published. The notice will be published in the Grand Rapids Press to inform the public that the amendments will be considered by the Township Board at the April 13, 2026, meeting.

Attached is a copy of the ordinance showing the proposed changes. The language being added is shown in blue font (**example**) and the language being deleted is shown in red font with a strikethrough (~~example~~).

Here are a few notable highlights from the proposed amendments:

- Sec. 18-152 (2): Sets minimum emergency vehicle support weight for driveways; authorizes Township Engineer to address soil erosion and stormwater concerns. Note: Driveway review mainly applies to driveways over 125 feet.
- Sec. 18-152 (3) & (7): Lowers grade requirements from 10% to 7% for consistency with the Private Road Ordinance, and to allow better access for emergency vehicles.

Recommendation. Staff recommends that the Township Board provide the first reading and authorize the publication of notice for the proposed amendments.

Attachment

ARTICLE VII. - EMERGENCY VEHICLE DRIVEWAY ACCESS

Sec. 18-150. - Preamble.

The township finds and declares that the interests of public health, safety and welfare of the citizens of the township require that long residential driveways be constructed so as to ensure adequate access to public safety vehicles.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-151. - Definitions.

The following words and terms, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Driveway shall mean any residential driveway that is 125 feet or longer, as measured from the edge of the improved portion of the road right-of-way (i.e. gravel, asphalt, concrete), that provides access to a single parcel. This article shall not apply to commercial driveways, including driveways servicing multi-family dwellings, subject to site plan approval under the zoning ordinance, nor shall it apply to private roads as the term is defined in chapter 28, article V of the Code of Ordinances.

Fire chief shall mean the fire chief for the township, the assistant fire chief, the person appointed by the fire chief as the code official for the fire department, or any other designee of the fire chief.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-152. - Design standards.

Whenever a building permit is required (i) to construct a new residential structure or (ii) to improve, repair or remodel an existing residential structure, including an attached garage and/or detached garage greater than 672 square feet, in the amount greater than 50 percent of the state equalized value (25 percent of true cash value), any new or existing driveway servicing said structure shall be constructed and maintained in accordance with the following standards contained in this article, unless the standardized fire code then in effect requires a higher specific standard, in which case said specific standard in the standardized fire code shall apply.

- (1) The driveway entrance at the road or private road shall be a minimum of 20 feet wide for the first 50 feet. The driveway shall be a minimum of ~~12~~14 feet wide for the entire length of the driveway. The width of the driveway shall not include the width of any gutters or ~~unimproved~~ shoulder.
- (2) All driveways shall be constructed so as to support the weight of a 75,000 pound fire apparatus. The driveway shall be paved unless the township engineer determines that a gravel bed or the existing or proposed soil composition is sufficient to support fire apparatus. ~~The township engineer may require the installation of culverts and stormwater and erosion controls.~~
- (3) The grade shall not exceed ~~seventen~~ percent.
- (4) If the driveway exceeds 400 feet in length, the driveway shall have a passing lane. Any driveway that exceeds 400 feet in length may require additional passing lanes to be determined by the fire chief so as to ensure an adequate number of passing lanes to allow uninterrupted fire department operations. Each required passing lane shall be no less than 20 feet wide including the width of the driveway and no less than 60 feet long, and the location of the passing lane(s) shall be prescribed by the fire chief.
- (5) All driveways shall have a minimum vertical clearance of 13½ feet.

- (6) All driveways shall have at **minimum a** 30-foot by 40-foot turnaround not including the width of the driveway at or near the terminus of the driveway. The terminus of the driveway shall be located at or near the location of the principal structure.
- (7) The driveway shall be constructed and maintained in accordance with all other applicable federal, state and local requirements, including all other applicable township ordinances.
- (8) The driveway shall comply with the above standards as specified in the building permit and approved site plan prior to the issuance of a certificate of occupancy for new construction and/or final approvals and closing out of a building permit for remodeling or additions, and written approval (issuance of an emergency vehicle driveway access permit) by the fire chief.
- (9) Where a driveway is adjacent to slopes of greater than **seven ~~ten~~** percent, the fire chief may require the inspection of the township engineer for drainage and may also require safety protections such as guardrails, signage, and other safety measures.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-153. - Review process.

An application for an emergency vehicles driveway access permit shall be submitted by the property owner, or his or her agent, on forms supplied by the township no later than the time a building permit application is submitted. The application shall include a site plan with sufficient detail to allow the fire chief to determine whether the proposed driveway meets the requirements of this article, and shall specifically include the construction type, location and square footage of the proposed structure(s), the location and length of the driveway, and whether the structure(s) are to be sprinkled throughout. The application shall be reviewed by the fire chief. The fire chief shall approve (issue an emergency vehicle driveway access permit), disapprove, or approve with conditions (issue an emergency vehicles driveway access permit with conditions) the application, and shall forward his or her written decision to the applicant within four working days of submittal of a completed application. Any denial of an emergency vehicles driveway access permit shall state the reason(s) for said denial.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-154. - Variance.

The fire chief may modify the standards set forth in this article if the property owner can demonstrate that a variance is necessary to alleviate undue hardship caused by the unique physical characteristics of the property. In doing so, the fire chief may impose additional conditions to make sure the objectives of this article are met. In addition to any other relevant factors, the following factors shall be taken into consideration when considering the grant of a variance.

- (1) Terrain difficulties;
- (2) Nature of materials: soil and geology;
- (3) Significant vegetation to be preserved;
- (4) Aspect, i.e., north facing, south facing etc.;
- (5) Size of lot;
- (6) Drainage considerations;
- (7) Number, width and spacing of pullouts;
- (8) The existence of other safety mitigation factors; and
- (9) The size and scope of the variance requested.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-155. - Appeal process.

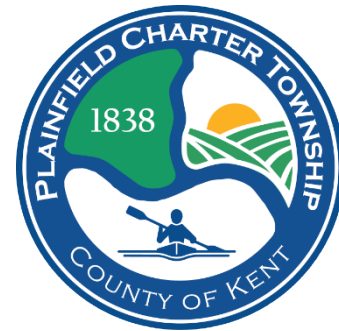
Any person affected by a decision of the fire chief regarding this article shall have the right to appeal the decision to the township board within ten days of the mailing of the adverse decision. Such appeal shall be filed with the township clerk in writing and shall state the reasons for the appeal and include any documents in support thereof. The township board shall establish a time for hearing the appeal, which shall be no later than 30 days after filing of the appeal. Written notice of such hearing by first class mail shall be provided to person filing the appeal no less than five days before the hearing. The decision of the township board shall be set forth in writing and be delivered to the applicant within three calendar days following the hearing. The decision of the township board shall be final.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-156. - Penalty.

Any person who violates or refuses to comply with any provision of this article shall be responsible for a municipal civil infraction. In addition to or in lieu of pursuing a municipal civil infraction, the township may pursue any and all other remedies permitted by law including, but not limited to, seeking an injunction or denying a final occupancy permit until there is full compliance with this article.

(Ord. No. 842, § 1, 6-6-2011)



Memorandum

To: Plainfield Township Board
From: Cameron L. Van Wyngarden, Township Superintendent
Date: 3/4/2026
Re: Recommendation to adopt changes to the cemetery ordinance

Board,


As you recall from our meeting last December, we have recently received interest from residents in allowing “green burials” in our cemetery. Since that meeting our staff has conducted additional research and worked with the Township’s attorney to draft amendments to the cemetery ordinance.

At our last meeting on February 9, the Board conducted a first reading of the ordinance and set a public notice that these changes would be considered at the March 9 meeting. If the Board is comfortable with the proposed changes to the ordinance, they may adopt it, and the ordinance changes would go into effect seven days after publication in a local newspaper (Grand Rapids Press).

The proposed amendments establish the terminology and rules regarding green burials as well as scatter gardens for cremains. However, under the ordinance changes, the Board will have to establish the location(s) for both items under a separate resolution. This approach allows the Board to make changes to the size or location of these areas without going through the process of amending the entire ordinance which saves time and publication costs.

I recommend adopting the proposed changes to the cemetery ordinance as presented.

Sincerely,



Cameron Van Wyngarden
Superintendent

**PLAINFIELD CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN
ORDINANCE NO. 2026-_____**

**AN ORDINANCE TO AMEND CHAPTER 32, ARTICLE III,
ENTITLED "CEMETERIES" OF THE PLAINFIELD CHARTER
TOWNSHIP CODE OF ORDINANCES**

At a regular meeting of the Plainfield Charter Township Board, Kent County, Michigan, held in the Township Hall on the ___ day of _____, 2026, at _____ p.m., the following Ordinance was offered for adoption by Township Board Member _____, and was seconded by Township Board Member _____:

THE CHARTER TOWNSHIP OF PLAINFIELD ORDAINS:

Section 1. Amendment of Chapter 32, Article III. That Chapter 32, Article III of the Code of Ordinances of Plainfield Charter Township, Michigan, is hereby amended to read in its entirety as follows:

Sec. 32-51. Title and applicability.

This article shall be known and may be cited as the Township Cemetery Ordinance. Plainfield Charter Township owns two cemeteries, being the Plainfield Cemetery located at 6205 Packer Drive NE at Rogue River Road NE and Packer Drive NE and the Oakwood Cemetery located at 3985 Cannonsburg Road on Cannonsburg Road NE and Brewer Drive NE.

Sec. 32-52. Definitions.

- (a) A "grave" is a burial space for human remains, which consists of a land area four feet wide by ten feet in length. Graves in a natural burial section shall consist of a land area five feet wide by ten feet in length. The "head" of a grave shall be defined as the end boundary of a grave nearest to the location where monuments and markers have traditionally been located in the cemetery. If it is unclear as to which end of the grave is the "head" as to a particular grave, the decision of the township superintendent shall be final.
- (b) A "lot" is a group of several graves. Lot sizes vary from two graves to ten graves. Each lot is designated with a numerical marker placed on the surface of the ground at the southeast corner of each lot and three rod markers embedded on the other three corners.
- (c) A "block" is a group of several lots. A block is used for orientating the placement of lots and graves. Each grave has a block, lot, and grave number.
- (d) A "walkway" is an open space located at the foot of each grave and in between the lots. Walkways vary in width.

- (e) A "service drive" is an area on which equipment may be driven without traversing a grave.
- (f) A "tribute area" is that part of the surface of a grave located within 36 inches of the head (boundary) of a grave, except where monuments and markers have been permitted at the foot of the grave, in which case, the tribute area will be considered 36 inches from the foot (boundary) of the grave.
- (g) The "township" is Plainfield Charter Township.
- (h) A "green burial" means the interment of a deceased human body in a manner that does not inhibit decomposition and that allows the body to return naturally to the earth, without the use of embalming chemicals, metal caskets, concrete vaults, or other non-biodegradable materials.
- (i) A "natural burial section" means a portion of the cemetery, if any, that the township has approved by resolution as a designated area reserved solely for green burials.
- (j) A "scatter garden" means a portion of the cemetery, if any, that the township has approved by resolution as a designated area reserved solely for placing cremains in the soil without a container.

Sec. 32-53. Sale of graves or burial rights.

- (a) The township may sell one or more graves in the cemeteries for the purpose of granting to the purchaser the right of interment and burial of human remains within a grave.
- (b) The sale price of a grave or graves shall be established by the township in its annual rates and charges resolution.
- (c) The township shall issue a cemetery lot certificate to the purchaser of a grave.
- (d) The sale of a grave, together with the issuance of a cemetery lot certificate, grants only a right of interment of human remains and does not convey absolute title to the grave or any other interest in real property.
- (e) The person or persons to whom a cemetery lot certificate has been issued, and their heirs and assigns, may transfer and assign all the rights contained therein by execution and delivery to the township of such transfer document as may be required by the township.
- (f) All graves shall be subject to the rules, regulations and terms contained in this ordinance and as may be amended from time to time.

Sec. 32-54. Monuments, markers, and other adornment of graves.

- (a) The tribute area within the boundary of a grave may only include a monument, marker, floral displays, plantings, and/or such other adornment as shall not encroach outside the perimeter

of the tribute area. Benches may be used as monuments. Shepherd's crooks, with the hooks turned inward toward the center of the tribute area, may be placed in the tribute area. Adornment within a tribute area, other than natural floral displays and plantings, shall be of a nature that they must be firmly secured to the ground or such as will not easily be windblown from the tribute area. No adornment shall be placed on any grave that does not contain human remains. Monuments or markers may be installed at the head of graves that are not occupied by human remains.

- (b) The tribute area within the boundary of a grave within a natural burial section may only include a marker that is level and flush with the ground. Such markers shall not encroach outside the perimeter of the tribute area or interfere with mowing and maintenance of the natural burial section. Flush with the ground means at the same surface height as the ground.
- (c) Each monument or marker shall be of durable permanent material, such as stone, and shall not exceed 36 inches in height from ground level.
- (d) A monument or marker that commemorates more than one person on contiguous graves may be centered on such graves within the tribute area.
- (e) Each monument or marker shall be placed on a foundation, which shall be constructed by or at the direction of the township. The cost of such foundation shall be paid by the person making application to the township for the construction of the foundation.
- (f) Each monument or marker shall be placed at the head of a grave and in line with other nearby monuments or markers.
- (g) No floral display, planting, or other adornment is permitted in a walkway or service drive.
- (h) The township is not responsible for the loss, theft, or damage to any monument, marker, floral display, planting, or other adornment located within the cemeteries, including those located within a tribute area.
- (i) Bushes, shrubs, or trees may not be planted within the tribute area, and no floral display, planting, or other adornment may be located outside the tribute area.
- (j) No loose debris (ex: stones, gravel, mulch, shells, glass, marbles) or artificial ground cover may be located on any part of a grave, including within a tribute area.
- (k) No borders shall be constructed around or within the perimeter of a tribute area or grave space.
- (l) Flag holders shall be only those as are furnished by the township or its designee.
- (m) Floral ground displays such as a wreath or funeral spray may be left on that portion of a grave outside of the tribute area following a burial for up to 48 hours.

- (n) A temporary marker indicating the name of the deceased person may be placed on a grave for one year after a burial.
- (o) Nothing in the tribute area shall exceed 60 inches in height.

Sec. 32-55. Ground maintenance.

- (a) All grading, leveling, or excavating of a grave shall be the responsibility of the township. Surfaces other than earth are not permitted. Mounds that hinder the free use of a lawn mower or other maintenance apparatus are prohibited.
- (b) The township reserves the right to remove or trim any tree, plant, or shrub located within the cemeteries in the interest of reasonable maintenance of the cemeteries.
- (c) The township may remove from a grave and dispose of any and all growth, emblems, displays, containers, or other adornment that, through decay, deterioration, or damage, has become unsightly or a hindrance to maintenance without notice to any person.
- (d) The township reserves the right to establish rules regarding seasonal cleanup practices including establishing cleanup dates.
- (e) Any floral display, planting, or other adornment located outside a tribute area may be removed by the township without notice to any person.
- (f) No fencing or enclosures shall be placed around a burial plot and no rocks, mulch, glass or cans, of any kind, will be permitted to be placed on any burial plot.
- (g) Surfaces other than earth or sod are prohibited.
- (h) Natural burial sections will be generally maintained as follows:
 1. The township will endeavor to have areas designated as natural burial sections maintained in such a way as to reflect natural growth with minimal maintenance.
 2. No grass or ground covers will be planted, mowed, or otherwise maintained or permitted, unless the township, in its sole discretion, authorizes the same.
 3. Growth of native ground cover plants will be allowed to occur naturally.
 4. After a block of graves is deemed full and equipment access is no longer required for burials, native tree seedling may be permitted to grow naturally throughout the natural burial section, as approved by the township superintendent.
 5. A rough, unpaved 10-foot service drive through the natural burial section will be minimally maintained for use by burial equipment, trucks or similar passenger vehicles,

and pedestrians.

Sec. 32-56. Columbarium.

- (a) Columbarium shall be located only in areas of the cemeteries as approved by the township superintendent. Columbarium shall be constructed of durable permanent materials and according to specifications approved by the township board.
- (b) No columbarium shall be used for any purpose other than for the interment of human remains.
- (c) Procedures for interment and disinterment shall be the same as those for burials.
- (d) A temporary tribute area shall be provided by the township at the base of a columbarium for use for a maximum of one week after an interment by families of those interred.

Sec. 32-57. Interment.

- (a) A burial permit shall be presented to the township prior to interment.
- (b) All burials of a human body shall be in a vault in the ground, except for green burials in a natural burial section. All cremation ashes shall be placed in an airtight container and interred, except for cremains scattered in a scatter garden.
- (c) Township staff, or its designee, shall prepare a grave for interment. The fees associated with interments, green burials, and scattering cremains in a scatter garden shall be established by resolution of the township.
- (d) A grave may contain the human remains of one person, or one person and one infant, or one person and one cremation, or two cremations.
- (e) Dates and times of internment shall be determined by the township.
- (f) The following interment and preparation regulations shall apply to green burials:
 - 1. Green burials shall only occur in a natural burial section of the cemetery.
 - 2. Graves in a natural burial section are generally intended for non-embalmed bodies, but bodies embalmed with certified green, non-toxic, and/or biodegradable fluids are permitted. Conventionally embalmed bodies are not permitted in a natural burial section.
 - 3. No vaults or grave liners of any kind are permitted.
 - 4. Sturdy containers for burials (e.g., untreated wood coffins, wicker or grass baskets, bamboo or cardboard boxes, etc.) must be made of biodegradable materials and must fit easily within the standard grave hole size.

5. Shroud burials using wrappings such as cloth, blankets, or quilts are permitted if such wrappings are biodegradable. Any burials involving shrouds require strapping the remains to a trundle board for interment. Said trundle board must be of appropriate size and strength and must easily fit into the standard burial space. The township shall have no responsibility to procure a trundle board, and all interments shall be completed by a funeral director. Township staff shall not be responsible for placement of the deceased.
 6. Green burials must comply with all applicable state and local laws, rules, and regulations, including applicable provisions of the Michigan Public Health Code, MCL 333.1101, *et seq.*
 7. Only cemetery staff and/or approved contractors may dig graves for green burials and will use a backhoe and/or other equipment and machinery, as needed.
 8. Grave depth will be in the range of three (3) to four (4) feet, respecting the desire for natural burials to be no deeper than necessary.
 9. Because the natural burial section service drive will be unpaved and may be inaccessible to hearses and ordinary passenger vehicles, delivery of remains to a grave will require capable pallbearers and/or approved alternative vehicles, as determined by the township superintendent.
- (g) The following regulations shall apply to the scattering of cremains:
1. Cremains may only be scattered in a scatter garden and shall not be scattered anywhere else in the cemetery.
 2. Scattering may only be scheduled when another burial or scattering is not in process.
 3. Cremains shall be lightly raked into the soil by cemetery staff to prevent migration of the cremains.

Sec. 32-58. Cemetery hours.

- (a) The cemetery shall be open to the general public from sunrise to sunset (except during maintenance activity that prohibits visitors for safety reasons).
- (b) The cemetery may close temporarily for weekly maintenance.
- (c) No person shall be permitted within the cemetery at any other time, except with prior written permission of the township.

Sec. 32-59. Forfeiture of vacant graves.

- (a) In the event that any grave sold by the township after the effective date of the ordinance from which this article is derived remains vacant 40 years from the date of the last sale or transfer of the grave, the township may initiate a reversion process as described below.
- (b) Notice shall be sent by the township by first class mail to the last known address of the last known owner of a cemetery lot certificate as evidenced by the township records, informing such person(s) of the expiration of the 40-year period and that all rights with respect to said grave will be forfeited if a response in writing is not submitted to the township within 60 days from the date of mailing of the notice of an intention to retain rights to such grave. If no written response to such a notice indicating a desire to retain rights to such grave is received by the township within 60 days after the date of mailing of such notice, then all rights to use of the grave shall be deemed reverted to the township.

Sec. 32-60. Repurchase of graves.

The township may repurchase any grave from the then current owner of a cemetery lot certificate upon payment to such owner of an amount equal to the original purchase price, provided the township has received a written request from such owner.

Sec. 32-61. Records.

The township shall maintain a permanent record concerning all burials and issuance of cemetery lot certificates including the name and address of the person or persons to whom each cemetery lot certificate is issued. Such records shall be kept separate and apart from any other records of the township, and the same shall be open to public inspection at all reasonable business hours.

Sec. 32-62. Penalties and enforcement.

Any person who violates or refuses to comply with any provision of this article shall be responsible for a civil infraction. Each day that a violation continues to exist shall constitute a separate offense. In addition, the township may enforce this article in any other manner permitted by law.

The township shall not be responsible for any kinds of damage by the elements, vandals, or thieves or by other causes beyond its control. The defacement of markers, memorials, monuments, graves or cemetery appurtenances, whether intentional or otherwise, and the removal of flowers, urns or any of the cemetery equipment without proper authority will be considered a misdemeanor and the individual will be liable for the damages. The operator of any vehicle will be liable for any damage caused by said vehicle, whether intentional or unintentional. The speed limit established on cemetery roads is ten miles per hour.

Secs. 32-63—32-80. Reserved.

Section 2. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance shall be found to be invalid by any court of competent jurisdiction, such invalidity

shall not affect the remaining provisions of this Ordinance, which shall remain in full force and effect.

Section 3. Effective Date. This Ordinance shall become effective upon the expiration of seven days after its publication or seven days after the publication of a summary of its provisions in a local newspaper of general circulation.

Yeas: _____

Nays: _____

Absent: _____

Ordinance No. _____ declared adopted.

Tom Coleman, Supervisor

Steven McKellar, Clerk

CERTIFICATION

I, Steven McKellar, the Clerk of the Charter Township of Plainfield, certify that the foregoing is a true and accurate copy of an ordinance adopted by the Township Board of the Township at a regular meeting held on _____, 2026.

Steven McKellar, Clerk