



Plainfield Charter Township
6161 Belmont Avenue NE, Belmont, Michigan 49306

Regular Board of Trustees Meeting Agenda
Monday, February 9, 2026

Regular Board of Trustees Meeting - 6:00 PM

- 1. Call to Order/Roll Call**
- 2. Invocation**
- 3. Pledge of Allegiance - Kathey Batey**
- 4. Presentation - Firefighter badge pinning ceremony**
- 5. Public Comments**
- 6. Review Consent Agenda**
 - a. Minutes - Approve the January 12, 2026 regular meeting minutes
 - b. Approve the bid from Kentwood Excavating for water supply system improvements - Phase 44, Hills and Dales
 - c. Approve a proposal from Prein & Newhof to provide engineering and project management services for the Plainfield Library parking lot renovation project
 - d. Approve the quote for new furniture at the Plainfield Library from Educational Furniture
 - e. Approve the request to provide a waiver and consent to strike uncollectible 2020 personal property taxes from the rolls
 - f. Provide first reading and authorize publication for proposed amendments to Chapter 28, Article V., Private Roads, in the Code of Ordinances.
 - g. Provide first reading and authorize publication for proposed amendments to Chapter 18, Article VII, Emergency Vehicle Driveway Access, Section 18-152 (Design Standards), in the Code of Ordinances
 - h. Provide first reading and authorize publication for amendments to the Plainfield Charter Township Code of Ordinances Chapter 32, Article III of the Cemetery Ordinance
 - i. Accept the 2025 Annual Planning Commission Report
 - j. Accept the monthly reports
 - k. Approve the Accounts Payable
- 7. Approval of Agenda, including the Consent Agenda and Accounts Payable**
- 8. Informational**

- a. Informational Only - Woodworth Gravel Pit Annual Operation Report

9. New Business

- a. Consider approval of a new 3-year road maintenance plan and the expenditure of up to \$500,000 for 2026 road maintenance projects.
- b. Consider a resolution dissolving the Plainfield Avenue Corridor Improvement Authority established by Resolution number 2025-05
- c. Consider a resolution approving the appointment of members of the Board of the Plainfield Avenue Corridor Improvement Authority
- d. Consider a resolution to authorize an installment purchase agreement for a new fire truck

10. Superintendent's Comments

11. Board Members' Comments

12. Adjournment



Charter Township of Plainfield
6161 Belmont Avenue NE, Belmont, Mi 49306

Regular Meeting Minutes

January 12, 2026

1. Call to Order/Roll Call

Present: Steven McKellar, Jack Hagedorn, Kathey Batey, Susan Morrow, Frank Pfaff, Robert Reminga

Absent: Tom Coleman

Staff: Assistant Superintendent Jen DeHaan, Fire Chief Kyle Svoboda, and Director Of Communications Christa Ferguson

The regular meeting of the Plainfield Charter Township Board was called to order at 6:00 pm by Clerk Steven McKellar. Supervisor Tom Coleman was absent.

Motion by Frank Pfaff and seconded by Kathey Batey to nominate Susan Morrow as President Pro-tem for tonight's meeting:

Ayes: Batey, Hagedorn, McKellar, Morrow, Pfaff, Reminga

Nays: None

Motion Approved

2. Invocation

3. Pledge of Allegiance - Jack Hagedorn

4. Public Comments

A citizen stated their concerns about the financial impact of replacing their private water well.

A citizen stated their concerns about the location of files from Prien and Newhoff concerning the information regarding the search for new well locations.

A citizen updated the board about the passing of a township citizen who held several positions on various township committees.

5. Review Consent Agenda

a. Minutes

b. Approve the Accounts Payable and accept reports

c. Approve the Local Governing Body Resolution for a Charitable Gaming License for the Grand Rapids Oral Deaf PTO

d. Approve the payment in full for the township's portion of the Sierra Estates Drain

- e. Approve the engineering proposal for the cast iron water main replacement 2027 construction project for Hills & Dales Phase 5: Westwood Drive, Bell Avenue, Lester Avenue, and easement
- f. Approve the proposal for the water system reliability study update
- g. Approve the proposal from Kone Elevator for the township hall elevator hydro-modernization

6. Approval of Agenda, including the Consent Agenda and Accounts Payable

Motion by Frank Pfaff and seconded by Jack Hagedorn to approve the Agenda including the Consent Agenda and Accounts Payable.

Roll Call: Batey, Hagedorn, McKellar, Morrow, Pfaff, Reminga
Ayes: Batey, Hagedorn, McKellar, Morrow, Pfaff, Reminga
Nays: 0
Motion Approved

7. New Business

- a. Consider replacing the ladder truck and purchasing the necessary equipment and supplies needed for the truck to be in service

Motion by Steven McKellar and seconded by Frank Pfaff to authorize the fire department to submit a purchase order to Reliant Fire Apparatus for the purchase of one (1) ladder truck in an amount not to exceed \$1,500,000.00 and to further authorize an additional amount not to exceed \$200,000.00 for associated equipment, tools, and supplies necessary to place the apparatus into service.

Roll Call: McKellar, Hagedorn, Batey, Morrow, Pfaff, Reminga
Ayes: McKellar, Hagedorn, Batey, Morrow, Pfaff, Reminga
Nays: 0
Motion Approved

8. Superintendent's Comments

9. Board Members' Comments

10. Adjournment

Adjourned at 6:48pm



Steve McKellar
Plainfield Charter Township Clerk

A handwritten signature in black ink, appearing to read "Tom Coleman". The signature is fluid and cursive, with the first name "Tom" and last name "Coleman" clearly distinguishable.

Tom Coleman
Plainfield Charter Township Supervisor

February 4, 2026
2250506

Mr. Cameron Van Wyngarden, Superintendent
Plainfield Charter Township
6161 Belmont Avenue NE
Belmont, MI 49306

RE: Bid Tabulation for:
Plainfield Charter Township
Water Supply System Improvements
Phase 4 – Hills and Dales

Dear Mr. Van Wyngarden:

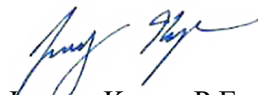
Bids for the referenced project were opened at 10:00 AM, Tuesday, February 3, 2026, at the Township office, 6161 Belmont Avenue, Belmont, Michigan. Four (4) bids were received on the project, and the bid tabulation is attached for reference.

Kentwood Excavating, located in Grand Rapids, MI, was the low bidder with a bid price of \$1,884,282.00. Kentwood Excavating is currently under contract with the Township to complete the West River Drive Parallel Water Main project this spring. Post bid, we contacted Kentwood Excavating to verify their project understanding and confirm bid completeness. Based on our conversation with Kentwood Excavating and their past experience working on the Township water system, Kentwood Excavating appears to have a good understanding of the project scope and schedule and is capable and equipped to complete this project.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

Prein&Newhof



Jeremy Kamp, P.E.

Enclosures: Bid Tabulation Summary
Bid Tabulation Detail

cc: Mr. Rick Solle, P.E., Director of Public Services, Plainfield Charter Township
Mr. Adam Zawisza, Finance Director, Plainfield Charter Township
Mr. Kevin L. Gritters, P.E., Prein&Newhof

Bid Tabulation Summary

Bid Date:
 February 3, 2026

Bid Time (Local):
 10:00 AM

Owner:
 Plainfield Charter Township

Project Title:
 Water Supply System Improvements
 Phase 4 - Hills and Dales

Project #:
 2250506

Number	Contractor Name	Bid Amount
1st	Kentwood Excavating, Inc. 3401 Broadmoor Ave SE, Grand Rapids, MI 49512-2870	\$1,884,282.00 *
2nd	Schippers Excavating, Inc. 9829 Lake Michigan Dr, West Olive, MI 49460	\$1,961,110.00
3rd	Wyoming Excavators 9580 5 Mile Rd NE, Ada, MI 49301	\$2,106,414.00
4th	Montgomery Excavating, LLC 4052 S State St, Ste B, Ionia, MI 48846	\$2,214,470.00 *

* Denotes correction made by Engineer

Bid Tabulation

Owner: Plainfield Charter Township				1st		2nd		3rd		4th	
Project Title: Water Supply System Improvements, Phase 4 - Hills and Dales				Kentwood Excavating, Inc. 3401 Broadmoor Ave SE Grand Rapids, MI 49512-2870		Schippers Excavating 9829 Lake Michigan Dr, West Olive, MI 49460		Wyoming Excavators 9580 5 Mile Rd NE Ada, MI 49301		Montgomery Excavating, LLC 4052 S State St, Ste B Ionia, MI 48846	
Bid Date & Time: February 3, 2026 at 10:00 AM			Project #: 2250506								
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
Section 1: General											
1	Mobilization, Max 10%	1	LS	\$150,000.00	\$150,000.00	\$180,000.00	\$180,000.00	\$200,000.00	\$200,000.00	\$219,000.00	\$219,000.00
2	Utility Pole, Shore and Brace	10	EA	\$500.00	\$5,000.00	\$850.00	\$8,500.00	\$1,575.00	\$15,750.00	\$1,000.00	\$10,000.00
3	Traffic Control, Max \$25,000	1	LS	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00
4	Utilities Requiring Advanced Field Verification, Max \$5,000	1	LS	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Section 1 Subtotal:				\$172,500.00		\$218,500.00		\$232,750.00		\$244,000.00	
Section 2: Excavating, Trenching, & Backfilling for Utilities											
5	Tree Rem, 6-inch to 18-inch	15	EA	\$350.00	\$5,250.00	\$500.00	\$7,500.00	\$285.00	\$4,275.00	\$450.00	\$6,750.00
6	Tree Rem, 19-inch to 36-inch	2	EA	\$1,200.00	\$2,400.00	\$1,500.00	\$3,000.00	\$1,050.00	\$2,100.00	\$1,210.00	\$2,420.00
7	Tree Rem, 37-inch or Greater	2	EA	\$2,800.00	\$5,600.00	\$3,100.00	\$6,200.00	\$2,000.00	\$4,000.00	\$2,750.00	\$5,500.00
8	Pavt, Rem.	1,100	SYD	\$8.00	\$8,800.00	\$8.00	\$8,800.00	\$15.00	\$16,500.00	\$9.00	\$9,900.00
9	HMA Surface, Rem.	3,400	SYD	\$3.50	\$11,900.00	\$4.00	\$13,600.00	\$4.00	\$13,600.00	\$13.85	\$47,090.00 *
10	Soil Erosion and Sedimentation Control, Max \$10,000	1	LS	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00	\$5,620.00	\$5,620.00	\$5,000.00	\$5,000.00
Section 2 Subtotal:				\$41,950.00		\$49,100.00		\$46,095.00		\$76,660.00 *	
Section 6: Water Mains											
11	12" Watermain	50	FT	\$150.00	\$7,500.00	\$250.00	\$12,500.00	\$230.00	\$11,500.00	\$333.00	\$16,650.00

Bid Tabulation

Owner: Plainfield Charter Township				1st		2nd		3rd		4th	
Project Title: Water Supply System Improvements, Phase 4 - Hills and Dales				Kentwood Excavating, Inc. 3401 Broadmoor Ave SE Grand Rapids, MI 49512-2870		Schippers Excavating 9829 Lake Michigan Dr, West Olive, MI 49460		Wyoming Excavators 9580 5 Mile Rd NE Ada, MI 49301		Montgomery Excavating, LLC 4052 S State St, Ste B Ionia, MI 48846	
Bid Date & Time: February 3, 2026 at 10:00 AM			Project #: 2250506								
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
12	8" Watermain	4,700	FT	\$130.00	\$611,000.00	\$140.00	\$658,000.00	\$155.00	\$728,500.00	\$169.00	\$794,300.00
13	12" x 12" x 12" x 12" Cross	1	EA	\$1,800.00	\$1,800.00	\$2,800.00	\$2,800.00	\$3,070.00	\$3,070.00	\$1,900.00	\$1,900.00
14	12" x 12" x 8" Tee	2	EA	\$1,700.00	\$3,400.00	\$1,800.00	\$3,600.00	\$2,118.00	\$4,236.00	\$1,285.00	\$2,570.00
15	8" x 8" x 8" Tee	4	EA	\$1,000.00	\$4,000.00	\$1,200.00	\$4,800.00	\$1,670.00	\$6,680.00	\$895.00	\$3,580.00
16	8" x 8" x 6" Tee	8	EA	\$900.00	\$7,200.00	\$1,100.00	\$8,800.00	\$1,550.00	\$12,400.00	\$800.00	\$6,400.00
17	12" x 8" Reducer	1	EA	\$750.00	\$750.00	\$900.00	\$900.00	\$1,600.00	\$1,600.00	\$830.00	\$830.00
18	12" Sleeve	4	EA	\$2,200.00	\$8,800.00	\$4,000.00	\$16,000.00	\$3,417.00	\$13,668.00	\$1,100.00	\$4,400.00
19	8" Sleeve	11	EA	\$650.00	\$7,150.00	\$3,200.00	\$35,200.00	\$2,529.00	\$27,819.00	\$610.00	\$6,710.00
20	12" Valve & Box	2	EA	\$3,800.00	\$7,600.00	\$4,500.00	\$9,000.00	\$4,803.00	\$9,606.00	\$3,900.00	\$7,800.00
21	8" Valve & Box	10	EA	\$2,200.00	\$22,000.00	\$2,800.00	\$28,000.00	\$2,972.00	\$29,720.00	\$2,200.00	\$22,000.00
22	6" Valve & Box	8	EA	\$1,800.00	\$14,400.00	\$2,200.00	\$17,600.00	\$1,982.00	\$15,856.00	\$1,600.00	\$12,800.00
23	6" Plug	1	EA	\$300.00	\$300.00	\$500.00	\$500.00	\$656.00	\$656.00	\$265.00	\$265.00
24	8" 45° Bend	6	EA	\$700.00	\$4,200.00	\$700.00	\$4,200.00	\$1,230.00	\$7,380.00	\$565.00	\$3,390.00
25	8" 22.5° Bend	5	EA	\$700.00	\$3,500.00	\$700.00	\$3,500.00	\$1,229.00	\$6,145.00	\$565.00	\$2,825.00
26	8" 11.25° Bend	2	EA	\$700.00	\$1,400.00	\$700.00	\$1,400.00	\$1,198.00	\$2,396.00	\$535.00	\$1,070.00
27	5" Hydrant	8	EA	\$4,000.00	\$32,000.00 *	\$4,800.00	\$38,400.00	\$4,575.00	\$36,600.00	\$4,200.00	\$33,600.00

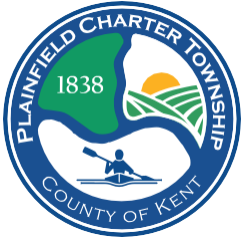
Bid Tabulation

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Project Title: Water Supply System Improvements, Phase 4 - Hills and Dales				Kentwood Excavating, Inc. 3401 Broadmoor Ave SE Grand Rapids, MI 49512-2870		Schippers Excavating 9829 Lake Michigan Dr, West Olive, MI 49460		Wyoming Excavators 9580 5 Mile Rd NE Ada, MI 49301		Montgomery Excavating, LLC 4052 S State St, Ste B Ionia, MI 48846	
Bid Date & Time: February 3, 2026 at 10:00 AM			Project #: 2250506								
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
28	12" Hydrant Extension	3	EA	\$1,000.00	\$3,000.00	\$1,000.00	\$3,000.00	\$805.00	\$2,415.00	\$700.00	\$2,100.00
29	6" Hydrant Extension	1	EA	\$800.00	\$800.00	\$850.00	\$850.00	\$733.00	\$733.00	\$600.00	\$600.00
30	1" Water Service	550	FT	\$28.00	\$15,400.00	\$45.00	\$24,750.00	\$78.00	\$42,900.00	\$72.00	\$39,600.00
31	1" Water Service, Long Side	2,700	FT	\$42.00	\$113,400.00	\$40.00	\$108,000.00	\$65.00	\$175,500.00	\$79.00	\$213,300.00
32	Water Service, 1" Tap Incl Corp Stop	87	EA	\$1,000.00	\$87,000.00	\$900.00	\$78,300.00	\$620.00	\$53,940.00	\$330.00	\$28,710.00
33	Water Service, 1" Curb Stop and Box	87	EA	\$1,000.00	\$87,000.00	\$500.00	\$43,500.00	\$993.00	\$86,391.00	\$550.00	\$47,850.00
34	Water Main, Rem/Aban	4,700	FT	\$12.00	\$56,400.00	\$7.00	\$32,900.00	\$6.00	\$28,200.00	\$8.00	\$37,600.00
35	Temporary Water Service	20	EA	\$3,200.00	\$64,000.00	\$1,500.00	\$30,000.00	\$3,389.00	\$67,780.00	\$4,600.00	\$92,000.00
Section 6 Subtotal:				\$1,164,000.00 *		\$1,166,500.00		\$1,375,691.00		\$1,382,850.00	
Section 7: Storm Sewer											
36	24" Storm Sewer, Conc. CL IV	40	FT	\$85.00	\$3,400.00	\$150.00	\$6,000.00	\$175.00	\$7,000.00	\$125.00	\$5,000.00
37	12" Storm Sewer, Conc. CL IV	24	FT	\$48.00	\$1,152.00	\$90.00	\$2,160.00	\$165.00	\$3,960.00	\$65.00	\$1,560.00
38	12" Storm Sewer, D.I.	100	FT	\$110.00	\$11,000.00	\$160.00	\$16,000.00	\$199.00	\$19,900.00	\$100.00	\$10,000.00
39	12" Storm Sewer, SLCPP, Perforated with Sock	40	FT	\$42.00	\$1,680.00	\$90.00	\$3,600.00	\$73.00	\$2,920.00	\$50.00	\$2,000.00
40	4-foot Dia. Storm CB	2	EA	\$3,800.00	\$7,600.00 *	\$4,000.00	\$8,000.00	\$3,751.00	\$7,502.00	\$4,500.00	\$9,000.00
41	6-foot Dia. Leaching Basin	1	EA	\$6,800.00	\$6,800.00	\$7,000.00	\$7,000.00	\$7,810.00	\$7,810.00	\$10,000.00	\$10,000.00

Bid Tabulation

Owner: Plainfield Charter Township				1st		2nd		3rd		4th	
Project Title: Water Supply System Improvements, Phase 4 - Hills and Dales				Kentwood Excavating, Inc. 3401 Broadmoor Ave SE Grand Rapids, MI 49512-2870		Schippers Excavating 9829 Lake Michigan Dr, West Olive, MI 49460		Wyoming Excavators 9580 5 Mile Rd NE Ada, MI 49301		Montgomery Excavating, LLC 4052 S State St, Ste B Ionia, MI 48846	
Bid Date & Time: February 3, 2026 at 10:00 AM			Project #: 2250506								
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
42	Connect to Existing Structure	1	EA	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$945.00	\$945.00	\$750.00	\$750.00
43	Storm Sewer Structure, Rem	3	EA	\$300.00	\$900.00	\$600.00	\$1,800.00	\$567.00	\$1,701.00	\$750.00	\$2,250.00
44	Storm Sewer, Rem	600	FT	\$12.00	\$7,200.00	\$10.00	\$6,000.00	\$25.00	\$15,000.00	\$10.00	\$6,000.00
Section 7 Subtotal:				\$40,232.00 *		\$51,560.00		\$66,738.00		\$46,560.00	
Section 8: Surface Construction											
45	Aggregate Base Approach, 6-inch	800	SYD	\$16.00	\$12,800.00	\$19.00	\$15,200.00	\$20.00	\$16,000.00	\$17.00	\$13,600.00
46	Aggregate Base, 6-inch	3,000	SYD	\$16.00	\$48,000.00	\$16.00	\$48,000.00	\$20.00	\$60,000.00	\$15.00	\$45,000.00
47	HMA, 4EML	330	TON	\$235.00	\$77,550.00	\$160.00	\$52,800.00	\$150.00	\$49,500.00	\$165.00	\$54,450.00
48	HMA, 5EML	250	TON	\$240.00	\$60,000.00	\$165.00	\$41,250.00	\$155.00	\$38,750.00	\$170.50	\$42,625.00
49	HMA, Approach	75	TON	\$270.00	\$20,250.00	\$300.00	\$22,500.00	\$250.00	\$18,750.00	\$275.00	\$20,625.00
50	Driveway, Nonreinf Conc, 6-inch	1,100	SYD	\$60.00	\$66,000.00	\$75.00	\$82,500.00	\$50.00	\$55,000.00	\$54.50	\$59,950.00
51	Machine Grading, Modified	46	STA	\$1,500.00	\$69,000.00	\$2,200.00	\$101,200.00	\$1,850.00	\$85,100.00	\$3,525.00	\$162,150.00
52	Lawn Restoration	46	STA	\$2,000.00	\$92,000.00	\$2,000.00	\$92,000.00	\$1,240.00	\$57,040.00	\$1,000.00	\$46,000.00
53	Landscaping Restoration, Max \$20,000	1	LS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00
Section 8 Subtotal:				\$465,600.00		\$475,450.00		\$385,140.00		\$464,400.00	
Total Bid				\$1,884,282.00 *		\$1,961,110.00		\$2,106,414.00 *		\$2,214,470.00 *	

* Denotes correction made by Engineer



PLAINFIELD CHARTER TOWNSHIP

Facilities Management

5205 Plainfield Ave • Grand Rapids, MI 49525 • plainfieldmi.org

MEMO

TO: Cameron Van Wyngarden, Township Superintendent
ee
FROM: Joe Ketchum, Facilities and Assets Manager
DATE: February 5, 2026
RE: Plainfield Library Parking Lot – Engineering Services

This is a request for the Township Board to approve a proposal from Prein&Newhof (P&N) to provide engineering and project management services for the Plainfield Library parking lot renovation project in an amount not to exceed \$37,100.00. A copy of the proposal is attached.

As a refresher, the parking lot serving the Plainfield Library is in very poor shape and in need of renovation. Accordingly, staff contacted P&N for design and project management services. As noted in their proposal, they will provide a survey of the parking lot, design drawings, bid specifications, construction management, and material testing.

Also, please note that this project is an approved capital improvement expenditure in the 2026 budget.

Recommendation: Staff recommends the Township Board approve a proposal from Prein&Newhof to provide engineering and project management services, in an amount not to exceed \$37,100.00 for the Plainfield Library parking lot renovation.

Attachment

February 4, 2026

Sent via email: ketchumj@plainfieldmi.org

Mr. Joe Ketchum
Manager of Facilities and Assets
Plainfield Charter Township
6161 Belmont Avenue NE
Belmont, MI 49306

RE: Kent District Library–Plainfield, Site Civil Design Services

Dear Joe,

Prein &Newhof is pleased to present our Proposal to perform civil engineering and design services based on the Request for Proposal. Our proposed scope and budget are outlined in Exhibit A.

In order to meet the proposed timeline, we request the Township Board consider formal approval to move forward with this project at its February 9, 2026, regular meeting. Subject to Board approval, we propose to commence the field topographic survey and geotechnical investigation as soon as possible.

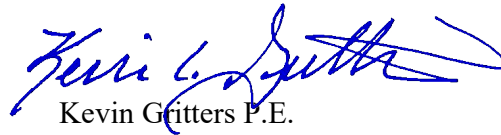
Please contact us with any questions.

Sincerely,

Prein&Newhof



John VerPlank, P.E.
JEV



Kevin Gritters P.E.

EXHIBIT A

SECTION A – PROJECT OVERVIEW

Plainfield Charter Township is proposing to remove and replace the sidewalk, pavement, and curbing around the current facility. The Township would also like to address the erosion issue at the northeast side of the site, and they would like the replaced barrier free stalls to meet the current ADA guidelines.

The scope of work and fee estimates are detailed in the sections that follow.

SECTION B – SCOPE OF WORK

1. Pavement Cores

Our scope will include 6 pavement cores to evaluate the current pavement thickness and aggregate base thickness.

2. Topographical Survey

Our scope will include topographical survey of the entire parcel including to the back of curb of Sawkaw and 5 Mile.

3. Preliminary Design. Our scope will include the following:

- Preparation of preliminary demolition, site, and grading plans
- Participation in one (1) design team meeting

4. Final Design (Construction Documents). Our scope will include the following:

- Preparation of final site, grading, utility, and site detail sheets
- Participation in one (1) design coordination meeting
- Finalize technical specifications

We are not including landscape design in this scope.

5. Construction Administration – our scope will include the following:

- Review of material submittals
- Answer RFI's
- Assist with field orders and change orders
- Participation in one post construction punch list walk through meeting
- Preparation of an as-built set of plans based on the Contractors red lines.

6. Construction Observation (including material testing) – our scope will include part-time inspection (~20 hours total) during the project.

SECTION C – COMPENSATION AND SCHEDULE

We propose to provide the above-mentioned services for the following lump sum fee:

Pavement Cores	\$2,500
Topographical Survey	\$5,600
Preliminary Design	\$12,000
Final Design	\$10,000
Construction Administration	\$3,500
Construction Inspection	\$3,500
Total Civil	\$37,100

We can provide this work on a time and material basis with a not to exceed amount of \$37,100. We can complete the survey in about four weeks from the time of authorization, but we will get better results when the snow melts as snow piles and plow wind rows make it hard to obtain accurate grades and potential buried objects.

We anticipate having the design plan completed by about April 10, 2026, and ready to issue for bids.

Work will be completed in accordance with the terms of our Master Agreement for General Engineering Services.



Name/Address Plainfield Township Library
2650 5 Mile Rd NE Grand Rapids, MI 49525

Date

2/3/2026

Customer:

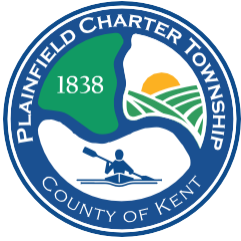
Attn: NCPA 07-106

Quote valid for 30 days

NCPA/OMNIA: Number 4005446

Sales Rep								
Johnny Gerard		Item	Description	Sample Photo	List Price	Quantity	Unit Price	Total
HAN001			Hannah, Stacker, Armless, Thermoplastic 18D x 18W x 29.5H Blue Heron T13, Black frame		\$370.00	58	\$200.78	\$11,645.24
O27-C0048-29			Orbit Round 48"Dia x 29.25"H, 27" base, 9312-NG Natural Grain, Fawn Cypress Edge, Black		\$1,457.00	6	\$790.63	\$4,743.78
VLR-C2448-42			Valour Rectangle Table, 24"D x 48"L x 42"H, 9312-NG Natural Grain, Fawn Cypress Edge, Black		\$960.00	6	\$520.93	\$3,125.58
VLR-C3060-29			Valour Rectangle Table, 30"D x 60"L x 29"H, 9312-NG Natural Grain, Fawn Cypress Edge, Black		\$856.00	11	\$464.50	\$5,109.50
HAN001			Hannah, Stacker, Armless, Thermoplastic 18D x 18W x 29.5H, T18 Purple Martin Seat & Back, 809 Silver Powder Coated steel frame- CPBL		\$370.00	23	\$200.78	\$4,617.94
O27-C0048-29			Orbit Round 48"Dia x 29.25"H, 27" base.; Formica Sarum Twill 8827-58 PVC: Rehau StormCP60243, Silver Metal CPBL		\$1,457.00	1	\$790.63	\$790.63
CT20-C2472-FT-29-4C			Cesar Rectangle Table, 24"D x 72"L x 29"H, Flip Top, Formica Sarum Twill 8827-58 PVC: Rehau Storm P60243, Silver Metal CPBL		\$1,525.00	6	\$827.53	\$4,965.18
Installation Charge							\$	-
All prices include Delivery, Assembly, and Install.							Total	\$ 34,997.85
Price reflects a discount for PO, Cash, or Check. Add 3.75% if paying by Credit Card.								

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PLAINFIELD CHARTER TOWNSHIP

Facilities Management

5205 Plainfield Ave • Grand Rapids, MI 49525 • plainfieldmi.org

MEMO

TO: Cameron Van Wyngarden, Township Superintendent

FROM: Joe Ketchum, Facilities and Asset Manager

DATE: February 4, 2026

RE: Approve Furniture Quote for Plainfield Library

This is a request for the Township Board to approve the quote from Educational Furniture in the amount of \$34,995.87 for new furniture at the Plainfield Library. A copy of the quote is attached.

The new furniture will replace pieces of furniture purchased in the 1990s that are worn out. This purchase is a budgeted item. Specifically, \$35,000 is allocated in the 2026 Facilities Management Capital Budget for the new furniture.

Please note that staff utilized the OMNIA Cooperative Bid Contract program for pricing. OMNIA allows various public and nonprofit entities to buy from other municipal bid contracts, offering reduced costs and saving time on bidding processes. Furthermore, the Township is an OMNIA member and has previously used their contracts to make efficient purchases.

Recommendation. Staff recommends the Township Board approve the quote from Educational Furniture in the amount of \$34,995.87 for new furniture at the Plainfield Library.

Attachment

STATE OF MICHIGAN
IN THE CIRCUIT COURT FOR THE COUNTY OF KENT

In the matter of the Petition
of the Treasurer of the Charter
Township of Plainfield to strike the
2020 personal property taxes from the rolls.

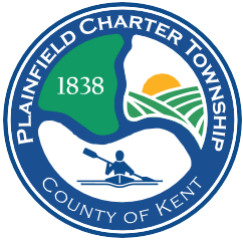
File No. _____

WAIVER AND CONSENT

NOW COMES Steven McKellar, Clerk and acknowledges receipt of the 2020 and prior Delinquent Personal Property Tax Reports and the statement of attempt to collect 2020 and prior Personal Property Taxes and consents to the relief requested by the petitioner and voluntarily waives notice of the hearing and of the entry of judgement.

Dated _____, 2026

Steven McKellar
Clerk
Plainfield Charter Township



PLAINFIELD CHARTER TOWNSHIP

January 20, 2026

STATEMENT OF ATTEMPT TO COLLECT DELINQUENT PERSONAL PROPERTY TAXES

In accordance with Section 211.56A of the tax law, personal property taxes which have been delinquent for five years or more shall be stricken from the tax rolls.

As Treasurer of the Township of Plainfield, I and my predecessors in office have exercised due diligence in an effort to collect the personal property taxes listed in the Tax Report attached to this statement. These efforts have included sending multiple past due notices, telephone calls and personal collection visits to the persons and/or businesses and small claims cases.

To the best of my knowledge and information, the personal property taxes listed in this report are, and remain uncollectable and should be stricken from the tax roll.

I have enclosed a "Waiver and Consent" regarding the 2020 and prior year's personal property taxes. Please obtain the necessary approval for execution of the enclosed Waiver and Consent form and **return the ORIGINAL COPY to my attention no later than March 1, 2026 or at your earliest convenience.**

Thank you very much for your prompt attention to this matter.

Sincerely,

Jack Hagedorn,
Plainfield Township Treasurer

Tax Year: 2020 Calculated As of: 2025-12-31
POPULATION: All Records

SCHOOL: 41025 YEAR: 2020 **Northview**

TAX TYPE	TAX NAME	MILLS	BILLED	PAID	DUE
1. School Oper	School Operating	9.00000	1,886.59	792.00	1,094.59
2. School Debt	School Debt	3.15400	1,964.22	832.52	1,131.70
2.5 School Rec	School Debt	0.35820	222.83	94.45	128.38
2.7 School Bldg	School Debt	0.58930	366.74	155.41	211.33
5. State Educ	State Educ. Tax	6.00000	1,532.05	499.37	1,032.68
SCHOOL OPER FC	School Operating	0.00000	0.00	0.00	0.00
TOTALS: SCHOOL 41025 2020			5,972.43	2,373.75	3,598.68

SCHOOL: 41080 YEAR: 2020 **Comstock Park**

TAX TYPE	TAX NAME	MILLS	BILLED	PAID	DUE
1. School Oper	School Operating	18.00000	2,524.52	1,971.01	485.81
2. School Other	School Debt	10.93010	6,492.28	5,568.33	800.61
5. State Educ	State Educ. Tax	6.00000	2,308.15	1,800.94	439.51
SCHOOL OPER FC	School Operating	0.00000	0.00	0.00	0.00
TOTALS: SCHOOL 41080 2020			11,324.95	9,340.28	1,725.93

SCHOOL: 41210 YEAR: 2020 **Rockford**

TAX TYPE	TAX NAME	MILLS	BILLED	PAID	DUE
1. School Oper	School Operating	8.67520	2,136.55	1,375.69	760.86
2. School Debt	School Debt	3.50000	3,053.79	2,132.37	910.92
2.5 SCHOOL P&R	School Debt	0.47000	409.72	286.09	122.23
2.6 SCHOOL BLDG	School Debt	0.24690	215.07	150.16	64.17
5. State Educ	State Educ. Tax	6.00000	1,212.38	1,089.89	113.49
SCHOOL OPER FC	School Operating	0.00000	0.00	0.00	0.00
TOTALS: SCHOOL 41210 2020			7,027.51	5,034.20	1,971.67

UNIT: 00000 YEAR: 2020

TAX NAME	MILLS	BILLED	PAID	DUE
10. Township	3.70000	6,184.55	4,297.62	1,839.63
10.5 Twp Rec	0.48560	811.06	563.59	241.27
LOCAL INTRST	0.00000	1,604.13	1,165.27	438.86
TOTALS: UNIT 00000 2020		8,599.74	6,026.48	2,519.76

County Tax YEAR: 2020

TAX NAME	MILLS	BILLED	PAID	DUE
6. County Oper	4.22430	4,767.60	3,597.34	1,116.26
7. Seniors	0.48880	816.43	567.39	242.80
8. Jail	0.77170	1,289.23	895.89	383.48
8.5 Veterans	0.04870	80.76	56.15	23.99
8.7 Zoo/Museum	0.43010	718.32	499.19	213.64
8.8 Childhood Dv	0.24640	411.22	285.74	122.34
TOTALS: County Tax 2020		8,083.56	5,901.70	2,102.51

College Tax YEAR: 2020

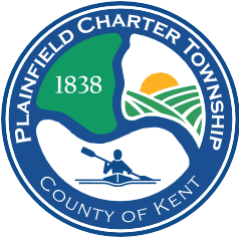
TAX NAME	MILLS	BILLED	PAID	DUE
4. GRCC	1.74720	1,971.64	1,487.72	461.58
TOTALS: College Tax 2020		1,971.64	1,487.72	461.58

I.S.D. Tax YEAR: 2020

TAX NAME	MILLS	BILLED	PAID	DUE
3. KISD	5.56840	6,284.67	4,742.01	1,471.48
TOTALS: I.S.D. Tax 2020		6,284.67	4,742.01	1,471.48

Library Tax YEAR: 2020

TAX NAME	MILLS	BILLED	PAID	DUE
9. Dist Library	1.25810	2,102.40	1,460.96	625.36



PLAINFIELD CHARTER TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

6161 Belmont Avenue NE • Belmont, MI 49306 • 616.364.1190 • plainfieldmi.org

MEMO

TO: Mr. Cameron VanWyngarden, Township Superintendent

FROM: Peter Elam, Senior Planner

DATE: February 4, 2026

RE: Private Road Ordinance Amendments
First Reading and Authorize Publication

This is a request for the Township Board to authorize the first reading and publication of notice for proposed amendments to the Code of Ordinances to amend the current regulations for private roads, Chapter 28, Article V.

As you may recall, this ordinance was repealed and replaced in its entirety in 2022. Since then, staff has found a few areas of the ordinance that need some tweaks for flexibility and efficiency purposes. These amendments, prepared with the assistance of the Township Attorney, are intended to accomplish this.

At the upcoming meeting, the Township Board is being asked to make the proposed amendments available to the public (first reading) and to authorize a notice to be published. The notice will be published in the Grand Rapids Press to inform the public that the amendments will be considered by the Township Board at the March 9, 2026, meeting.

Attached is a copy of the ordinance showing the proposed changes. The language being added is shown in blue font (**example**) and the language being deleted is shown in red font with a strikethrough (~~example~~).

Here are a few notable highlights from the proposed amendments:

- Sec. 28-253(p): Now allows staff to grant minor administrative departures from design criteria for existing private roads.
- Sec. 28-254(a): No longer requires all property owners on private roads to join maintenance agreements to split property; this reduces individual veto power and permits conditional approval for land divisions.
- Sec. 28-256: Updates regulations regarding extensions of private roads and maintenance agreements.
- Sec. 28-262: Removes the requirement for a single owner to upgrade the entire private road.

Recommendation. Staff recommends that the Township Board provide the first reading and authorize the publication of notice for the proposed amendments.

Attachment

ARTICLE V. PRIVATE ROADS¹

Sec. 28-251. Purpose.

The township has determined that as tracts of land, lots, and parcels are divided, sold, altered, transferred, or developed, private roads and access easements are being created and used to provide access to newly-divided or created lots, parcels, or properties, such accesses are not always subject to regulation under the Michigan Land Division Act, being Public Act No. 288 of 1967 (MCL 560.101 *et seq.*), and other state regulations. The township determines that it is in the best interest of the public health, safety, and welfare to regulate the construction, improvement, extension, relocation, maintenance, and use of private roads and access easements to assure that:

- (1) Private roads are designed and maintained with such width, surface, and grade to assure safe passage and maneuverability of private vehicles, police, fire, ambulance, and other vehicles.
- (2) Private roads are constructed of suitable materials to ensure minimal maintenance and safe passage.
- (3) Private roads will be constructed so as to protect against or minimize soil erosion and prevent damage to the lakes, streams, wetlands, and natural environment of the township.

Nothing in this article shall be construed to limit or impair the township's ability to perform any action it may lawfully perform, including but not limited to making local or public improvements and creating special assessment districts.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-252. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Access means motorized vehicle access and utilities provisions.

New private road means a lawful private road, or extension thereof, constructed or installed after November 19, 1990.

Parcel means any land that, under the provisions of the township's zoning ordinance, may be occupied by only one principal building or use, but not necessarily conforming to lot lines. The terms "parcel" and "lot" shall include lots, parcels, platted lots, metes and bounds parcels, and site condominium units.

Private road means any undedicated path, trail, or road that provides or is intended to provide the primary means of ingress and egress to two or more parcels or two or more principal buildings, dwelling units, structures, or combination thereof, whether created by a private right-of-way agreement, a private dedication, a joint ownership, a license, a lease, or an easement. Any and all extensions, additions, or branches of or to a private road

¹Editor's note(s)—Ord. No. 2022-04, §§ 1, 2, adopted Apr. 25, 2022, repealed the former Art. V., §§ 28-251—28-259, and enacted a new Art. V as set out herein. The former Art. V pertained to similar subject matter and derived from Comp. Ords. 1988, §§ 132.001—132.009; Ord. No. 684, adopted June 5, 2000; ; Ord. No. 698, §§ 1.01—1.09, adopted Oct. 23, 2000; Ord. No. 754, adopted March 29, 2004; Ord. No. 2020-05, §§ 5, 6, adopted Aug. 24, 2020.

shall be considered part of the private road that leads off of or to a public road. A private road shall also include any of the following:

- (1) An access serving one parcel that does not have the requisite amount of frontage on a public road as required by this article or the zoning ordinance.
- (2) Where two or more parcels or dwellings share or utilize a common access drive, even if each parcel has the required frontage on a public road.

Zoning ordinance means the Plainfield Charter Township Zoning Ordinance, as amended.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-253. Design standards.

- (a) Every private road right-of-way or easement shall have a minimum width of at least 66 feet and shall expressly allow utilities. No part of a private road right-of-way or easement shall be located closer than ten feet to any property line without the written consent of the adjoining property owner of a parcel not served by the subject private road and also with the approval of the planning commission of such closer location pursuant to section 28-254(d).

Public water and sanitary sewer (if available), storm sewer (if needed as determined by the township's engineer) and utility lines shall be installed at the time the private road is constructed, and easements shall be reserved for such utilities. For purposes of this subsection (a), public water and sanitary sewer shall be considered "available" if public water or sanitary sewer currently exists within 500 feet of the new private road or extension of an existing private road, measured along the right-of-way, easement, highway, street, or public way, and the township's engineer determines that such public sewer and/or public water may be feasibly extended wholly within the public right-of-way or road and utility easement to service the new private road or existing private road extension. Public water and sewer shall also be deemed "available" if they are located within 500 feet of the new private road or extension of an existing private road and can reasonably be extended (even if no conventional easement is available for extension).

- (b) Private road widths and materials shall conform at all times to all of the following:

Standards	Serving one or two Parcels or Lots	Serving three or four Parcels or Lots	Serving five or More Parcels or Lots
Width of the improved roadway	14 feet (plus shoulders at least four feet wide on each side). The width of the shoulders may be reduced by the planning commission pursuant to section 28-254(d).	18 feet (plus shoulders at least four feet wide on each side)	22 feet (plus shoulders at least four feet wide on each side), but if the private road is to include a storm sewer system, the minimum width of the road surface, including valley gutters, shall be 26 feet.
Materials	Road surface may be gravel but shall be constructed of a minimum sub-base of 12 inches of sand and six inches of finished compacted gravel (MDOT 22A) on the top thereof. Shoulders may be gravel.	The road surface shall be a minimum of three inches of bituminous aggregate meeting MDOT specifications 1100T, as amended. The community development director (in consultation with the township engineer) may	Road surface shall be a minimum of three inches of bituminous aggregate meeting MDOT Specification 1100T, as amended, on top of a six-inch compacted gravel subbase. Shoulders may be gravel.

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		allow the road surface to be gravel but shall be constructed of a minimum sub-base of 12 inches of sand and six inches of finished compacted gravel (MDOT 22A) on the top thereof. Shoulders may be gravel.	
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- (c) The private road surface shall have a minimum crown of two-tenths of one foot from the centerline of the private road surface to the outside edge of the road surface.
- (d) A road shoulder shall be provided on each side of the private road surface with a minimum width of four feet containing a slope of twenty-two hundredths of a foot from the outside edge of the road surface to the toe of the slope. A road shoulder shall not be required where a curb and gutter or asphalt valley gutter system has been installed in accordance with county road commission standards.
- (e) If a private road ends in a cul-de-sac, the easement or right-of-way for each such cul-de-sac shall have a minimum radius of 60 feet. The cul-de-sac surface shall have a minimum radius of 40 feet and shall be constructed in accordance with the standards set forth in subsections (b), (c), and (d) of this section. The standards for a cul-de-sac may be modified for a particular private road with the approval of both the township fire department and the planning commission under section 28-254(d).
- (f) The layout of private roads in respect to their location, intersections, street name and traffic control signs, horizontal curves, and curb openings where the private road intersects with a public street shall conform to Kent County Road Commission standards for public use.
- (g) All utilities within a private road right-of-way or easement shall be constructed and maintained underground. Any easements necessary for the provision of township water or sewer service shall be in a form and with language approved by the township and shall be recorded in the records of the Kent County Register of Deeds and a recorded copy shall be filed with the township community development director (the "director") prior to issuance of the final private road permit.
- (h) All private roads shall be named and be identified by the use of appropriately located street signs. The director shall approve all private road names. Street names shall not duplicate any existing street name in Kent County except where it is a continuation of an existing street. All lots or parcels fronting on a private road shall have an address on the private road.
- (i) Private road grades shall not exceed seven percent.
- (j) All private roads, including those existing prior to the adoption of the ordinance from which this article is derived, shall be maintained and snowplowed at all times such that emergency vehicles can safely access all parcels served by the private road at all times and in all weather conditions. All private roads, including those existing prior to adoption of the ordinance from which this article is derived, shall be maintained in a safe manner at all times and shall have snow plowed/removed promptly once three inches or more of snow has fallen. A maintenance agreement as described in section 28-254 hereof is required before a private road permit will be issued for a new private road or an extension to an existing private road.
- (k) If any portion of a private road is located within ~~35~~10 feet of a property line of a parcel or lot not served by the subject private road, a greenbelt not less than ten feet in width shall be installed and maintained along

the property line. The greenbelt shall be maintained at all times in as good a condition as when installed and shall be composed of deciduous trees interspersed with evergreen trees as required by the greenbelt provisions of the zoning ordinance. The greenbelt shall also include at least one row of dense shrubs placed not less than five feet apart having a minimum height of three feet when planted.

- (l) A working streetlight shall be located (and turned on during dark hours) at the intersection of a public road and a private road serving more than ~~five~~four parcels. Any costs associated with maintaining, operating and replacing the streetlight and the electric costs for the streetlight shall be paid for by at least one of the property owners ~~all of the then owners of all~~ of the lots served by the private road involved.
- (m) A drainage system serving the private road and surrounding areas shall be designed and installed, which shall be approved by the township's engineer. Cross-culverts and/or the portion of the private road system which conveys cross-drainage shall be designed and installed to accommodate a 100-year storm event which shall surcharge no higher than one foot below the minimum building openings for adjoining structures, and/or one foot below proposed minimum basement openings, and/or one foot below the low-point in the road. A retention or detention system shall be designed, maintained and installed in accordance with the county drain commissioner's requirements (as well as those of the township's engineer) to serve the development or parcels accessed by the private road. Materials for culverts shall conform to Kent County Road Commission standards.
- (n) No gate or similar obstruction or impediment shall be installed or maintained along any portion of a private road (or at the intersection of a private road with a public road or other private road) unless expressly approved by the director or planning commission (as applicable) based upon the recommendation of the township fire department. Furthermore, any such system shall be designed and maintained so as to remain fully open should a power failure occur. The township fire department shall, at all times, be provided with a current key or the equivalent for opening such gate or security system should a fire or other emergency arise.
- (o) The requirements of article VII, emergency vehicle driveway access must also be met.
- (p) Exceptions: -Where there are difficulties in carrying out the strict letter of Section 28-253 for the extension or improvement of an existing private road; addition of a new lot, condominium unit, or parcel; or an existing commercial or industrial private road including shared access from a public road, then- The community development director may, upon request and for good cause shown, waive, approve alternate design, off-site improvements or modifications one or more of the design requirements or approve alternate design, off-site improvements or modifications. Such waiver or approval may only be granted if -where- one or more of the following circumstances applies apply:
 - (i) The alternate location and/or modification of design requirements is comparable in scale and nature to the design requirement of Section 28-253. -and one or more of the following circumstances apply
 - (ii) The alternate location and/or modifications in design requirements would better serve the intent and purposes of this article.}
 - (iii) The alternate location and/or modifications in design requirements is/are desirable because steep slopes, existing infrastructure, character of the surrounding area, or other physical features or site constraints make construction in the required location highly impractical or unsafe.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

**Sec. 28-254. Preliminary private road permit for a new or extended private road;
Maintenance agreements.**

- (a) No installation or construction of any kind shall begin on a new private road or extension of an existing private road or on any parcel which depends on such private road for access until a preliminary private road permit has been issued granted by the township. No private road easement or right-of-way or access easement shall be created until the township approves the private road and issues agrants preliminary private road permit. ~~No land divisions shall be approved by the township which~~ If a land division involves the creation or extension (or proposes the creation or extension) of a new private road (or access easement) or the extension of an existing private road (or existing access easement), the township may approve the land division conditioned on receipt of the monetary security specified in sections 28-255 and 28-260 and subject to until the township approves approving the private road and issues grants granting a preliminary private road permit.
- (b) The applicant for a private road permit shall submit an application to the director together with the required fee (as well as any escrow fees required) as determined from time-to-time by the township board. The application shall be signed by all of the then-owners of all the property underlying the proposed private road and private road easement as well as all parcels or lots to be served by the private road and private road easement. The application shall also include:
- (1) Two written copies of a site plan and construction plan for the proposed private road, showing all property within 150 feet of the private road right-of-way or easement, the proposed location of the road surface, the proposed division of land (and all resulting parcels), street grades, stormwater drainage, and other improvements, prepared by a registered engineer or land surveyor. The site plan shall also include the items specified in section of the zoning ordinance. The applicant shall also provide the township with digital copies of these items.
 - (2) An approved roadway permit from the Kent County Road Commission for access to a public street.
 - (3) The applicant and/or owner(s) of the proposed private road right-of-way or private road shall provide the director with a proposed recordable private road maintenance or restrictive covenant agreement ~~between the owner(s) of for the private road right-of-way or easement and any other parties having any interest therein or other documentation satisfactory to the township~~ that shall provide for and assure that the private road shall be regularly maintained, repaired, and snowplowed so as to assure that the private road is safe for travel at all times and the cost thereof paid for. The form, wording and language of any such agreement shall be approved by the township prior to the execution and recording of such document. The applicant agrees that, by filing an application for and receiving a permit under this article, they will assure that any building or parcels thereafter created or constructed on the private road shall also be subject to the road maintenance or restrictive covenant agreement and that said agreement shall be recorded and shall permanently run with the land.

The proposed maintenance agreement or restrictive covenant shall, at minimum indicate that the applicant and/or owners of specified properties ~~of all properties~~ benefited by the private road shall be jointly and severally liable and responsible for maintaining the entire length of the private road so that it is, at all times, in compliance with this article and all applicable township standards and requirements. The proposed maintenance agreement or restrictive covenant shall also provide that it is enforceable by the township board at its option. Additionally, the agreement shall provide that, if the private road is not maintained to the requirements of this article, then all of the owners of ~~parcels or lots utilizing or benefited by the private road~~ the specified properties shall be deemed to have

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consented to a special assessment district being created by the township board to maintain, snowplow and upgrade the private road. Or, alternately, the township board, at its option, can improve and maintain the road so that it meets all of the requirements of this article; and the township board can charge the owners of all parcels or lots that utilize or are benefited by the private road for the reasonable costs thereof with such costs secured by either placing a lien on the benefited properties or by placing the costs on the property tax roll. No construction shall be commenced on a new private road (or the expansion or extension of a private road) until and unless the township has approved the private road and the private road maintenance or restrictive covenant agreement has been approved by the township, executed by all of the required property owners, and has been recorded with the Kent County Register of Deeds-records.

- (c) Following receipt of a private road application, the director shall refer to the application for review to the fire department, the township's engineer and other individuals or agencies deemed appropriate by the director. Review of the application shall be for the purpose of determining its conformance with applicable state and township regulations, the impact of the proposed development on adjacent lands, and whether the health, safety, and general welfare of persons using or affected by the private road will be adequately protected. Each agency or individual responsible for review shall submit a report to the director.
- (d) For a new private road ~~(or extension of an existing private road intended to serve)~~ serving five or more new lots or parcels over a ten years, the planning commission shall review and approve, approve with conditions, or disapprove the application following receipt of the application. If approval is granted, the ~~director~~ township shall issue a preliminary private road permit. If the application is not approved, the director shall set forth in writing the reasons for rejection and shall provide the applicant with a copy thereof. The planning commission shall consider all of the following standards when reviewing a private road application:
 - (1) Whether the proposed private road and its use will not adversely affect the public health, safety, or welfare or impair natural resources such as wetlands, ponds, rivers, streams, farmlands, or lakes.
 - (2) Whether the construction and use of the private road will impede the normal and orderly development or improvement of surrounding properties for uses consistent with the zoning ordinance and other ordinances of Plainfield Charter Township.
 - (3) Whether the private road will provide for safe, convenient, uncongested, and well-defined vehicular and pedestrian circulation, as well as provide reasonable and free ingress and egress for any and all parcels or lots which will utilize the private road.
 - (4) Whether the proposed private road is designed and will be located so as to accommodate and promote safe and efficient traffic operations within the site and at the intersection of the private road with the public road.
 - (5) Whether the general purposes and spirit of this article, the township's master plan, and the township's zoning ordinance will be maintained.
 - (6) Whether the location, design, and layout of the proposed private road (and parcels and lots which will utilize the private road) are consistent with sound and reasonable planning principles.
 - (7) Whether the private road will meet all of the requirements of this article and the zoning ordinance.
- (e) For a new private road or extension of an existing private road ~~(or extension of an existing private road) serving four lots or parcels or fewer~~ not subject to Section 28-254(d), the director shall perform the review and approval process for a private road specified herein and shall do so in place of the planning commission. However, the director may transfer the decision-making process to the planning commission for decision on a particular case that is difficult, precedent setting or unusual.
- (f) Fees for the permits required hereunder shall be set by the township board, from time-to-time, by resolution. Additionally, the township board shall require that the applicant put sufficient funds in escrow to

cover the costs of having the township attorney, engineer, planner, or other professional review the private road plans, specifications, and maintenance agreement (or restrictive covenant) and to do the necessary inspections. All costs associated with the private road shall be paid to the township prior to final approval being granted by the township, with the unused balance of the escrow account returned to the applicant upon final township approval.

- (g) No construction shall be commenced on a new private road or the extension ~~or of an existing private road~~ thereof until all of the following requirements are met:
- (1) A maintenance agreement or the equivalent has been approved by the township, ~~the document has been executed by all parties to the document, and and the document has been both executed by all parties with any interest in the private road (and all of the lots or parcels to be served by the private road) and~~ the document has been recorded with the Kent County Register of Deeds ~~records~~.
 - (2) A copy of the recorded and stamped maintenance agreement or the equivalent has been given by the applicant to the director.
 - (3) The planning commission (or the director where applicable) has approved the private road (or proposed extension of a private road) and ~~a~~ preliminary private road permit has been issued by the township.
 - (4) There has been full compliance with all applicable requirements specified by this article for the private road preconstruction phase.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-255. Final private road permit for new private road.

Upon completion of construction of a new private road or the extension of an existing private road, the applicant shall submit to the director a completion certificate ~~or similar documentation~~ signed by a registered engineer or land surveyor certifying that the private road has been completed in full accordance with this article, the township approval, the approved site plan, the construction plan, and all township approvals thereof. The township's engineer shall review the completion certificate, inspect the completed road improvements and make a recommendation to the township and the applicant. The township's engineer may require core samples of the asphalt, gravel roadbed (where applicable), gravel subgrade and sand subbase to verify that the thicknesses are in accordance with the approved site plan and construction plan. The applicant shall correct any deficiencies identified by the township. Upon final review and approval of the completed road improvements by the township's engineer, the director shall issue a final private road permit. Building permits for construction on parcels served by a private road shall not be issued until the final private road permit has been issued or, if the township agrees at its option, the applicant for the building permit has provided the township with a cash deposit, certified check, surety bond or irrevocable bank letter of credit in a form (and with language) approved by the township and in an amount equal to 125 percent of the amount estimated by the township to be sufficient to ensure completion of construction of the private road in accordance with the approved site plan and construction plan within one year after the date of issuance of the building permit.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-256. Private road permit for existing private road.

- (a) No existing or other private road shall be extended (including to add a parcel, lot or condominium unit) or added onto unless all portions of the private road (including the existing portion or portions of the private

road and all extensions or additions to the private road) fully comply with all of the procedures and design and construction standards of sections 28-253 and 28-254 hereof and approval by the planning commission (or the director where applicable) has occurred pursuant to section 28-254. Furthermore, no parcel, lot, or site condominium unit along an existing private road shall be divided, split, or altered to create an additional lot, parcel, or site condominium unit unless the entire length of the existing private road complies with all of the procedures and design and construction standards of sections 28-253 and 28-254 hereof and such proposed division, split, or alteration is approval by the planning commission (or the director where applicable).

- (b) The planning commission (or the director where applicable) may require property owners served by an existing private road to change their addresses from the public road name to the private road name where said properties are currently addressed with public road addresses.
- (c) For the alteration or extension of an existing private road, the planning commission (or the director where applicable) may require that a new maintenance agreement ~~be fully executed by all lot owners along for~~ the extended or altered ~~portion of the~~ private road ~~and be executed and~~ recorded as specified in section 28-254 hereof unless some or all of that requirement is waived pursuant to section 28-266 hereof.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-257. Permits for building on private roads.

No building permit shall be issued for any principal building, dwelling, or structure the primary access to which is to be provided by a private road unless ~~a~~ preliminary private road permit has been ~~granted~~ issued by the township and unless the private road has either been physically completed in accordance with the approved permit (and a final private road permit has been issued) or the applicant(s) for the building permit or owner(s) of the private road right-of-way has provided the township with the monetary security specified in sections 28-255 and 28-260 hereof.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-258. Maintenance and repairs.

- (a) All private roads shall be maintained at all times in a manner that complies with all of the provisions of this article.
- (b) All driveways and private roads shall be continuously maintained at all times in such a way that they will not constitute a danger to the health, safety, and welfare of the inhabitants of the township. All driveways and private roads shall be continuously maintained at all times in such a way that they are readily accessible to and usable by emergency vehicles in all types of weather.
- (c) All costs for the maintenance and repair of a private road shall be the responsibility of all of the property owners or any condominium association served by the private road.
- (d) The owners of the parcels or lots that utilize or are benefited by a private road shall be deemed to be jointly and severally liable and responsible for maintaining the entire length of the private road at all times to the standards of this article.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

(Supp. No. 20)

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Sec. 28-259. Planned unit developments.

If a private road is proposed as part of a planned unit development (PUD) project pursuant to the zoning ordinance, the provisions of this article regarding private road standards may be modified for the PUD project by the township board at its sole discretion for good cause shown.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-260. Performance guarantee.

- (a) The planning commission (or director where applicable) may, as a condition of the private road permit application approval process, require the applicant(s) to post a cash bond, a bank letter of credit, or other security with the township (and to the township's satisfaction) in order to ensure compliance with the requirements of this article.
- (b) The amount of the bond or security to be submitted to the township, if required, shall be equal to 125 percent of the total estimated cost for completing construction of the private road as approved by the planning commission (or director where applicable).
- (c) The bond, escrow, or unspent portions thereof will be returned to the applicant(s) by the township upon proof of completion of the private road to the standards required by this article.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-261. Conflict with other ordinances.

To the extent that any other township ordinance(s) regulate the subject matter covered by this article, the ordinance(s) shall be construed together, if possible, and the remedies of the ordinances shall be cumulative. Where the provisions of any other ordinance conflict with the provisions of this article, this article shall prevail, and its terms shall control. If any part of this article conflicts with any other part, it shall be administratively appealed to the township zoning board of appeals for a final determination of intent. The remainder of this article shall remain in full force and effect.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-262. Additional parcels.

No lot, condominium unit, or parcel of land shall be added to or along a private road and no existing lot, condominium unit, or parcel with frontage on a private road shall be split or divided unless approved by the planning commission (or the director as applicable) pursuant to section 28-254 hereof. ~~If additional lots or parcels are added to or along a private road or if a lot or parcel fronting on a private road is proposed to be split or divided, then the entire length of the private road (that is, the total distance from the point where the private road intersects with the public street to the very end of the private road) shall be upgraded or improved so that all requirements of this article are fully complied with, based on the total number of lots, condominium units, or parcels of land which will be located on or use the private road.~~

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-263. All lots created shall utilize the private road.

Where a private road is proposed to serve fewer than all of the lots or parcels to be created out of a given lot or parcel, the planning commission (or the director as applicable) can require that all resulting lots and parcels utilize the private road so that no lots or parcels have a driveway or other access directly onto a public road apart from the approved private road.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-264. Parcel size and configuration.

Pursuant to the approval of a private road, the planning commission (or the director as applicable) can require that proposed lot or parcel boundaries and sizes be altered (but not less than the minimum required by the zoning ordinance) if it is determined by the planning commission (or the director as applicable) that such alterations are required to meet the standards contained in this article.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-265. Township non-liability.

The applicant (and its successors and assigns) for a private road permit agrees, by applying for and securing a private road permit, to indemnify and save and hold the township (and its officials, officers, agents, and employees) harmless for, from, and against any and all claims and causes of action for personal injury and/or property damage arising out of the use of the private road or relating to any failure to properly construct, maintain, repair or replace a private road. Such wording shall appear on the application for the private road permit (as well as in the private road maintenance agreement or restrictive covenant document) and be signed by the applicant. The maintenance, repair, and liability for private roads shall be the joint responsibility of all of the property owners having legal access to and use of the private road and shall not be the responsibility or liability of the township.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-266. Appeals and varying requirements.

- (a) Interpretations/determinations. Any person aggrieved by a decision of the township regarding this article V shall have the right to appeal any decision, determination, action or interpretation within ten days as follows:
 - (1) A decision or interpretation by the director may be appealed to the planning commission.
 - (2) A decision by the planning commission (other than a special land use decision pursuant to subsection (b) as follows) may be appealed to the township board.

Any such appeal shall be filed with the township in writing within ten days of the decision and shall state the reasons for the appeal and any documents in support thereof. The township shall establish a time for hearing the appeal, which shall be no later than 60 days after the filing of the appeal. Written notice of such hearing by first class mail shall be provided to the owners of all properties which depend (or may depend in the future) on the private road for access (including the appealing party) and all properties within 300 feet of such private road. Such notice shall be given not less than seven days prior to such hearing. The appeal decision by the relevant body hearing the appeal shall be set forth in writing and be delivered to the applicant following the hearing. The decision of the relevant body hearing the appeal shall be final.

(Supp. No. 20)

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No appeal or decision under this subsection (a) shall waive, vary or lessen any private road requirements of this article V.

- (b) Varying or waiving private road requirements. Where there are difficulties in carrying out the strict letter of this article V or where it is proposed to add parcels or lots to an existing lawful private road that does not meet all of the requirements of this article V, then the planning commission may vary one or more requirements of this article V for the proposed or existing private road using the same standards that are applicable for special land uses in section 29.03 of the zoning ordinance. The public hearing notice requirements shall be as specified in subsection (a), above. When the planning commission is deciding a request under this subsection (b), the planning commission shall exercise the same authority as it would pursuant to any special land use request under the zoning ordinance.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-267. Penalties and enforcement.

Any person, firm, corporation, trust, partnership, or other entity which violates or refuses to comply with any provision of this article shall be responsible for a municipal civil infraction and subject to a fine plus any costs, damages, expenses, and other sanctions as authorized under chapter 87 of Act No. 236 of the Public Acts of 1961, as amended, and other applicable laws. Each day that a violation occurs or continues shall constitute a separate offense and shall make the violator liable for the imposition of a fine and other penalties for each day. The rights and remedies provided for in this section are cumulative and in addition to any other remedies provided to the township by law or equity, including appropriate injunctive relief.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Sec. 28-268. Miscellaneous.

- (a) Please see article VII for any applicable emergency vehicle driveway access requirements for certain driveways.
- (b) Please see section 3.27 of the zoning regulations regarding gates and walls involving private roads.
- (c) Other regulations regarding private roads are found in ~~for~~-site condominiums.

(Ord. No. 2022-04, §§ 1, 2, 4-25-2022)

Secs. 28-269—28-300. Reserved.

ARTICLE VII. - EMERGENCY VEHICLE DRIVEWAY ACCESS

Sec. 18-150. - Preamble.

The township finds and declares that the interests of public health, safety and welfare of the citizens of the township require that long residential driveways be constructed so as to ensure adequate access to public safety vehicles.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-151. - Definitions.

The following words and terms, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Driveway shall mean any residential driveway that is 125 feet or longer, as measured from the edge of the improved portion of the road right-of-way (i.e. gravel, asphalt, concrete), that provides access to a single parcel. This article shall not apply to commercial driveways, including driveways servicing multi-family dwellings, subject to site plan approval under the zoning ordinance, nor shall it apply to private roads as the term is defined in chapter 28, article V of the Code of Ordinances.

Fire chief shall mean the fire chief for the township, the assistant fire chief, the person appointed by the fire chief as the code official for the fire department, or any other designee of the fire chief.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-152. - Design standards.

Whenever a building permit is required (i) to construct a new residential structure or (ii) to improve, repair or remodel an existing residential structure, including an attached garage and/or detached garage greater than 672 square feet, in the amount greater than 50 percent of the state equalized value (25 percent of true cash value), any new or existing driveway servicing said structure shall be constructed and maintained in accordance with the following standards contained in this article, unless the standardized fire code then in effect requires a higher specific standard, in which case said specific standard in the standardized fire code shall apply.

- (1) The driveway entrance at the road or private road shall be a minimum of 20 feet wide for the first 50 feet. The driveway shall be a minimum of ~~12~~14 feet wide for the entire length of the driveway. The width of the driveway shall not include the width of any gutters or ~~unimproved~~ shoulder.
- (2) All driveways shall be constructed so as to support the weight of a 75,000 pound fire apparatus. The driveway shall be paved unless the township engineer determines that a gravel bed or the existing or proposed soil composition is sufficient to support fire apparatus. ~~The township engineer may require the installation of culverts and stormwater and erosion controls.~~
- (3) The grade shall not exceed ~~seventen~~ percent.
- (4) If the driveway exceeds 400 feet in length, the driveway shall have a passing lane. Any driveway that exceeds 400 feet in length may require additional passing lanes to be determined by the fire chief so as to ensure an adequate number of passing lanes to allow uninterrupted fire department operations. Each required passing lane shall be no less than 20 feet wide including the width of the driveway and no less than 60 feet long, and the location of the passing lane(s) shall be prescribed by the fire chief.
- (5) All driveways shall have a minimum vertical clearance of 13½ feet.

- (6) All driveways shall have at **minimum a** 30-foot by 40-foot turnaround not including the width of the driveway at or near the terminus of the driveway. The terminus of the driveway shall be located at or near the location of the principal structure.
- (7) The driveway shall be constructed and maintained in accordance with all other applicable federal, state and local requirements, including all other applicable township ordinances.
- (8) The driveway shall comply with the above standards as specified in the building permit and approved site plan prior to the issuance of a certificate of occupancy for new construction and/or final approvals and closing out of a building permit for remodeling or additions, and written approval (issuance of an emergency vehicle driveway access permit) by the fire chief.
- (9) Where a driveway is adjacent to slopes of greater than **seven ~~ten~~** percent, the fire chief may require the inspection of the township engineer for drainage and may also require safety protections such as guardrails, signage, and other safety measures.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-153. - Review process.

An application for an emergency vehicles driveway access permit shall be submitted by the property owner, or his or her agent, on forms supplied by the township no later than the time a building permit application is submitted. The application shall include a site plan with sufficient detail to allow the fire chief to determine whether the proposed driveway meets the requirements of this article, and shall specifically include the construction type, location and square footage of the proposed structure(s), the location and length of the driveway, and whether the structure(s) are to be sprinkled throughout. The application shall be reviewed by the fire chief. The fire chief shall approve (issue an emergency vehicle driveway access permit), disapprove, or approve with conditions (issue an emergency vehicles driveway access permit with conditions) the application, and shall forward his or her written decision to the applicant within four working days of submittal of a completed application. Any denial of an emergency vehicles driveway access permit shall state the reason(s) for said denial.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-154. - Variance.

The fire chief may modify the standards set forth in this article if the property owner can demonstrate that a variance is necessary to alleviate undue hardship caused by the unique physical characteristics of the property. In doing so, the fire chief may impose additional conditions to make sure the objectives of this article are met. In addition to any other relevant factors, the following factors shall be taken into consideration when considering the grant of a variance.

- (1) Terrain difficulties;
- (2) Nature of materials: soil and geology;
- (3) Significant vegetation to be preserved;
- (4) Aspect, i.e., north facing, south facing etc.;
- (5) Size of lot;
- (6) Drainage considerations;
- (7) Number, width and spacing of pullouts;
- (8) The existence of other safety mitigation factors; and
- (9) The size and scope of the variance requested.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-155. - Appeal process.

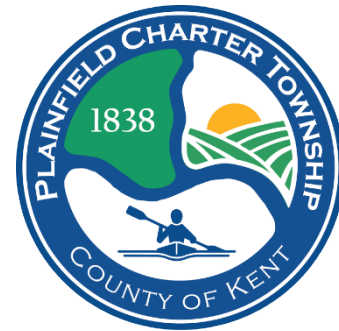
Any person affected by a decision of the fire chief regarding this article shall have the right to appeal the decision to the township board within ten days of the mailing of the adverse decision. Such appeal shall be filed with the township clerk in writing and shall state the reasons for the appeal and include any documents in support thereof. The township board shall establish a time for hearing the appeal, which shall be no later than 30 days after filing of the appeal. Written notice of such hearing by first class mail shall be provided to person filing the appeal no less than five days before the hearing. The decision of the township board shall be set forth in writing and be delivered to the applicant within three calendar days following the hearing. The decision of the township board shall be final.

(Ord. No. 842, § 1, 6-6-2011)

Sec. 18-156. - Penalty.

Any person who violates or refuses to comply with any provision of this article shall be responsible for a municipal civil infraction. In addition to or in lieu of pursuing a municipal civil infraction, the township may pursue any and all other remedies permitted by law including, but not limited to, seeking an injunction or denying a final occupancy permit until there is full compliance with this article.

(Ord. No. 842, § 1, 6-6-2011)



Memorandum

To: Plainfield Township Board
From: Cameron L. Van Wyngarden, Township Superintendent
Date: 2/5/2026
Re: Recommendation to conduct a first reading of the cemetery ordinance

Board,


As you recall from our meeting last December, we have recently received interest from residents in allowing “green burials” in our cemetery. Since that meeting our staff has conducted additional research and worked with the Township’s attorney to draft amendments to the cemetery ordinance.

The next step is a first reading of the ordinance and authorization of publication for the proposed amendments to be considered at the next Board meeting scheduled for March 9, 2026.

The proposed amendments establish the terminology and rules regarding green burials as well as scatter gardens for cremains. However, under the ordinance changes, the Board will have to establish the location(s) for both of these items under a separate resolution. This approach allows the Board to make changes to the size or location of these areas without going through the process of amending the entire ordinance which saves time and publication cost.

I recommend authorization to publish a notice regarding proposed changes to the cemetery ordinance to be considered on March 9, 2026.

Sincerely,


Cameron Van Wyngarden
Superintendent

**PLAINFIELD CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN
ORDINANCE NO. 2026-**

**AN ORDINANCE TO AMEND CHAPTER 32, ARTICLE III,
ENTITLED "CEMETERIES" OF THE PLAINFIELD
CHARTER TOWNSHIP CODE OF ORDINANCES**

At a regular meeting of the Plainfield Charter Township Board, Kent County, Michigan, held in the Township Hall on the ___ day of _____, 2026, at _____ p.m., the following Ordinance was offered for adoption by Township Board Member _____, and was seconded by Township Board Member _____:

THE CHARTER TOWNSHIP OF PLAINFIELD ORDAINS:

Section 1. Amendment of Chapter 32, Article III. That Chapter 32, Article III of the Code of Ordinances of Plainfield Charter Township, Michigan, is hereby amended to read in its entirety as follows:

Sec. 32-51. Title and applicability.

This article shall be known and may be cited as the Township Cemetery Ordinance. Plainfield Charter Township owns two cemeteries, being the Plainfield Cemetery located at 6205 Packer Drive NE at Rogue River Road NE and Packer Drive NE and the Oakwood Cemetery located at 3985 Cannonsburg Road on Cannonsburg Road NE and Brewer Drive NE.

Sec. 32-52. Definitions.

- (a) A "grave" is a burial space for human remains, which consists of a land area four feet wide by ten feet in length. Graves in a natural burial section shall consist of a land area five feet wide by ten feet in length. The "head" of a grave shall be defined as the end boundary of a grave nearest to the location where monuments and markers have traditionally been located in the cemetery. If it is unclear as to which end of the grave is the "head" as to a particular grave, the decision of the township superintendent shall be final.
- (b) A "lot" is a group of several graves. Lot sizes vary from two graves to ten graves. Each lot is designated with a numerical marker placed on the surface of the ground at the southeast corner of each lot and three rod markers embedded on the other three corners.
- (c) A "block" is a group of several lots. A block is used for orientating the placement of lots and graves. Each grave has a block, lot, and grave number.
- (d) A "walkway" is an open space located at the foot of each grave and in between the lots. Walkways vary in width.

- (e) A "service drive" is an area on which equipment may be driven without traversing a grave.
- (f) A "tribute area" is that part of the surface of a grave located within 36 inches of the head (boundary) of a grave, except where monuments and markers have been permitted at the foot of the grave, in which case, the tribute area will be considered 36 inches from the foot (boundary) of the grave.
- (g) The "township" is Plainfield Charter Township.
- (h) A "green burial" means the interment of a deceased human body in a manner that does not inhibit decomposition and that allows the body to return naturally to the earth, without the use of embalming chemicals, metal caskets, concrete vaults, or other non-biodegradable materials.
- (i) A "natural burial section" means a portion of the cemetery, if any, that the township has approved by resolution as a designated area reserved solely for green burials.
- (j) A "scatter garden" means a portion of the cemetery, if any, that the township has approved by resolution as a designated area reserved solely for placing cremains in the soil without a container.

Sec. 32-53. Sale of graves or burial rights.

- (a) The township may sell one or more graves in the cemeteries for the purpose of granting to the purchaser the right of interment and burial of human remains within a grave.
- (b) The sale price of a grave or graves shall be established by the township in its annual rates and charges resolution.
- (c) The township shall issue a cemetery lot certificate to the purchaser of a grave.
- (d) The sale of a grave, together with the issuance of a cemetery lot certificate, grants only a right of interment of human remains and does not convey absolute title to the grave or any other interest in real property.
- (e) The person or persons to whom a cemetery lot certificate has been issued, and their heirs and assigns, may transfer and assign all the rights contained therein by execution and delivery to the township of such transfer document as may be required by the township.
- (f) All graves shall be subject to the rules, regulations and terms contained in this ordinance and as may be amended from time to time.

Sec. 32-54. Monuments, markers, and other adornment of graves.

- (a) The tribute area within the boundary of a grave may only include a monument, marker, floral displays, plantings, and/or such other adornment as shall not encroach outside the perimeter

of the tribute area. Benches may be used as monuments. Shepherd's crooks, with the hooks turned inward toward the center of the tribute area, may be placed in the tribute area. Adornment within a tribute area, other than natural floral displays and plantings, shall be of a nature that they must be firmly secured to the ground or such as will not easily be windblown from the tribute area. No adornment shall be placed on any grave that does not contain human remains. Monuments or markers may be installed at the head of graves that are not occupied by human remains.

- (b) The tribute area within the boundary of a grave within a natural burial section may only include a marker that is level and flush with the ground. Such markers shall not encroach outside the perimeter of the tribute area or interfere with mowing and maintenance of the natural burial section. Flush with the ground means at the same surface height as the ground.
- (c) Each monument or marker shall be of durable permanent material, such as stone, and shall not exceed 36 inches in height from ground level.
- (d) A monument or marker that commemorates more than one person on contiguous graves may be centered on such graves within the tribute area.
- (e) Each monument or marker shall be placed on a foundation, which shall be constructed by or at the direction of the township. The cost of such foundation shall be paid by the person making application to the township for the construction of the foundation.
- (f) Each monument or marker shall be placed at the head of a grave and in line with other nearby monuments or markers.
- (g) No floral display, planting, or other adornment is permitted in a walkway or service drive.
- (h) The township is not responsible for the loss, theft, or damage to any monument, marker, floral display, planting, or other adornment located within the cemeteries, including those located within a tribute area.
- (i) Bushes, shrubs, or trees may not be planted within the tribute area, and no floral display, planting, or other adornment may be located outside the tribute area.
- (j) No loose debris (ex: stones, gravel, mulch, shells, glass, marbles) or artificial ground cover may be located on any part of a grave, including within a tribute area.
- (k) No borders shall be constructed around or within the perimeter of a tribute area or grave space.
- (l) Flag holders shall be only those as are furnished by the township or its designee.
- (m) Floral ground displays such as a wreath or funeral spray may be left on that portion of a grave outside of the tribute area following a burial for up to 48 hours.

- (n) A temporary marker indicating the name of the deceased person may be placed on a grave for one year after a burial.
- (o) Nothing in the tribute area, shall exceed 60 inches in height.

Sec. 32-55. Ground maintenance.

- (a) All grading, leveling, or excavating of a grave shall be the responsibility of the township. Surfaces other than earth are not permitted. Mounds that hinder the free use of a lawn mower or other maintenance apparatus are prohibited.
- (b) The township reserves the right to remove or trim any tree, plant, or shrub located within the cemeteries in the interest of reasonable maintenance of the cemeteries.
- (c) The township may remove from a grave and dispose of any and all growth, emblems, displays, containers, or other adornment that, through decay, deterioration, or damage, has become unsightly or a hindrance to maintenance without notice to any person.
- (d) The township reserves the right to establish rules regarding seasonal cleanup practices including establishing cleanup dates.
- (e) Any floral display, planting, or other adornment located outside a tribute area may be removed by the township without notice to any person.
- (f) No fencing or enclosures shall be placed around a burial plot and no rocks, mulch, glass or cans, of any kind, will be permitted to be placed on any burial plot.
- (g) Surfaces other than earth or sod are prohibited.

Sec. 32-56. Columbarium.

- (a) Columbarium shall be located only in areas of the cemeteries as approved by the township superintendent. Columbarium shall be constructed of durable permanent materials and according to specifications approved by the township board.
- (b) No columbarium shall be used for any purpose other than for the interment of human remains.
- (c) Procedures for interment and disinterment shall be the same as those for burials.
- (d) A temporary tribute area shall be provided by the township at the base of a columbarium for use for a maximum of one week after an interment by families of those interred.

Sec. 32-57. Interment.

- (a) A burial permit shall be presented to the township prior to interment.

- (b) All burials of a human body shall be in a vault in the ground, except for green burials in a natural burial section. All cremation ashes shall be placed in an airtight container and interred, except for cremains scattered in a scatter garden.
- (c) Township staff, or its designee, shall prepare a grave for interment. The fees associated with interments, green burials, and scattering cremains in a scatter garden shall be established by resolution of the township.
- (d) A grave may contain the human remains of one person, or one person and one infant, or one person and one cremation, or two cremations.
- (e) Dates and times of interment shall be determined by the township.
- (f) The following interment and preparation regulations shall apply to green burials:
 - 1. Green burials shall only occur in a natural burial section of the cemetery.
 - 2. Graves in a natural burial section are generally intended for non-embalmed bodies, but bodies embalmed with certified green, non-toxic, and/or biodegradable fluids are permitted. Conventionally embalmed bodies are not permitted in a natural burial section.
 - 3. No vaults or grave liners of any kind are permitted.
 - 4. Sturdy containers for burials (e.g., untreated wood coffins, wicker or grass baskets, bamboo or cardboard boxes, etc.) must be made of biodegradable materials and must fit easily within the standard grave hole size.
 - 5. Shroud burials using wrappings such as cloth, blankets, or quilts are permitted if such wrappings are biodegradable. Any burials involving shrouds require strapping the remains to a trundle board for interment. Said trundle board must be of appropriate size and strength and must easily fit into the standard burial space. The township shall have no responsibility to procure a trundle board, and all interments shall be completed by a funeral director. Township staff shall not be responsible for placement of the deceased.
 - 6. Green burials must comply with all applicable state and local laws, rules, and regulations, including applicable provisions of the Michigan Public Health Code, MCL 333.1101, *et seq.*
 - 7. Only cemetery staff and/or approved contractors may dig graves for green burials and will use a backhoe and/or other equipment and machinery, as needed.
 - 8. Grave depth will be in the range of three (3) to four (4) feet, respecting the desire for natural burials to be no deeper than necessary.

(g) The following regulations shall apply to the scattering of cremains:

1. Cremains may only be scattered in a scatter garden and shall not be scattered anywhere else in the cemetery.
2. Scattering may only be scheduled when another burial or scattering is not in process.
3. Cremains shall be lightly raked into the soil by cemetery staff to prevent migration of the cremains.

Sec. 32-58. Cemetery hours.

- (a) The cemetery shall be open to the general public from sunrise to sunset (except during maintenance activity that prohibits visitors for safety reasons).
- (b) The cemetery may close temporarily for weekly maintenance.
- (c) No person shall be permitted within the cemetery at any other time, except with prior written permission of the township.

Sec. 32-59. Forfeiture of vacant graves.

- (a) In the event that any grave sold by the township after the effective date of the ordinance from which this article is derived remains vacant 40 years from the date of the last sale or transfer of the grave, the township may initiate a reversion process as described below.
- (b) Notice shall be sent by the township by first class mail to the last known address of the last known owner of a cemetery lot certificate as evidenced by the township records, informing such person(s) of the expiration of the 40-year period and that all rights with respect to said grave will be forfeited if a response in writing is not submitted to the township within 60 days from the date of mailing of the notice of an intention to retain rights to such grave. If no written response to such a notice indicating a desire to retain rights to such grave is received by the township within 60 days after the date of mailing of such notice, then all rights to use of the grave shall be deemed reverted to the township.

Sec. 32-60. Repurchase of graves.

The township may repurchase any grave from the then current owner of a cemetery lot certificate upon payment to such owner of an amount equal to the original purchase price, provided the township has received a written request from such owner.

Sec. 32-61. Records.

The township shall maintain a permanent record concerning all burials and issuance of cemetery lot certificates including the name and address of the person or persons to whom each cemetery lot certificate is issued. Such records shall be kept separate and apart from any other

records of the township, and the same shall be open to public inspection at all reasonable business hours.

Sec. 32-62. Penalties and enforcement.

Any person who violates or refuses to comply with any provision of this article shall be responsible for a civil infraction. Each day that a violation continues to exist shall constitute a separate offense. In addition, the township may enforce this article in any other manner permitted by law.

The township shall not be responsible for any kinds of damage by the elements, vandals, or thieves or by other causes beyond its control. The defacement of markers, memorials, monuments, graves or cemetery appurtenances, whether intentional or otherwise, and the removal of flowers, urns or any of the cemetery equipment without proper authority will be considered a misdemeanor and the individual will be liable for the damages. The operator of any vehicle will be liable for any damage caused by said vehicle, whether intentional or unintentional. The speed limit established on cemetery roads is ten miles per hour.

Secs. 32-63—32-80. Reserved.

Section 2. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance shall be found to be invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions of this Ordinance, which shall remain in full force and effect.

Section 3. Effective Date. This Ordinance shall become effective upon the expiration of seven days after its publication or seven days after the publication of a summary of its provisions in a local newspaper of general circulation.

Yeas: _____

Nays: _____

Absent: _____

Ordinance No. _____ declared adopted.

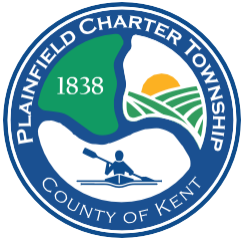
Tom Coleman, Supervisor

Steven McKellar, Clerk

CERTIFICATION

I, Steven McKellar, the Clerk of the Charter Township of Plainfield, certify that the foregoing is a true and accurate copy of an ordinance adopted by the Township Board of the Township at a regular meeting held on _____, 2025.

Steven McKellar, Clerk



PLAINFIELD CHARTER TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

6161 Belmont Avenue N E • Belmont, MI 49306 • 616.364.1190 • plainfieldmi.org

MEMO

TO: Cameron VanWyngarden, Township Superintendent

FROM: Brian Justema, Planning Commission Chairperson
Bill Fischer, Community Development Director

DATE: February 3, 2026

RE: 2025 Annual Report – Planning Commission & Community Development Department

The Michigan Zoning Enabling Act requires that the Planning Commission (PC) prepare an annual written report to the legislative body concerning planning activities. To comply with this requirement, we are submitting the following which provides a summary of the activities which took place with the PC throughout 2025.

Following the PC Report, we have provided a summary of activity in the Community Development Department (CDD) in 2025.

PLANNING COMMISSION REPORT

The Planning Commission remained consistent in 2025, with no changes to its 7-person membership, ensuring continuity and stability in ongoing projects. The PC team includes:

- Brian Justema, Chair
- Jim Koslosky, Vice Chair
- Dennis Cardosa, Secretary and PC Representative on the Parks & Recreation Advisory Committee
- Janel Curry
- Marie Kessler
- Robin Ellerthorpe, PC Representative on the Zoning Board of Appeals
- Jack Hagedorn, Township Board Representative

Out of twelve scheduled meetings for the year, the PC met seven times and considered several development applications. The following provides a summary of all the projects reviewed by the PC in 2025:

1 PRELIMINARY DISCUSSION

No formal action was taken by the Planning Commission during Preliminary Discussions stage. These discussions are intended only for initial feedback on project ideas.

- **GRI ROCKFORD LLC 3950, 4007, and 4025 Kroes Street**
Discussed a mixed-residential Planned Unit Development for 104 units on 53 acres, with 24.5 acres of open space.

3 REZONE REQUESTS

- **GRI ROCKFORD LLC 3950, 4007, and 4025 Kroes Street**
Recommended approval to the Township Board for a mixed-residential Planned Unit Development for 104 units on 53 acres, with 24.5 acres of open space.
- **LELAND AVENUE CHURCH REMODEL 3931 Leland Avenue**
Recommended approval to the Township Board for a rezone R-1A, Residential to R-2, Residential for the remodel of an existing church building into a two-family residence.
- **ROCKFORD CONSTRUCTION CONTRACTOR YARD – 1235 Post Drive**
Recommended approval to the Township Board for the conditional rezone of 1235 Post Dr NE from R-1B, Residential to LI, Light Industrial to permit the existing site to be utilized for a contractor’s yard, and for the construction of an 1,800 square foot temporary accessory building.

2 SITE PLAN REVIEWS / RENEWALS

- **MONOP PROPERTIES 5002 Plainfield Avenue**
Granted site plan approval for improvements to convert a nonconforming former carwash building into a multi-tenant office building.
- **RAVEN TOWNHOMES 3144 5 Mile Road, 4357 and 4341 East Beltline Avenue**
Granted site plan approval for a 24-unit townhome development on the southwest corner of East Beltline Avenue and 5 Mile Road.

TEXT AMENDMENTS

The Planning Commission recommended that the Township Board approve text amendments to the Zoning Ordinance that covered a variety of topics, including the following:

- Amend the definition of Community Center to clarify the intended use
- Refine and expand the definition of Home Occupation
- Amend the Accessory Building and Structures regulations to reduce restrictions on metal pole barns
- Amend the Accessory Building and Structures regulations to permit accessory buildings in corner front yards
- Modernize and clarify Home Occupation standards and permit some utilization of an accessory building for that purpose.
- Reduce transparency requirements for upper stories in the Mixed-Use Commercial zone district

COMMUNITY DEVELOPMENT DEPARTMENT REPORT

The 2025 CDD team:

- Mary Lane, Administrative Assistant
- Peter Elam, Senior Planner
- Elizabeth Curcio, Planner
- Deputy Jake Conner, KCSO, Community Policing
- Deputy Nick Mills, KCSO, Community Policing
- Abbey Addington, Ordinance Enforcement*
- Bill Fischer, CDD Director

*The Community Development Department welcomed Abbey Addington to assist us on a part-time basis in 2025. Abbey has been pursuing a career in law enforcement, currently studying Criminal Justice and attending

the police academy at GRCC and the KCSO. She fit right in and was an asset to our department. Specifically, she assisted with zoning/site inspections and code enforcement. She also helped the Facilities & Assets Department with many miscellaneous tasks (i.e. cleaning/closing parks).

Abbey recently resigned from her CDD duties, as she has been hired by the City of Grand Haven as a full-time Public Safety Officer. We wish her all the best in her future career!

The CDD had a productive year. Here are key highlights and activity statistics:

MICHIGAN HOUSING DEVELOPMENT AUTHORITY (MSHDA)

The CDD was successful in obtaining a two-year grant from MSHDA for the township in 2024. The grant monies support the efforts to revise our Zoning Ordinance to provide more flexibility in our housing regulations, which is an important implementation strategy identified in our Comprehensive Plan (Master Plan). Staff, with assistance from Progressive Companies, have been drafting amendments to the Zoning Ordinance that will be introduced to the PC and Township Board within the next few months.

PLAINFIELD AVENUE IMPROVEMENTS

The CDD and township management, with assistance from Progressive Companies, facilitated efforts with MDOT to enhance beautification and access along the Plainfield Avenue Corridor, which included installation of landscaping plantings in the new medians and street trees along the corridor.

BROWNFIELD REDEVELOPMENT

Staff continued work to administer the Brownfield Redevelopment program. Although no new Brownfield Redevelopment applications were submitted in 2025, staff and the Brownfield Redevelopment Authority worked on closing projects approved in 2024 (Coit Flats and Post Drive projects). Staff also participated in Kent County's regulatory framework committee for Brownfield Redevelopment. This committee is charged with coordinating "best practices" for the Brownfield Redevelopment program with surrounding communities and organizations.

8 ADMINISTRATIVE SITE PLAN REVIEWS

- **TIMBER RIDGE TREE CARE ADDITION** *4335 Abrigador Trail*
Granted site plan approval for a 1,228 square foot office building addition.
- **QUIET WATERS B&B RETREAT** *490 9 Mile Road*
Granted site plan approval for a B&B retreat location.
- **PINE ISLAND ELEMENTARY SCHOOL** *6101 Pine Island Drive*
Granted site plan approval for a new accessory building and access drive for Pine Island Elementary School.
- **COMSTOCK PARK HIGH SCHOOL** *152 6 Mile Road*
Granted site plan approval for improvements to the school's athletic facilities and parking lot.
- **DIVISION AVENUE PRIVATE DRIVE** *6816 Division Avenue*
Granted site plan approval for a private road serving 2 parcels.
- **LEACHATE TANK INSTALL** *3910 East Beltline*
Granted site plan approval for the placement of an above ground leachate tank for Waste Management.
- **OAKVIEW ELEMENTARY SCHOOL** *3940 Suburban Shores Drive*
Granted site plan approval for two building additions and renovations.
- **FREDDY'S FROZEN CUSTARD - VEHICLE CHARGING STATIONS** *3777 Plainfield Avenue*
Granted site plan approval for electric charging stations.

1 RESIDENTIAL DEVELOPMENTS: PLATS / SITE CONDOMINIUM / CONDOMINIUM REVIEWS

- **BOULDER VIEW WEST, PLAT PHASE 2** *3759 Cannonsburg Road*
Recommended tentative preliminary plat approval for the 2nd plat phase of Boulder View West, consisting of 30 platted lots, open space, and related infrastructure on 22.5 acres.

2 SPECIAL USE REQUESTS

- **PINE ISLAND 10 MILE CELL TOWER** *8245 Pine Island Drive*
Granted a special use permit for a new cell tower and related infrastructure.
- **ENTERPRISE CAR RENTAL** *4140 Plainfield Avenue*
Granted a special use permit to convert a used car sales office into a car rental office with related outdoor uses.

3 SPECIAL ASSESSMENT DISTRICT PROJECTS

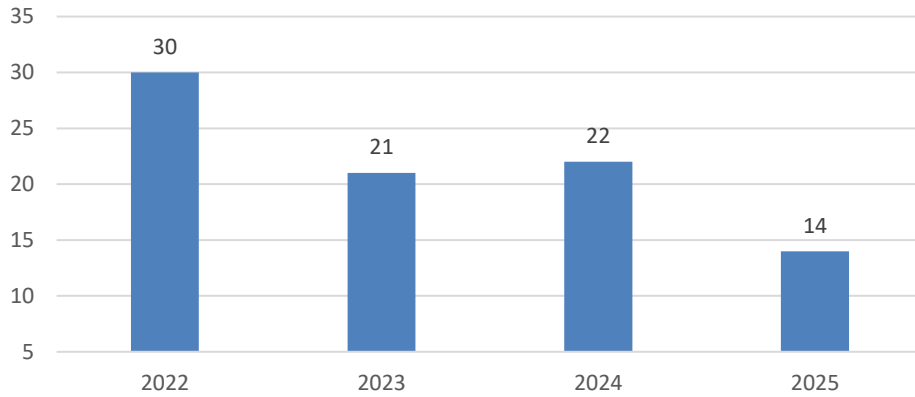
Special Assessment Districts (SADs) are designated areas within the Township where property owners are voluntarily assessed additional fees to fund specific improvements or services that benefit the district. These improvements can include infrastructure projects such as street lighting and sidewalk installations. The CDD facilitated the approval of the following SADs in 2025:

- **RAVINES AT INWOOD 4 STREETLIGHT S.A.D**
Facilitated the Township Board review and approval of a streetlight SAD for 8 streetlights in the Ravines at Inwood #4 development, including 38 lots.
- **SKYWAY STREETLIGHTS S.A.D**
Facilitated the Township Board review and approval of a streetlight SAD for 8 streetlights on Skyway Drive, including 34 lots.
- **COLUMBINE STREETLIGHT S.A.D**
Facilitated the Township Board review and approval of a streetlight SAD for one streetlight for Columbine Woods Development, consisting of 4 lots.

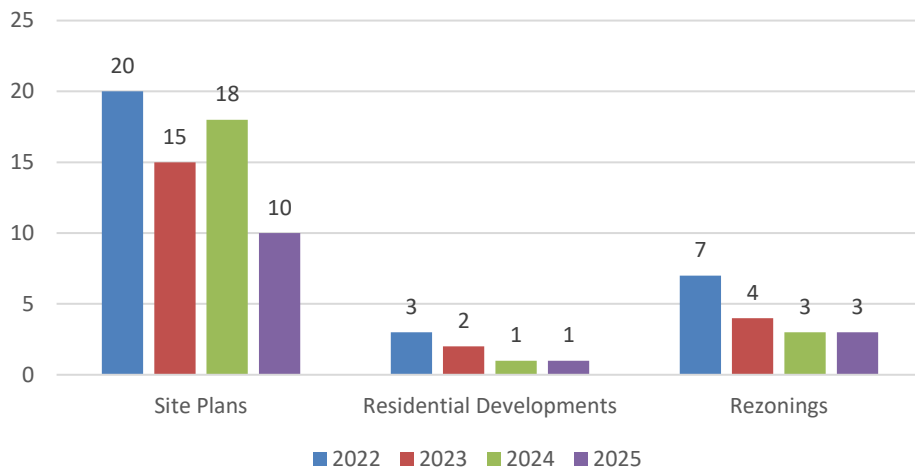
PLANNING/ZONING SERVICES STATS

Overview: These stats account for the primary planning projects processed by the CDD that require Planning Commission and/or administrative (staff) approval: Site Plan Reviews, Residential Development Projects, and Rezone Requests. 2025 shows a decrease in total planning projects from 22 in 2024, to 14 in 2025. Graphs included below demonstrate both the overall and specific growth or decline in subcategories over the past 4 years.

TOTAL PLANNING PROJECTS



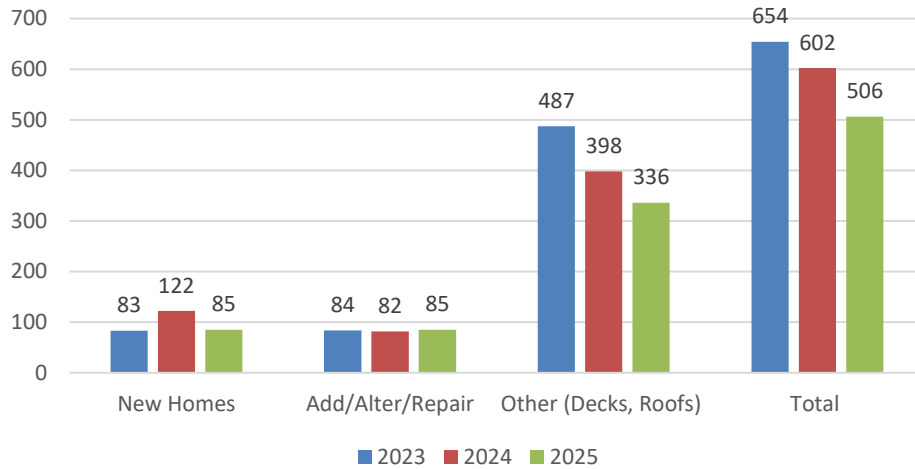
PLANNING PROJECTS BY TYPE & YEAR



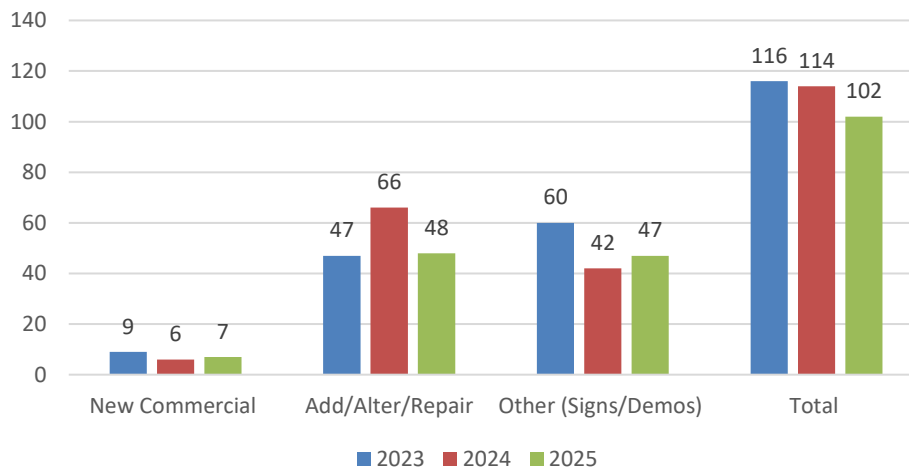
BUILDING SERVICES STATS

OVERVIEW: Plainfield Township began its contract with Cascade Township to utilize their building services starting at the beginning of 2022. Plainfield Township completes a zoning review of all building permits, and Cascade Township reviews the plans for building code compliance, issues the permit, completes inspections, and issues occupancy permits. CDD staff conduct a zoning inspection on all new construction to ensure our standards are still met. Permit numbers from 2023 to 2025 are provided below. Overall, Residential permit numbers fell by about 16% and Commercial permit numbers fell by about 10.5%. See the below graphs for permit sub-categories.

RESIDENTIAL PERMITS



COMMERCIAL PERMITS



ZONING BOARD OF APPEALS (ZBA)

OVERVIEW: The ZBA considered no variance requests in 2025. This is good. As a refresher, a variance request is asking for relief from a zoning ordinance regulation for rare or exceptional situations. Accordingly, the lack of variance requests a community receives is usually indicative that the regulations are fair, or there may be other solutions to address hardship situations without the need for a variance.

ORDINANCE ENFORCEMENT & COMMUNITY POLICING

ORDINANCE ENFORCEMENT:

Deputy Nick Mills and Deputy Jake Conner, with assistance from Abbey Addington, managed approximately 747 enforcement cases in 2025, far more than the 446 enforcement cases that were managed in 2024. Of the cases handled in 2025, the most frequent types of violations (top 4) were related to:

1. **Recreational Vehicle & Trailer Storage** (304)
2. **Inoperable Vehicles** (56)
3. **Tall Grass and Weeds** (184)
4. **Junk & Trash** (31)

COMMUNITY POLICING/RELATIONS

Deputies Jake Mills and Nick Conner play a key role in building and enhancing connections with residents, local businesses, and other community partners by participating in community engagement activities and fostering strong relationships. The following provides a snapshot of their efforts from 2025:

- **Coffee with a Cop:** The Deputies host weekly meetings with residents and business owners, addressing a broad range of topics with an emphasis on crime reduction and prevention. These sessions provide an opportunity for community members to share their concerns regarding ordinance violations, public safety, and related issues directly with law enforcement. Over the past year, Deputies Mills and Conner facilitated 40 such meetings. A few of the topics included:

- Commercial Vehicle Enforcement
- Veterans Services
- Hostage Negotiation
- Fair Housing Center of West Michigan
- KCSO's Mounted Unit
- Paws with a Cause
- KC Animal Control
- KC Prosecutor's Office
- K9 Unit
- TAC Team
- Technical Service Unit (Drone)
- Digital Forensics
- Fraud
- Family Promise
- Secret Service
- Bomb Squad
- American Red Cross
- Much More

- **Community Events:** The Deputies participated in the following community events in 2025:

- Kozminski Basketball Game
- KDL Cops with Kids
- Law Enforcement Torch Run Event for Special Olympics
- Ice Cream Social Versluis Park
- Summer Celebration KDL
- National Night Out
- Golden Ticket
- Pumpkins with Police
- Shop with a Sheriff - 5 Locations
- Summer Celebration at Hidden Glades
- Numerous Tours of Kent County Sheriff's Office



- o Touch a Truck Events
- o Book Reading at several township locations
- o Polar Plunge

▪ **Community Education:** The deputies provided the following community education events in 2025:

- o Hunters Education at Plainfield Township Hall
- o GRCC Scenario Training
- o KCTC Criminal Justice Academy
- o Safety Education at Bethel Community Education
- o West Michigan Church Security Network
- o De-Escalation and Scenario Training
- o Cross Guard Training
- o River Grove Retirement Community

▪ **Business Relations:** The deputies were instrumental in forging and maintaining good relationships with our local businesses. They partnered with the following businesses in 2025:

- o Meijer
- o Lowes
- o KDL
- o Biggby Coffee
- o Bostwick Bakery
- o Ofield Funeral Home
- o The Score
- o Verizon
- o Frontline Church
- o BC Pizza
- o Blythefield Country Club
- o China Kitchen
- o Family Farm and Home
- o Village Bike and Fitness
- o Several others
- o Milestone Early Learning



In summary, as we reflect on 2025, the Community Development Department recognizes the progress made for township residents and business owners. By working with local organizations and maintaining a focus on improvement, we have established a solid foundation for future growth. We look forward to seeing how these initiatives will continue to benefit our community and support the ongoing development of the township.



PLAINFIELD CHARTER TOWNSHIP
PASSPORT REPORT

January 2026

<u>REVENUE</u>	# Issued	Revenue	Year-to-date # Issued	Year-to-date Gross Revenue
Passport Books/Cards	19	\$665.00	19	\$665.00
Photographs	0	<u>\$0.00</u>	0	<u>\$0.00</u>
Total:		\$665.00		\$665.00
<u>EXPENDTURES</u>				
Total cost of postage	\$76.50		Postage Y.T.D	\$76.50
Total cost of photo materials	<u>\$0.00</u>		Photo's Y.T.D.	<u>\$0.00</u>
Total:				\$76.50
<u>2026 BUDGETED REVENUE:</u>			Actual:	
Passport Books/Cards	\$7,000.00		9.50%	
Photographs	\$0.00			

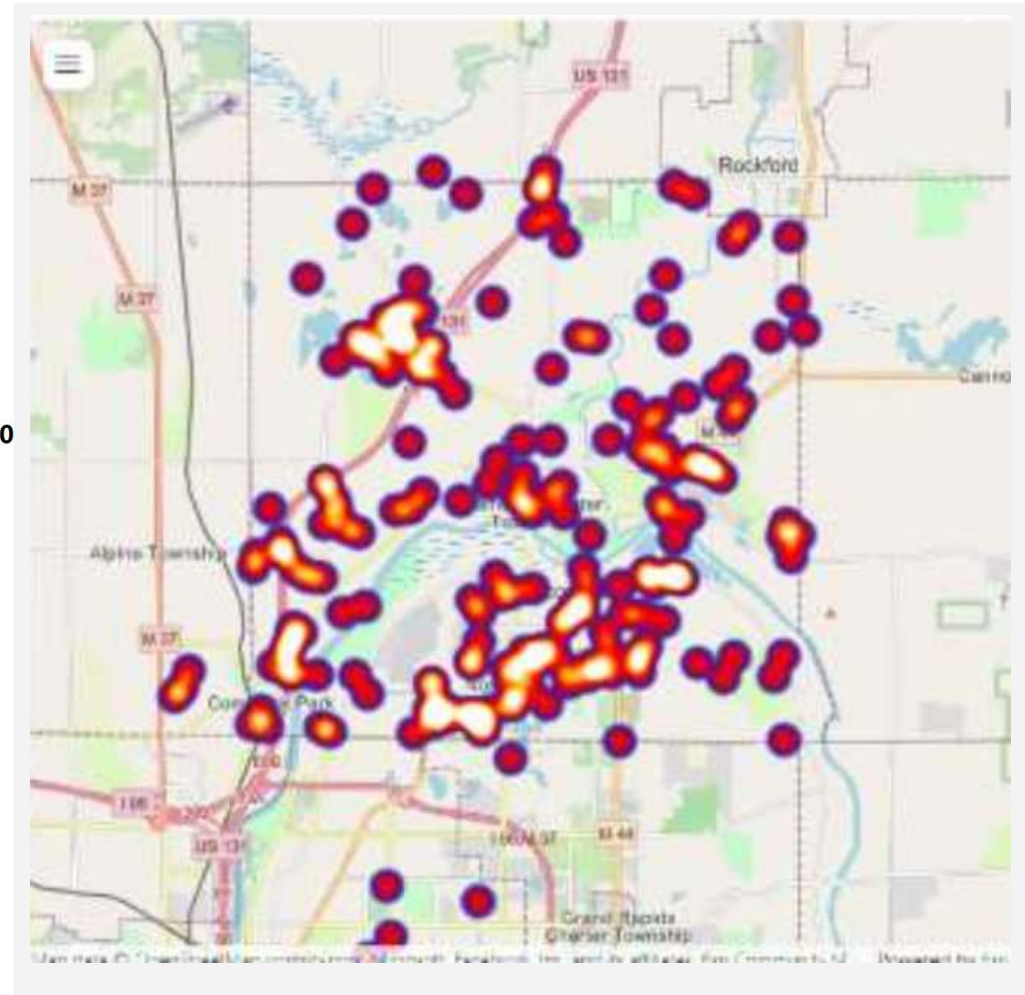
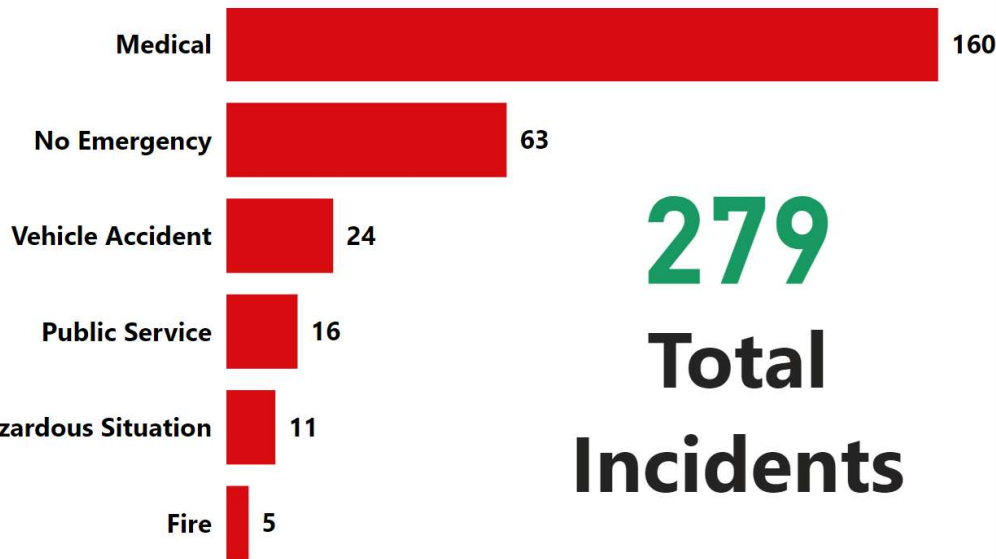


PLAINFIELD FIRE DEPARTMENT

Monthly Event Summary for January 2026

13 Mutual
Aid
Given

3 Mutual
Aid
Received

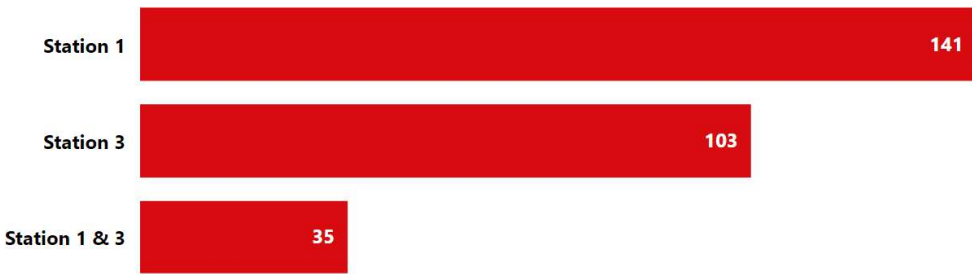




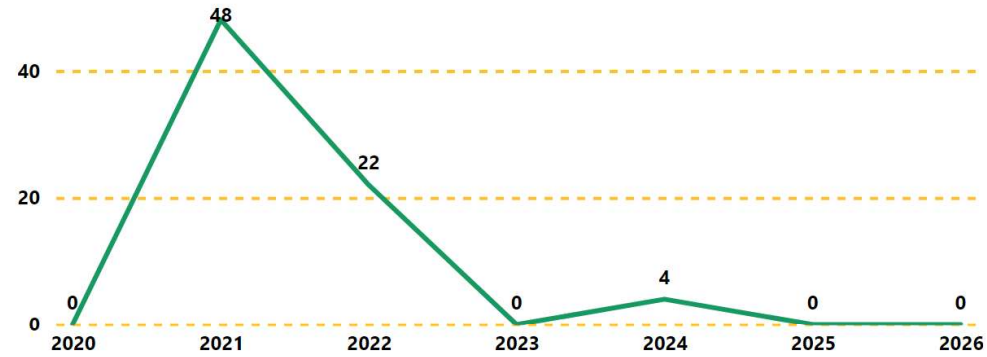
PLAINFIELD FIRE DEPARTMENT

Year to Date Incident Summary Through January 2026

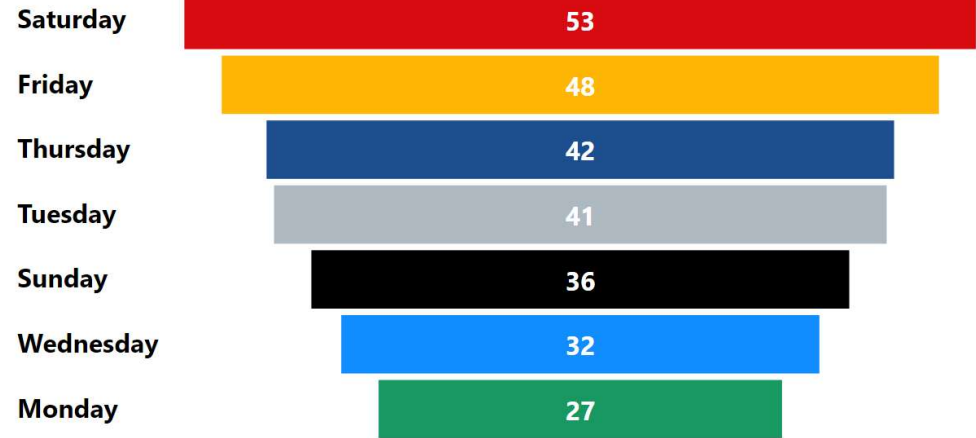
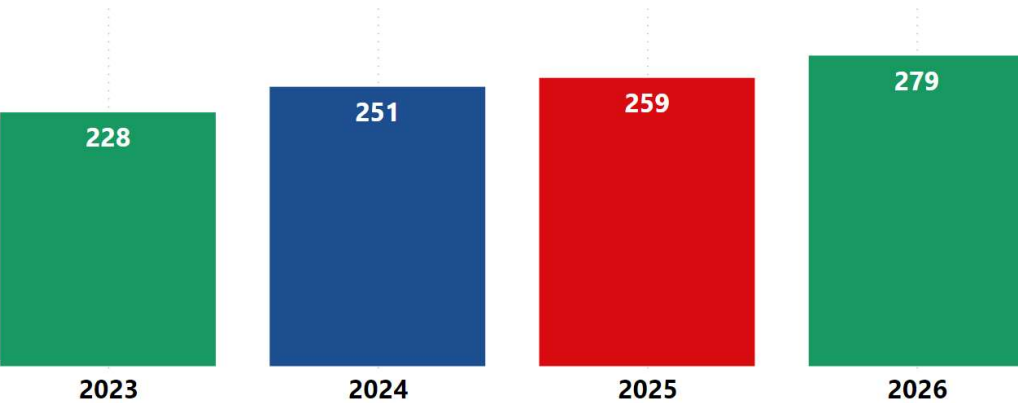
Fire Station Responses



Staffing Shift to 1 Station (Hours)



Years Total in Comparison



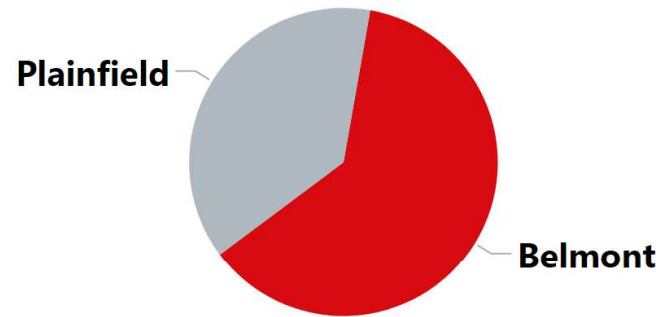


PLAINFIELD FIRE DEPARTMENT

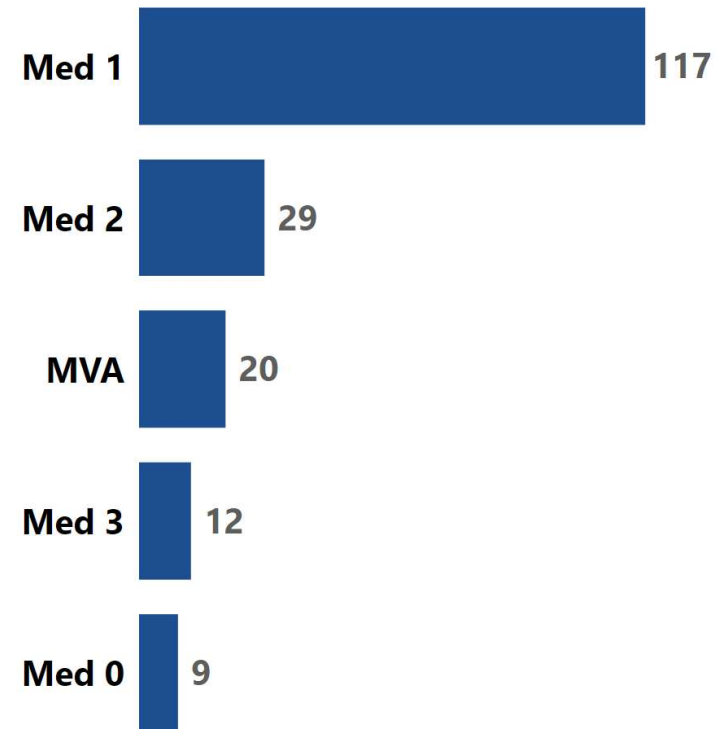
Year to Date EMS Summary Through January 2026



Station Response Area



Med Level



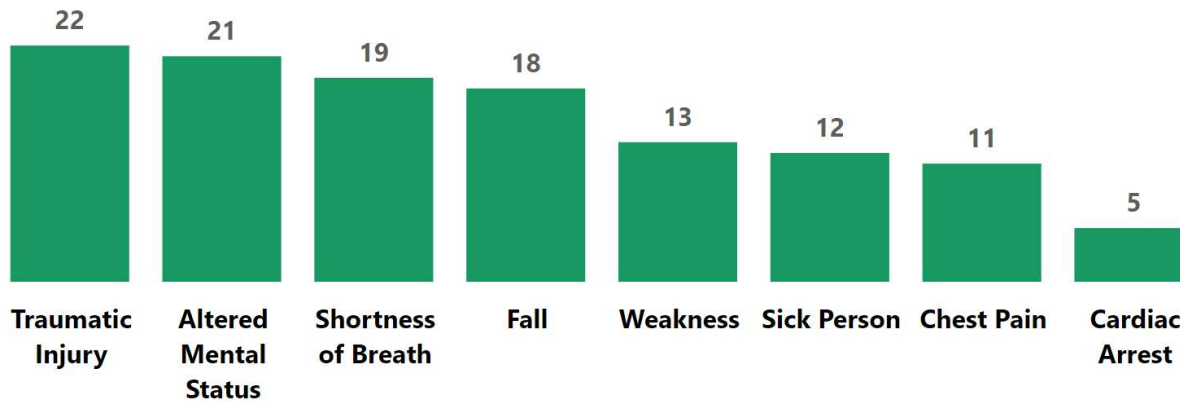
187

Total Patients

63

Average Age

Top Primary Symptoms





PLAINFIELD FIRE DEPARTMENT

Year to Date Fire Summary Through January 2026

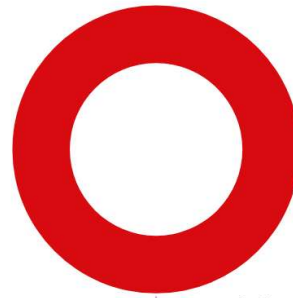


4

Total Fires

0

Citizen Injuries



Residential 4

Kitchen



Area of Origin

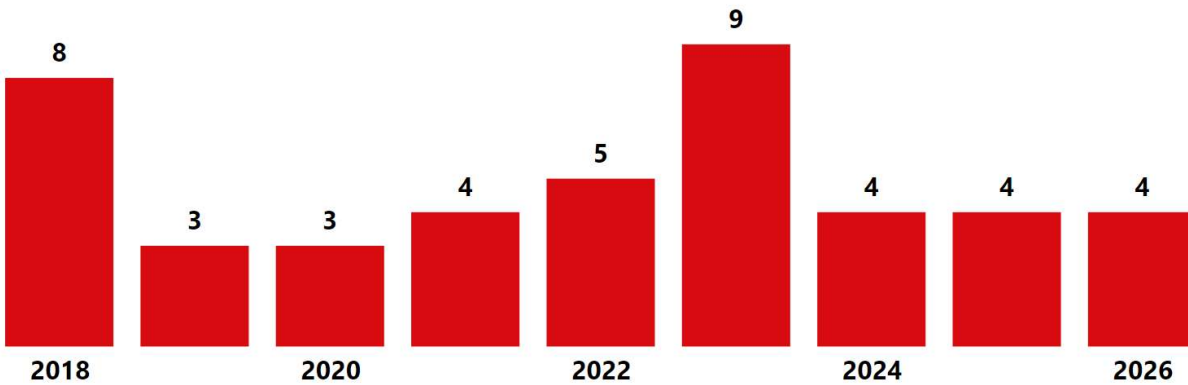
Fire Causes

Open Flame



Undetermined Removed From Origin and Cause Stats

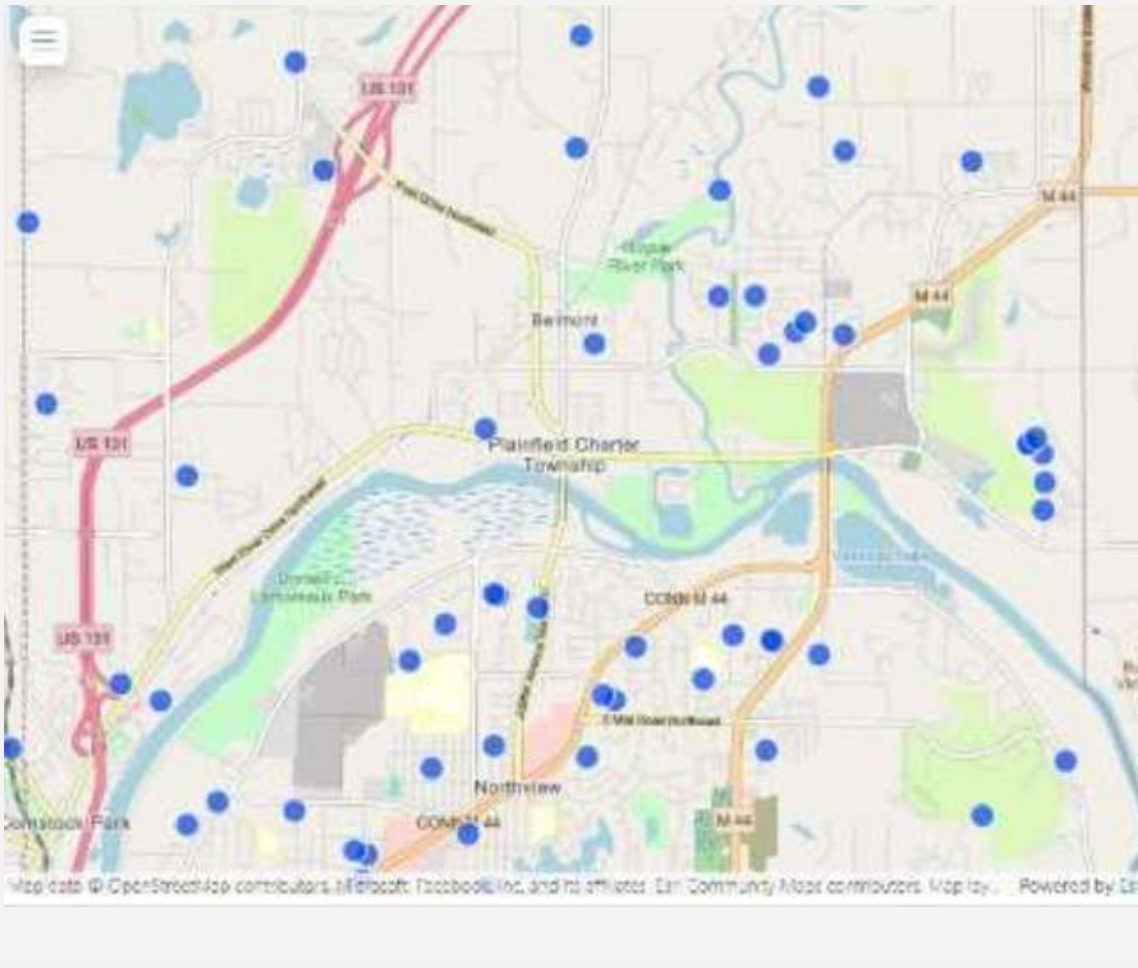
Structure Fire Count Per Year in Comparison





PLAINFIELD FIRE DEPARTMENT

Year to Date Community Outreach Through January 2026



549

**Alarms
Installed**



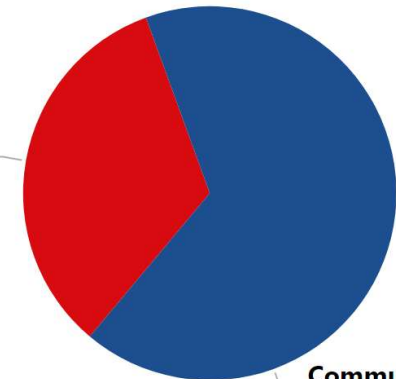
86

**Homes
Visited**

202

**Community
Contacts**

**Station Tour
2**



**Community Event
4**



PLAINFIELD FIRE DEPARTMENT

Year to Date Inspections Through January 2026



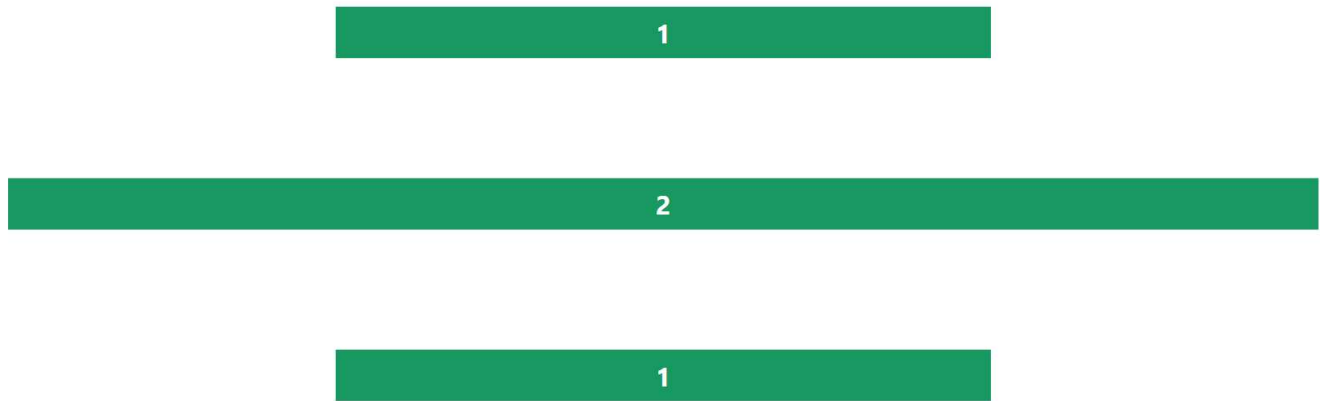
72 Total Inspections

Initial Inspections **28**

Re-Inspections **40**

- Driveway Inspection
- Driveway Re-Inspection
- Final Occupancy Inspection
- Final Occupancy Re-Inspection
- Fire Suppression System Inspection
- Plan Review
- Sprinkler System Acceptance Test

Top Code Violations



Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number Amount
ACTION CHEMICAL INC. 591-530-760-000	495004	01/22/26	32120	
	TOWELS, HAND CLEANER, DISINFECTANT			\$564.75
ACTION CHEMICAL INC. 101-790-775-000	495747	01/29/26	32120	
	URINAL SCREENS, AIR FRESHNERS			\$200.00
ACTION CHEMICAL INC. 101-791-775-000	495899	02/03/26	32120	
	URINAL SCREENS, AIR FRESHNERS			\$180.30
ACTION CHEMICAL INC. 101-790-775-000	495899	02/03/26	32120	
	WAXED BAGS 250/CS			\$50.00
VENDOR TOTAL:				\$995.05
AFFORDABLE PRINTING LLC 591-530-760-000	1/23/2026	01/23/26	32121	
	SAFETY YELLOW TEES			\$151.75
VENDOR TOTAL:				\$151.75
AIRGAS USA LLC 591-538-775-000	5522172772	01/31/26	32122	
	CYLINDER RENTAL			\$647.71
VENDOR TOTAL:				\$647.71
ALEXANDER CHEMICAL A CARUS COMPANY 591-537-955-000	104385	01/29/26	32123	
	CHLORINE			\$112.00
VENDOR TOTAL:				\$112.00
BOND FLUIDAIRE 591-537-775-000	I1925013	01/06/26	32124	
	TAPE, FOOD GRADE SOLUTION, FITTINGS			\$485.08
BOND FLUIDAIRE 591-537-970-000	I1931911	01/20/26	32124	
	PERMA STAR CONTROL DRIVE			\$3,468.72
BOND FLUIDAIRE 591-537-970-000	I1931912	01/20/26	32124	
	PERMA STAR GREASE			\$4,387.20
BOND FLUIDAIRE 591-537-970-000	I1931913	01/20/26	32124	
	PERMA STAR SUPPORT FLANGE			\$1,303.20
BOND FLUIDAIRE 591-537-970-000	I1931914	01/20/26	32124	
	PERMA STAR CANISTER, CONTROL DRIVE, 4" EXTENSION			\$2,859.08
BOND FLUIDAIRE 591-537-934-001	I1937243	01/29/26	32124	
	COPPER TUBING PIPE, FITTINGS, TUBING			\$288.00
BOND FLUIDAIRE 591-537-775-000	I1937956	01/29/26	32124	
	NYLON TUBING			\$130.49
VENDOR TOTAL:				\$12,921.77
BS&A SOFTWARE 101-228-801-000	165649	01/14/26	32125	
	ANNUAL SERVICE/SUPPORT FEE, COMM. DEV. & ONLINE			\$15,954.00
VENDOR TOTAL:				\$15,954.00
BLOOM SLUGGETT, PC 101-250-802-000	27676	01/13/26	32126	
	LEGAL FEES			\$3,216.00
BLOOM SLUGGETT, PC 101-250-802-000	27672	01/13/26	32126	
	LEGAL FEES			\$505.00
BLOOM SLUGGETT, PC 101-250-802-000	27674	01/13/26	32126	
	LEGAL FEES			\$31,527.68
BLOOM SLUGGETT, PC 101-250-870-000-FDG-CD2502	27675	01/13/26	32126	
	LEGAL FEES			\$1,800.00
BLOOM SLUGGETT, PC 101-250-802-000	27673	01/13/26	32126	
	LEGAL FEES			\$4,395.00
BLOOM SLUGGETT, PC 101-250-802-000	27673	01/22/26	32126	
	LEGAL FEES			\$72.00
BLOOM SLUGGETT, PC 701-000-235-000	27673	01/22/26	32126	
	BD BOND REFUND, LEGAL FEES			\$168.00
VENDOR TOTAL:				\$41,683.68
CINTAS CORPORATION #305	4257047598	01/21/26	32127	

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
101-265-801-002	BLACK MATS - 6161 BELMONT AVE				\$201.18
CINTAS CORPORATION #305	4257622111	01/27/26	32127		
101-790-801-000	BLACK MATS - 2650 5 MILE RD NE				\$169.58
CINTAS CORPORATION #305	4257784806	01/28/26	32127		
101-791-801-000	BLACK MATS - 3943 WEST RIVER DR				\$35.72
VENDOR TOTAL:					\$406.48
CIVICPLUS	361580	01/31/26	32128		
401-250-970-000	ANNUAL - MUNICIPAL WEBSITES CENTRAL				\$20,718.82
VENDOR TOTAL:					\$20,718.82
COMSTOCK PARK PUBLIC SCHOOL	NOVDEC2025DPP	02/03/26	32129		
701-000-217-000	Disb.of monthly DPP collections				\$897.46
VENDOR TOTAL:					\$897.46
CORRECT MECHANICAL SVCS INC.	21768	01/28/26	32130		
101-336-930-000	PREVENTATIVE MAINTENANCE CONTRACT & CSD1				\$465.25
CORRECT MECHANICAL SVCS INC.	21765	01/28/26	32130		
101-336-930-000	FINISH PUMP INSTALL				\$1,149.54
CORRECT MECHANICAL SVCS INC.	21766	01/28/26	32130		
101-336-930-000	SERVICE BOILER - STATION #1				\$170.00
CORRECT MECHANICAL SVCS INC.	21767	01/28/26	32130		
101-336-930-000	SERVICED PUMP & HEATER MOTOR - STATION #1				\$210.00
CORRECT MECHANICAL SVCS INC.	21784	01/30/26	32130		
591-538-801-000	PREVENTATIVE MAINTENANCE CONTRACT				\$1,001.00
CORRECT MECHANICAL SVCS INC.	21785	01/30/26	32130		
101-336-930-000	REPLACE BATTERIES & FREE PIN - STATION #3				\$340.00
CORRECT MECHANICAL SVCS INC.	21786	01/30/26	32130		
101-336-930-000	HEATING UNIT PUMP & STAT REPLACED - STATION #3				\$2,452.39
VENDOR TOTAL:					\$5,788.18
DENCO DISTRIBUTING INC.	0191590	01/13/26	32131		
591-538-775-000	MULTI PURPOSE SPRAY SOLVENT				\$93.24
DENCO DISTRIBUTING INC.	0192415	01/27/26	32131		
591-538-934-012	NUTS, BOLTS, BATTERIES				\$66.69
VENDOR TOTAL:					\$159.93
DINGES FIRE COMPANY	80883	01/08/26	32132		
401-336-970-000	MILWAUKEE 18" PPV & BATTERY SAW KIT				\$5,488.65
VENDOR TOTAL:					\$5,488.65
DIXON ENGINEERING INC.	26-0082 R	02/03/26	32133		
591-537-946-000	ENGINEERING FEES				\$4,800.00
VENDOR TOTAL:					\$4,800.00
EJ	110260001615	01/09/26	32134		
591-538-934-011	ROMAC CL1-7.24X 12 RP CL				\$1,992.84
EJ	110260003054	01/15/26	32134		
591-538-775-000	HYDRANT EXTENSION KIT, COPPER TUBING				\$2,418.10
EJ	110260005782	01/30/26	32134		
591-538-934-012	NUTS & BOLTS				\$280.24
VENDOR TOTAL:					\$4,691.18
ETNA SUPPLY COMPANY	S106708408.001	02/02/26	32135		
591-538-934-011	REPAIR CLAMP				\$225.00
VENDOR TOTAL:					\$225.00

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
EXIT 76 CORPORATION	CFSI-15485	12/15/25	32136		
101-257-860-000	FUEL=ASSG				\$36.70
EXIT 76 CORPORATION	CFSI-15482	12/15/25	32136		
101-336-759-000	FUEL=FIRE				\$1,200.76
EXIT 76 CORPORATION	CFSI-15484	12/15/25	32136		
591-537-759-000	FUEL=WTR				\$306.48
591-538-759-000	FUEL=WTR				\$1,225.85
EXIT 76 CORPORATION	CFSI-15629	01/15/26	32136		
101-265-759-000	FUEL - FM				\$563.31
EXIT 76 CORPORATION	CFSI-15628	01/15/26	32136		
101-336-759-000	FUEL - FIRE				\$948.98
EXIT 76 CORPORATION	CFSI-15630	01/15/26	32136		
591-537-759-000	FUEL - WTR				\$210.85
591-538-759-000	FUEL - WTR				\$776.93
EXIT 76 CORPORATION	CFSI-15680	01/31/26	32136		
101-265-759-000	FUEL - FM				\$1,127.74
EXIT 76 CORPORATION	CFSI-15679	01/31/26	32136		
101-336-759-000	FUEL - FIRE				\$1,125.53
EXIT 76 CORPORATION	CFSI-15681	01/31/26	32136		
591-537-759-000	FUEL - WTR				\$299.99
591-538-759-000	FUEL - WTR				\$665.33
				VENDOR TOTAL:	\$8,488.45
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FD LAKE COMPANY	1023635	01/28/26	32137		
591-538-774-000	2FT CHAIN & CONNECTING LINKS				\$107.23
				VENDOR TOTAL:	\$107.23
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VINCE FERRARESE	02/09/2026	02/09/26	32138		
591-530-874-000	Retiree Insurance opt-out pymt				\$400.00
				VENDOR TOTAL:	\$400.00
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FERRIS COFFEE & NUT COMPANY	I/2026/00804	01/15/26	32139		
101-250-955-000	COFFEE, SUPPLIES				\$501.17
FERRIS COFFEE & NUT COMPANY	I/2026/00804	01/15/26	32139		
101-250-955-000	COFFEE, SUPPLIES				\$501.17
				VENDOR TOTAL:	\$1,002.34
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MODEL FIRST AID SAFETY & TRAINING	00000138355	01/21/26	32140		
591-538-950-000	MEDICAL SUPPLIES				\$197.81
				VENDOR TOTAL:	\$197.81
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FISHER DOOR & HARDWARE	JL25-0483	11/21/25	32141		
101-265-930-002	NEW DOOR & FRAME - 5255 GRAND RIVER DR				\$3,154.99
				VENDOR TOTAL:	\$3,154.99
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GALLAGHER UNIFORM	I0991488	01/07/26	32142		
101-265-767-000	UNIFORMS - FM				\$16.05
				VENDOR TOTAL:	\$16.05
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GALLAGHER UNIFORM	I0991489	01/07/26	32143		
591-530-760-000	UNIFORMS - WD				\$176.57
GALLAGHER UNIFORM	I0991487	01/07/26	32143		
591-530-760-000	UNIFORMS - WP				\$87.00
GALLAGHER UNIFORM	I0992556	01/14/26	32143		
591-530-760-000	UNIFORMS - WD				\$176.57
GALLAGHER UNIFORM	I0992555	01/14/26	32143		
591-530-760-000	UNIFORMS - WP				\$87.00

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
GALLAGHER UNIFORM	I0993644	01/21/26	32143		
591-530-760-000	UNIFORMS - WD				\$176.57
GALLAGHER UNIFORM	I0993643	01/21/26	32143		
591-530-760-000	UNIFORMS - WP				\$87.00
GALLAGHER UNIFORM	I0994705	01/28/26	32143		
591-530-760-000	UNIFORMS - WD				\$175.93
GALLAGHER UNIFORM	I0994704	01/28/26	32143		
591-530-760-000	UNIFORMS - WP				\$87.00
				VENDOR TOTAL:	\$1,053.64
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GRAINGER **ACH PYMT***	9765478533	01/09/26	32144		
591-538-774-000	ALL TERRAIN VISE				\$461.84
GRAINGER **ACH PYMT***	9771955870	01/15/26	32144		
591-537-774-000	DRAWER CABINET, COMPARTMENT DRAWER				\$304.99
GRAINGER **ACH PYMT***	9771955862	01/15/26	32144		
591-537-774-000	TRAILER JACK				\$671.50
GRAINGER **ACH PYMT***	9771955847	01/15/26	32144		
591-537-775-000	CHANNEL BEAM, CORNER CONNECTOR & PLATES				\$412.86
GRAINGER **ACH PYMT***	9771955854	01/15/26	32144		
591-537-775-000	CORNER CONNECTOR & PLATES				\$37.00
GRAINGER **ACH PYMT***	9779218966	01/21/26	32144		
591-537-934-001	ADAPTERS, COUPLINGS				\$800.24
GRAINGER **ACH PYMT***	9784313463	01/26/26	32144		
591-537-775-000	SCREWS, WASHERS, GREASE CARTRIDGE				\$105.73
GRAINGER **ACH PYMT***	9786373234	01/27/26	32144		
591-537-934-002	ENCLOSURE HEATER				\$625.68
GRAINGER **ACH PYMT***	9786611674	01/28/26	32144		
591-537-760-000	RUBBER BOOTS				\$35.08
GRAINGER **ACH PYMT***	9786611666	01/28/26	32144		
591-537-760-000	RUBBER BOOTS				\$76.71
GRAINGER **ACH PYMT***	9786611682	01/28/26	32144		
591-537-774-000	PRESSURE WASHER				\$472.55
GRAINGER **ACH PYMT***	9789954576	01/30/26	32144		
591-537-934-001	PRESSURE WASSURE, FITTINGS, STRAINER				\$228.64
591-537-774-000	PRESSURE WASSURE, FITTINGS, STRAINER				\$512.20
				VENDOR TOTAL:	\$4,745.02
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GRAND RAPIDS COMM. COLLEGE	NOVDEC2025DPP	02/03/26	32145		
701-000-217-000	Disb.of monthly DPP collections				\$93.26
				VENDOR TOTAL:	\$93.26
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HOLLAND SUPPLY INC.	#INV165866	02/02/26	32146		
101-267-775-000	VETERAN MARKERS				\$1,189.39
				VENDOR TOTAL:	\$1,189.39
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HURST MECHANICAL	12503996	01/08/26	32147		
101-803-801-000	HVAC EQUIPMENT INSPECTION - 6440 WEST RIVER DR				\$161.40
HURST MECHANICAL	12503997	01/08/26	32147		
101-265-801-003	HVAC EQUIPMENT INSPECTION - 5205 PLAINFIELD AVE				\$415.20
HURST MECHANICAL	12504827	01/29/26	32147		
101-791-930-000	FURNACE REPAIRS - 3943 WEST RIVER DR				\$374.82
				VENDOR TOTAL:	\$951.42
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HYDROCORP	CI-11009	01/30/26	32148		
591-538-801-000	CROSS CONNECTION CONTROL PROGRAM				\$3,890.00
				VENDOR TOTAL:	\$3,890.00

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
I3 BUSINESS SOLUTIONS LLC	66922	01/16/26	32149		
101-250-801-228	MICROSOFT 365 & DEFENDER ANNUAL	12.04.25 - 02.25.26			\$27.61
I3 BUSINESS SOLUTIONS LLC	66952	01/21/26	32149		
101-250-801-228	PAYIT SETUP				\$61.25
591-530-801-000	PAYIT SETUP				\$26.25
I3 BUSINESS SOLUTIONS LLC	67094	02/01/26	32149		
101-228-801-228	MONTHLY BILLING - FEBRUARY 2026				\$6,116.95
591-530-801-228	MONTHLY BILLING - FEBRUARY 2026				\$2,621.55
I3 BUSINESS SOLUTIONS LLC	123970-2	01/26/26	32149		
101-250-801-228	ON - 321 FORMS				\$191.10
591-530-801-000	ON - 321 FORMS				\$81.90
				VENDOR TOTAL:	\$9,126.61
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ISOLVED BENEFIT SERVICES	150843362	01/09/26	32150		
101-250-935-000	MONTHLY FBA ADMINISTRATION				\$67.08
				VENDOR TOTAL:	\$67.08
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J&B MEDICAL SUPPLY	3555317	10/13/25	32151		
101-336-775-000	MEDICAL SUPPLIES				\$23.40
J&B MEDICAL SUPPLY	3807609	01/26/26	32151		
101-336-775-000	MEDICAL SUPPLIES				\$272.40
J&B MEDICAL SUPPLY	3811391	01/26/26	32151		
101-336-775-000	MEDICAL SUPPLIES				\$7.62
J&B MEDICAL SUPPLY	3821142	01/29/26	32151		
101-336-775-000	MEDICAL SUPPLIES				\$162.72
J&B MEDICAL SUPPLY	3823819	01/30/26	32151		
101-336-775-000	MEDICAL SUPPLIES				\$105.09
J&B MEDICAL SUPPLY	3828235	02/02/26	32151		
101-336-775-000	JBM MANUAL FREIGHT				\$(15.00)
				VENDOR TOTAL:	\$556.23
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KATHEY BATEY	EXP 1/2026	02/04/26	32152		
101-101-910-000	LODGING, MEALS				\$676.75
				VENDOR TOTAL:	\$676.75
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KENT COUNTY DISPATCH AUTHORITY	6362	01/01/26	32153		
101-336-801-000	QUARTERLY ASSESSMENT/FY 2025-2026				\$301.06
				VENDOR TOTAL:	\$301.06
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KCI	354370	01/06/26	32154		
101-257-803-000	PERSONAL PROPERTY STATEMENTS				\$592.05
KCI	PA-Q244618	12/01/25	32154		
101-257-803-000	ASSESSMENT NOTICES				\$7,709.00
KCI	355068	01/27/26	32154		
591-530-801-000	JANUARY 2026 WATER/SEWER BILLS				\$4,167.47
591-530-851-000	JANUARY 2026 WATER/SEWER BILLS				\$2,934.04
590-530-851-000	JANUARY 2026 WATER/SEWER BILLS				\$2,934.03
				VENDOR TOTAL:	\$18,336.59
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KENT COUNTY ROAD COMMISSION	29137	11/30/25	32155		
101-446-949-000	PARTIAL DEPTH MILL & FILL				\$550.00
KENT COUNTY ROAD COMMISSION	5210	11/30/25	32155		
591-538-801-000	GRAND R: LATERAL NO XING - 3927 SUBURBAN SHORES DR				\$50.00
				VENDOR TOTAL:	\$600.00
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KENT COUNTY TREASURER	K-6759	01/14/26	32156		
101-250-960-000	REIMBURSEMENT FOR DEC 2025 BOARD OF REVIEW				\$1,411.17

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
216-758-960-000	REIMBURSEMENT FOR DEC 2025 BOARD OF REVIEW				\$180.85
KENT COUNTY TREASURER	DEC2025TRLR	02/03/26	32156		
701-000-218-000	DISBURSEMENT OF MONTHLY TRAILER FEES COLLECTED				\$4,315.00
KENT COUNTY TREASURER	JAN2026TRLR	02/03/26	32156		
701-000-218-000	DISBURSEMENT OF MONTHLY TRAILER FEES COLLECTED				\$3,010.00
KENT COUNTY TREASURER	NOVDEC2025DPP	02/03/26	32156		
701-000-217-000	Disb.of monthly DPP collections				\$729.57
				VENDOR TOTAL:	\$9,646.59
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KENT COUNTY TREASURER	26011400621	01/16/26	32157		
101-301-818-000	CP OFFICER, TOWNSHIP LAW, DECEMBER 2025				\$118,204.30
				VENDOR TOTAL:	\$118,204.30
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KENT DISTRICT LIBRARY	NOVDEC2025DPP	02/03/26	32158		
701-000-217-000	Disb.of monthly DPP collections				\$112.08
				VENDOR TOTAL:	\$112.08
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KENT INTERMEDIATE SCHOOL DISTRICT	NOVDEC2025DPP	02/03/26	32159		
701-000-217-000	Disb.of monthly DPP collections				\$297.26
				VENDOR TOTAL:	\$297.26
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KLEYN MOBILE REPAIR LLC	56690*	12/03/25	32160		
101-336-931-000	COOLANT LEAK REPAIRS				\$208.24
				VENDOR TOTAL:	\$208.24
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KENTWOOD PLUMBING & HEATING, INC.	0000850159	01/15/26	32161		
101-336-930-000	BATHROOM TOILET REPAIRS				\$630.00
KENTWOOD PLUMBING & HEATING, INC.	0000850357	02/03/26	32161		
101-336-930-000	WATER HEATER FAULT - STATION 3				\$265.00
KENTWOOD PLUMBING & HEATING, INC.	0000850367	02/03/26	32161		
101-336-930-000	LOCKER RM SINK DRAINS REPAIRS - STATION 1				\$355.00
				VENDOR TOTAL:	\$1,250.00
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LAKELAND ELECTRICAL SVCS INC.	1023861	01/26/26	32162		
591-000-158-121	REMOTE ANNUCIATOR PANEL & DEMO				\$12,675.00
LAKELAND ELECTRICAL SVCS INC.	1023886	01/27/26	32162		
591-000-158-121	2 VCP-W CLOSING COILS				\$176.60
				VENDOR TOTAL:	\$12,851.60
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LINGO COMMUNICATIONS	34730525	01/23/26	32163		
591-530-850-000	MONTHLY PHONE CHARGES				\$368.70
101-250-850-000	MONTHLY PHONE CHARGES				\$879.13
				VENDOR TOTAL:	\$1,247.83
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MARKHAM ENTERPRISE	013126	01/31/26	32164		
591-530-801-000	MONTHLY CLEANING - JANUARY 2026				\$390.00
591-537-801-000	MONTHLY CLEANING - JANUARY 2026				\$108.33
				VENDOR TOTAL:	\$498.33
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MASON LAWN & SNOW	64743	01/08/26	32165		
101-265-931-000	60" TORO 4000 SERIES REPAIRS & MAINTENANCE				\$287.81
MASON LAWN & SNOW	64744	01/08/26	32165		
101-265-931-000	2023 F250 REPAIRS				\$171.00
MASON LAWN & SNOW	65063	01/22/26	32165		
101-265-931-000	HYDRAULIC FLUID				\$75.00
MASON LAWN & SNOW	65283	01/29/26	32165		

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number Amount
101-265-931-000	CUTTING EDGE			\$608.88
MASON LAWN & SNOW	64444	12/23/25	32165	
101-265-931-000	TIRE SWAP/REPAIR			\$26.25
VENDOR TOTAL:				\$1,168.94
MED-1 LEONARD LLC	LE-1478267-4688	01/08/26	32166	
101-336-801-000	PHYSICAL EXAM - T. MCLANE			\$405.00
MED-1 LEONARD LLC	LE-1479716-4688	01/27/26	32166	
101-336-801-000	PHYSICAL EXAM - J. BURK			\$65.00
VENDOR TOTAL:				\$470.00
MICHIGAN PIPE & VALVE - GR INC.	R025822	01/15/26	32167	
591-538-775-000	CURB BOX SLEEVE			\$300.00
VENDOR TOTAL:				\$300.00
MICHIGAN RESCUE RESOURCES LLC	25-1976	01/01/26	32168	
101-336-931-000	GENESIS MOUNTING BRACKETS			\$361.00
VENDOR TOTAL:				\$361.00
MORRISON INDUSTRIAL EQUIPMENT CO.	W01067657-1	01/23/26	32169	
591-538-931-002	EQUIPMENT FAN & BELT REPLACEMENT			\$1,269.71
VENDOR TOTAL:				\$1,269.71
NORTH KENT SEWER AUTHORITY	HOOKUP 1221	01/05/26	32170	
590-000-237-000	SWR CONNECTION=1221 DALEWOOD CT			\$4,335.00
NORTH KENT SEWER AUTHORITY	HOOKUP 710	01/14/26	32170	
590-000-237-000	SWR CONNECTION=710 LINEDRIVE ST NE			\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 3784	01/20/26	32170	
590-000-237-000	SWR CONNECTION=3784 WINDSOR RIDGE			\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 6557	01/20/26	32170	
590-000-237-000	SWR CONNECTION=6557 RAVINE POINTE DR			\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 6514	01/20/26	32170	
590-000-237-000	SWR CONNECTION=6514 RAVINE POINTE DR			\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 6619	01/20/26	32170	
590-000-237-000	SWR CONNECTION=6619 INWOOD RIDGE			\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 5865	01/20/26	32170	
590-000-237-000	SWR CONNECTION=5865 HILLBROOK CT			\$4,465.00
NORTH KENT SEWER AUTHORITY	HOOKUP 3917	01/20/26	32170	
590-000-237-000	SWR CONNECTION=3917 BOULDER VIEW			\$4,465.00
NORTH KENT SEWER AUTHORITY	0000001458	12/31/25	32170	
590-000-230-000	KC LANDFILL 4TH QTR 2025			\$1,537.96
VENDOR TOTAL:				\$37,127.96
NORTHVIEW PUBLIC SCHOOLS	3748	01/21/26	32171	
101-301-818-000	SCHOOL RESOURCE OFFICER 7/1/2025 - 12/30/2025			\$9,521.44
NORTHVIEW PUBLIC SCHOOLS	NOVDEC2025DPP	02/03/26	32171	
701-000-217-000	Disb.of monthly DPP collections			\$304.02
VENDOR TOTAL:				\$9,825.46
NYE UNIFORM COMPANY	934055	01/09/26	32172	
101-336-767-000	UNIFORM SHIRT & PANTS - B. CAREY			\$253.00
NYE UNIFORM COMPANY	938868	01/15/26	32172	
101-336-767-000	TAX LITE PRO PANTS RETURN - M. FABIAN			\$(130.00)
VENDOR TOTAL:				\$123.00
ORKIN PEST CONTROL	290347040	01/07/26	32173	

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
101-265-801-002	PEST CONTROL - 6161 BELMONT AVE				\$122.87
ORKIN PEST CONTROL	288802072	01/23/26	32173		
101-336-801-000	PEST CONTROL - 4343 PLAINFIELD AVE NE				\$121.22
ORKIN PEST CONTROL	290347253	01/26/26	32173		
101-336-801-000	PEST CONTROL - 6145 BELMONT AVE NE				\$92.90
ORKIN PEST CONTROL	288802071	01/26/26	32173		
101-336-801-000	PEST CONTROL - 4383 PLAINFIELD AVE NE				\$96.06
ORKIN PEST CONTROL	288801668	01/27/26	32173		
101-265-801-003	PEST CONTROL - 5205 PLAINFIELD AVE NE				\$127.83
ORKIN PEST CONTROL	288801433	01/27/26	32173		
101-795-801-000	PEST CONTROL - 5255 GRAND RIVER				\$77.58
ORKIN PEST CONTROL	288801669	01/27/26	32173		
101-790-801-000	PEST CONTROL - 2650 5 MILE RD NE				\$123.98
ORKIN PEST CONTROL	292013440	02/02/26	32173		
101-265-801-002	PEST CONTROL - 6161 BELMONT AVE				\$122.87
ORKIN PEST CONTROL	292013441	02/02/26	32173		
101-791-801-000	PEST CONTROL - 3943 WEST RIVER DR NE				\$92.71
ORKIN PEST CONTROL	292013945	02/02/26	32173		
101-803-801-000	PEST CONTROL - 6440 WEST RIVER DR				\$83.76
				VENDOR TOTAL:	\$1,061.78
<hr/>					
OUDBIER INSTRUMENT CO.	11358	11/19/25	32174		
591-537-801-000	5 MILE & BELTLINE TANK LEVEL SET TO OVERFLOW				\$706.00
				VENDOR TOTAL:	\$706.00
<hr/>					
PINNACLE CLEANING SERVICES, INC.	43670	01/01/26	32175		
101-265-801-002	MONTHLY CLEANING DEC 2025 - 6161 BELMONT				\$1,550.00
PINNACLE CLEANING SERVICES, INC.	43672	01/01/26	32175		
101-791-801-000	MONTHLY CLEANING DEC 2025 - 2650 5 MILE NE				\$3,630.00
PINNACLE CLEANING SERVICES, INC.	43671	01/01/26	32175		
101-795-801-000	MONTHLY CLEANING DEC 2025 - 5255 GRAND RIVER				\$1,200.00
PINNACLE CLEANING SERVICES, INC.	43673	01/01/26	32175		
101-791-801-000	MONTHLY CLEANING DEC 2025, 3943 WEST RIVER				\$1,038.00
				VENDOR TOTAL:	\$7,418.00
<hr/>					
PLUMMER'S DISPOSAL SERVICE	INV/2026/0871	01/30/26	32176		
248-746-801-000	PORTABLE RESTROOMS - 3956 WEST RIVER DR NE				\$199.00
				VENDOR TOTAL:	\$199.00
<hr/>					
FERGUSON ENTERPRISES LLC 3326	0303490	01/13/26	32177		
591-538-774-000	NOZ HYD SETTER W/SPREADER BAR				\$265.39
				VENDOR TOTAL:	\$265.39
<hr/>					
PREIN & NEWHOF PC	93381	01/07/26	32178		
590-000-158-095	NORTHLAND LS FORCE MAIN REPLACEMENT				\$238.50
PREIN & NEWHOF PC	93385	01/07/26	32178		
591-000-158-114	WTP WEST WELL FIELD PW-18				\$735.25
PREIN & NEWHOF PC	93386	01/07/26	32178		
216-758-970-008	ROGUE RIVER SHARED USE PATHWAY				\$3,946.75
216-758-970-008-CIP-TRL001	ROGUE RIVER SHARED USE PATHWAY				\$524.40
PREIN & NEWHOF PC	93389	01/07/26	32178		
591-000-158-000-WTR-WD2504	WESTGATE PH 3 - WATER SYSTEM IMPROVEMENTS				\$3,808.75
PREIN & NEWHOF PC	93393	01/07/26	32178		
590-533-946-000	GENERAL SERVICES				\$5,232.50
591-530-946-000	GENERAL SERVICES				\$840.00
591-537-946-000	GENERAL SERVICES				\$300.00
PREIN & NEWHOF PC	93333	01/06/26	32178		
591-530-946-003	WELLHEAD PROTECTION PROGRAM				\$533.40

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
PREIN & NEWHOF PC	93398	01/07/26	32178		
591-000-158-000-WTR-WD2501	HILLS & DALES PH 4 WATER SYSTEM IMPROVEMENTS				\$17,109.00
PREIN & NEWHOF PC	93399	01/07/26	32178		
591-000-158-000-WTR-WD2502	WEST RIVER DR PARALLEL WATER MAIN				\$6,251.08
PREIN & NEWHOF PC	93400	01/07/26	32178		
591-000-158-000-WTR-WS2503	SOURCE WATER ALTERNATIVES ANALYSIS				\$10,764.00
PREIN & NEWHOF PC	93403	01/07/26	32178		
591-000-158-000-WTR-WD2505	OAKRIDGE & STOWELL TERRACE WM LINING				\$2,803.75
PREIN & NEWHOF PC	93414	01/07/26	32178		
591-000-158-000-WTR-WD2501	HILLS & DALES PH 5 WATER SYSTEM IMPROVEMENTS				\$2,634.65
PREIN & NEWHOF PC	93404	01/07/26	32178		
591-530-946-000	LAMOREAUX FARMS PHASE 2 - ALGOMA TWP				\$212.25
590-533-946-000	LAMOREAUX FARMS PHASE 2 - ALGOMA TWP				\$212.25
PREIN & NEWHOF PC	93402	01/07/26	32178		
248-746-970-000	WHITE PINE TRAIL RESTROOM - MAINT. BLDG				\$11,801.01
				VENDOR TOTAL:	\$67,947.54
<hr/>					
PROGRESSIVE COMPANIES	00207519	01/08/26	32179		
101-701-801-000-STG-CD2501	PROFESSIONAL SERVICES THROUGH 12.26.25				\$5,000.00
				VENDOR TOTAL:	\$5,000.00
<hr/>					
RED WING SHOE STORE	953ST1-3208782	01/08/26	32180		
591-537-950-000	WORKBOOTS, D. PETROVICH				\$274.49
RED WING SHOE STORE	953ST1-3367117	01/22/26	32180		
591-538-950-000	WORKBOOTS, J. VANSETTERS				\$300.00
RED WING SHOE STORE	953ST1-3221901	01/22/26	32180		
591-537-950-000	WORKBOOTS, A. PASHKOWSKY				\$274.49
RED WING SHOE STORE	953ST1-3225823	01/22/26	32180		
101-265-950-000	WORKBOOTS, B. KLOK				\$283.49
RED WING SHOE STORE	953ST1-3254679	01/22/26	32180		
591-537-950-000	WORKBOOTS, J. NUECHTERLEIN				\$283.49
RED WING SHOE STORE	953ST1-3261520	01/22/26	32180		
591-538-950-000	WORKBOOTS, M. ANDERSON				\$295.48
RED WING SHOE STORE	953ST1-3261540	01/22/26	32180		
591-538-950-000	WORKBOOTS, G. WIETSMA				\$274.47
RED WING SHOE STORE	953ST1-3278387	01/22/26	32180		
101-265-950-000	WORKBOOTS, D. DUNNEBACK				\$274.49
RED WING SHOE STORE	953ST1-3304329	01/22/26	32180		
591-537-950-000	WORKBOOTS, T. CLEMENT				\$283.49
RED WING SHOE STORE	953ST1-3304407	01/22/26	32180		
591-537-950-000	WORKBOOTS, N. WILDEY				\$247.49
RED WING SHOE STORE	953ST1-3367089	01/22/26	32180		
591-538-950-000	WORKBOOTS, J. FECHNER				\$300.00
				VENDOR TOTAL:	\$3,091.38
<hr/>					
FERGUSON WATERWORKS #3386	0237924	12/19/25	32181		
591-538-970-000	WATER METERS, METER SUPPLIES				\$13,221.67
				VENDOR TOTAL:	\$13,221.67
<hr/>					
RIVER CITY MECHANICAL	W60874	01/14/26	32182		
591-537-930-000	UNIT HEATER REPLACEMENT				\$4,250.00
				VENDOR TOTAL:	\$4,250.00
<hr/>					
RIVERSIDE FIRE & SECURITY LLC	185353	01/14/26	32183		
101-336-930-000	SERVICED FIRE ALARM SYSTEM - 4343 PLAINFIELD				\$205.75
RIVERSIDE FIRE & SECURITY LLC	185529	01/31/26	32183		
101-265-801-002	ANNUAL CLOUD SERVICES FEE				\$360.00

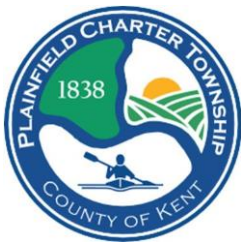
Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number	Amount
				VENDOR TOTAL:	\$565.75
ROSENZWEIG APPRAISAL CO LLC 101-257-801-000	02/09/2026 DEPUTY ASSESSOR CONTRACT	02/09/26	32184		\$6,250.00
				VENDOR TOTAL:	\$6,250.00
RS TECHNICAL SERVICES INC 591-537-801-000 591-537-934-005	30652 CLOSED YOKE ADAPTER, TUBE. GASKET CLOSED YOKE ADAPTER, TUBE. GASKET	01/13/26	32185		\$591.50 \$527.86
				VENDOR TOTAL:	\$1,119.36
SAFETY-KLEEN 101-265-801-000	98937185 SOLVENT	01/10/26	32186		\$206.54
				VENDOR TOTAL:	\$206.54
SAFETY SERVICES INC. 591-538-950-000	151250 HARD HATS, CHIN STRAPS	01/09/26	32187		\$92.82
				VENDOR TOTAL:	\$92.82
SF SUPPLY 591-538-774-000	503290 DRILL	01/16/26	32188		\$199.00
				VENDOR TOTAL:	\$199.00
SILVERSMITH DATA 591-538-801-000	420355 DATAPLAN	01/15/26	32189		\$3,480.00
				VENDOR TOTAL:	\$3,480.00
SQUEEGEE SQUAD 101-265-801-002	69980 WINDOW CLEANING - 6161 BELMONT AVE NE	01/29/26	32190		\$772.00
				VENDOR TOTAL:	\$772.00
TONY BETTEN & SONS FORD INC 591-537-932-000	6452131/4 2021 SUPER DUTY REPAIRS & MAINTENANCE	01/01/26	32191		\$1,991.61
				VENDOR TOTAL:	\$1,991.61
TURF SERVICES INC. 101-751-801-000	8948 2 SOCCER FIELDS FERTILIZATION APPLICATIONS	01/12/26	32192		\$3,378.00
				VENDOR TOTAL:	\$3,378.00
KRONOS SAASHR, INC 101-250-801-228	110080040467 EMPLOYEE NAVIGATOR BENEFITS INTEFRATION	01/08/26	32193		\$7.50
				VENDOR TOTAL:	\$7.50
UNITED RENTALS 101-751-801-000	246297406-011 PORTABLE RESTROOMS - 6206 WEST RIVER DR NE	01/08/26	32194		\$122.00
UNITED RENTALS 101-751-801-000	232198519-026 PORTABLE RESTROOMS - 2868 GRAND ISLE DR	01/10/26	32194		\$133.32
UNITED RENTALS 101-751-801-000	246185731-013 PORTABLE RESTROOMS - 3277 INDIAN DR	01/07/26	32194		\$127.00
UNITED RENTALS 101-751-801-000	232162920-027 PORTABLE RESTROOMS - 3300 10 MILE RD NE	01/08/26	32194		\$132.71
UNITED RENTALS 101-267-801-000	232198540-026 PORTABLE RESTROOMS - 5737 BREWER AVE NE	01/10/26	32194		\$133.32
UNITED RENTALS 101-267-801-000	232163116-026 PORTABLE RESTROOMS - 6205 PACKER DR	01/08/26	32194		\$133.32

Plainfield Charter Township Accounts Payable Board Report

Vendor Name	Invoice #	Invoice Date	Check #	GL Number Amount
UNITED RENTALS 101-751-801-000	232163013-026	01/08/26	32194	\$133.32
	PORTABLE RESTROOMS - 8320 BELMONT			
VENDOR TOTAL:				\$914.99
US BANK ST PAUL 591-530-992-000	3109031	01/02/26	32195	\$29,200.00
	LIMITED TAX BOND SERIES 2019			
VENDOR TOTAL:				\$29,200.00
VALLEY CITY SIGN 248-746-970-000	INV00083262	09/12/25	32196	\$338.50
	DIGITAL PRINT MAPS REPLACEMENT			
VENDOR TOTAL:				\$338.50
VSP VISION SERVICE PLAN 101-000-244-003	824452938	01/18/26	32197	\$1,036.01
	MONTHLY EE PD VISION PROGRAM PREMIUMS			
VENDOR TOTAL:				\$1,036.01
WARNER NORCROSS & JUDD LLP 101-250-802-000	2484469	01/28/26	32198	\$10,299.68
	LEGAL FEES			
VENDOR TOTAL:				\$10,299.68
GRAYMONT 591-537-761-000	35-253621RI	01/28/26	32199	\$10,186.94
	HIGH CALCIUM QUICKLIME			
VENDOR TOTAL:				\$10,186.94
WOODLAND EQUIPMENT 101-265-931-000	81527	01/07/26	32200	\$71.56
	44" BRUSH, MAMMOTH REPAIRS			
WOODLAND EQUIPMENT 101-265-931-000	81852	01/20/26	32200	\$265.60
	BOLT SHEAR			
WOODLAND EQUIPMENT 101-265-931-000	82135	01/29/26	32200	\$274.54
	EDGE CUTTING, RUNNER SKID SHOE			
WOODLAND EQUIPMENT 101-265-931-000	82141	01/29/26	32200	\$11.98
	TRANSMISSION FLUID			
VENDOR TOTAL:				\$623.68
HACKLEY HOSPITAL 591-530-915-000	321296	02/02/26	32201	\$110.00
	DOT PHYSICIAL EXAMS			
101-265-801-000				\$440.00
	DOT PHYSICIAL EXAMS			
VENDOR TOTAL:				\$550.00
ZYLSTRA DOOR INC. 101-336-930-000	44691A	01/28/26	32202	\$1,759.89
	TORSION SPRINGS REPLACEMENT - 4343 PLAINFIELD			
VENDOR TOTAL:				\$1,759.89

Grand Total: \$541,690.91



PLAINFIELD CHARTER TOWNSHIP COMMUNITY DEVELOPMENT DEPARTMENT

6161 Belmont Avenue NE • Belmont, MI 49306 • 616.364 .1190 • plainfieldmi.org

MEMO

TO: Cameron VanWyngarden, Township Superintendent
FROM: Peter Elam, Senior Planner
DATE: February 7, 2023
RE: 2022 Annual Woodworth Pit Report - Grand Rapids Gravel

The Township Board is being asked to accept the annual report from Grand Rapids Gravel pertaining to its Woodworth Mining Pit Operation located at 1227 Woodworth Street. Since the Pit is just getting off the ground (in its first phase), there is not a lot to report this time around, and as a result staff's memo is rather short. A General Location Map is attached for reference.

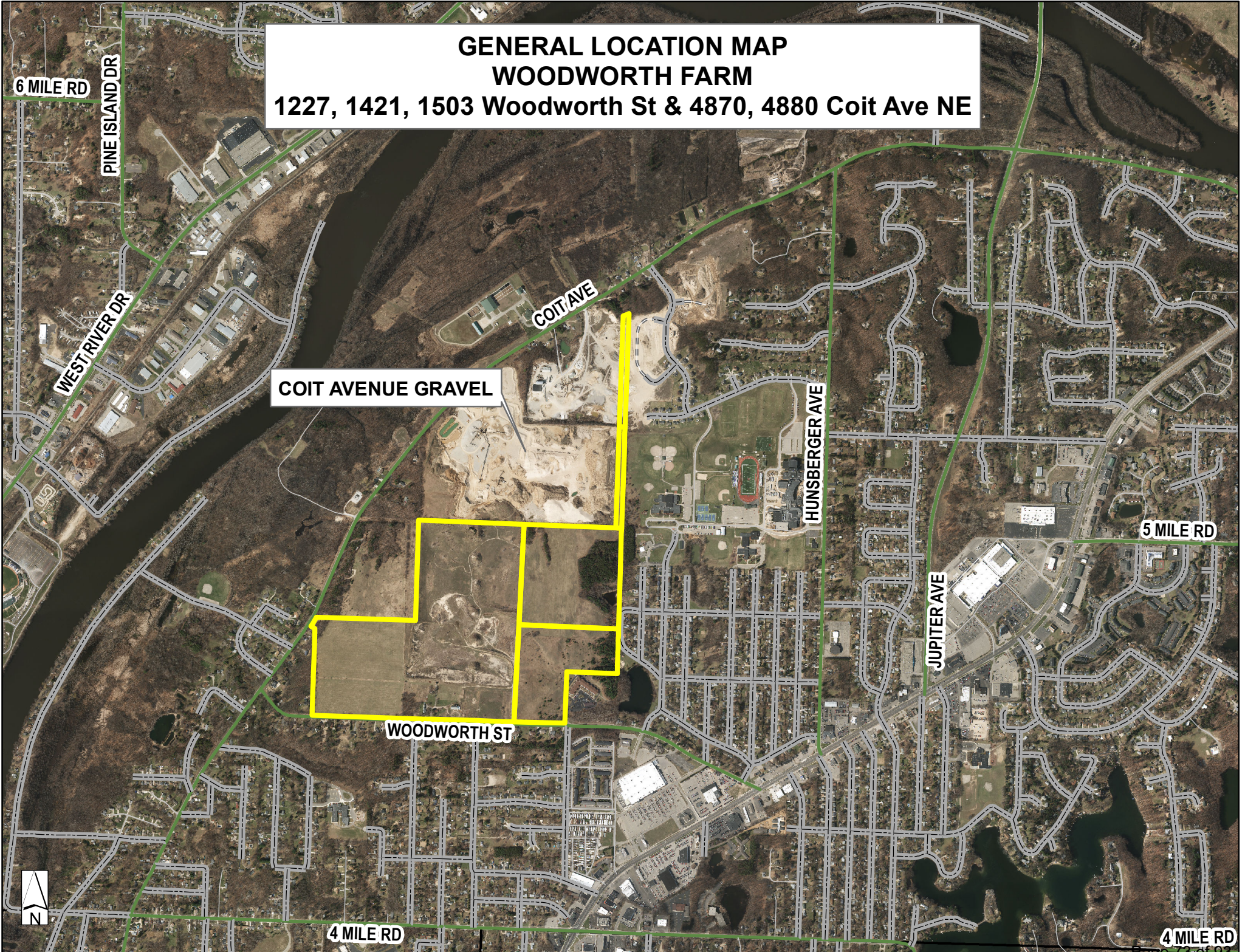
As a refresher, the Woodworth Soil Removal Permit was approved by the Township Board in July of 2021. As noted in the property owner's letter (attached), the project operations are in line with approved phasing of the project. The Township has received two complaints regarding this operation, which have been addressed by the property owner. Staff is comfortable with how they have managed the complaints to date.

Staff and the Township Engineer have scheduled our first site inspection for this spring (tentatively scheduled for March). At that time, we will inspect the fencing, landscaping, assess existing financial guarantees, site restoration, and phasing.

If Township Board members have any questions about these activities or anything related to the mining operation, please encourage them to contact me.

Attachments

**GENERAL LOCATION MAP
WOODWORTH FARM
1227, 1421, 1503 Woodworth St & 4870, 4880 Coit Ave NE**



COIT AVENUE GRAVEL

6 MILE RD

PINE ISLAND DR

WEST RIVER DR

COIT AVE

HUNSBERGER AVE

JUPITER AVE

5 MILE RD

WOODWORTH ST

4 MILE RD

4 MILE RD





Planning & Zoning Department
Plainfield Township, MI
6161 Belmont Ave NE
Belmont, MI 49306
(616)364-8466

Re: Grand Rapids Gravel Operation at 1227 Woodworth St.

To Whom It May Concern,

As part Grand Rapids Gravel's conditions for our gravel pit at 1227 Woodworth, we are to submit an annual report, which shall summarize all activities on the site throughout the year. Please take this note as said report, if it is not suffice, please do not hesitate to reach out and I would be happy to address any more concerns:

Site Prep that took place:

- Pole Barn Construction
- Wash pond was excavated
- Equipment was set up
- Future mining phase 1 location topsoil was stripped.

Current Phasing:

We are currently working from west to east in phase 1. This phase is going fairly well, however the material on the west side of phase one contained much more sand than our borings suggested. It has improved as we have moved further east. This has created two noteworthy points for this report.

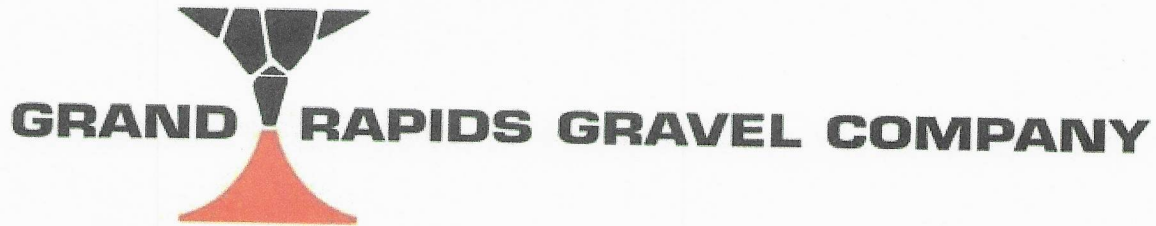
1. We have had to run the finley machine and that has created a large amount of fill sand. This fill sand is now piled where part of the restoration would be taking place of phase 1. Once we are able to move the fill sand (sell externally), we will complete restoration. We should be able to move this and get the top soil replaced before the next growing season, so it should not really affect the timeline of restoration.
2. With the amount of fill sand created from this area, we have not need to congruently mine much of phase 6 while mining phase 1. If you may recall, these were going to be coinciding phases due to different products.

Material Mined / Removed:

We are pleased with the amount of material we were able to mine, process, and sell through this year. We believe 2023 should also be another successful year and we should be able to not only produces

2700 – 28TH STREET SW • WYOMING, MI 49519 • PHONE (616)538-9000 • FAX (616)538-8897

P.O. BOX 9160 • GRAND RAPIDS, MI 49509-0160



more material, but also sell more externally now that we have a higher capacity of the sand product, which we needed to keep for our own Redi-Mix operation prior to our other pit in Lowell, MI starting.

Complaints / Concerns:

As we all know, there are usually complaints and concerns regarding gravel pits. As far as I am aware, we have had two complaints in 2022:

1. A complaint from a homeowner on Coit Avenue Gravel. When we have an odd wind out of the east, they have complained of dust reaching their property. I have worked directly with the homeowner at trying to work through this. Thus far, we purchased a machine that is similar to a giant misting fan and is specifically designed for these types of operations. We are also going to construct a larger berm between our property lines (shown to the Community Development Department) in order to help deflect more dust and noise.
2. A homeowner from Rahn Dr. was complaining about the noise / dust from the gravel trains on their haul route. We have now (November 2022), paved an additional 400' of blacktop on this route. We have almost 1,500' of pavement and this is an expense we have incurred just to try to be proactive and good neighbors.

Overall Notes

We believe we had a good, successful year. With a full year of operating next year, we think we will be able to move further through the phasing and start restoring as we go. Please note, the most efficient way for us to continue into a next phase is to move the topsoil as little as possible. Therefore, we want to restore as soon as possible to eliminate longer internal hauls and double moving of material.

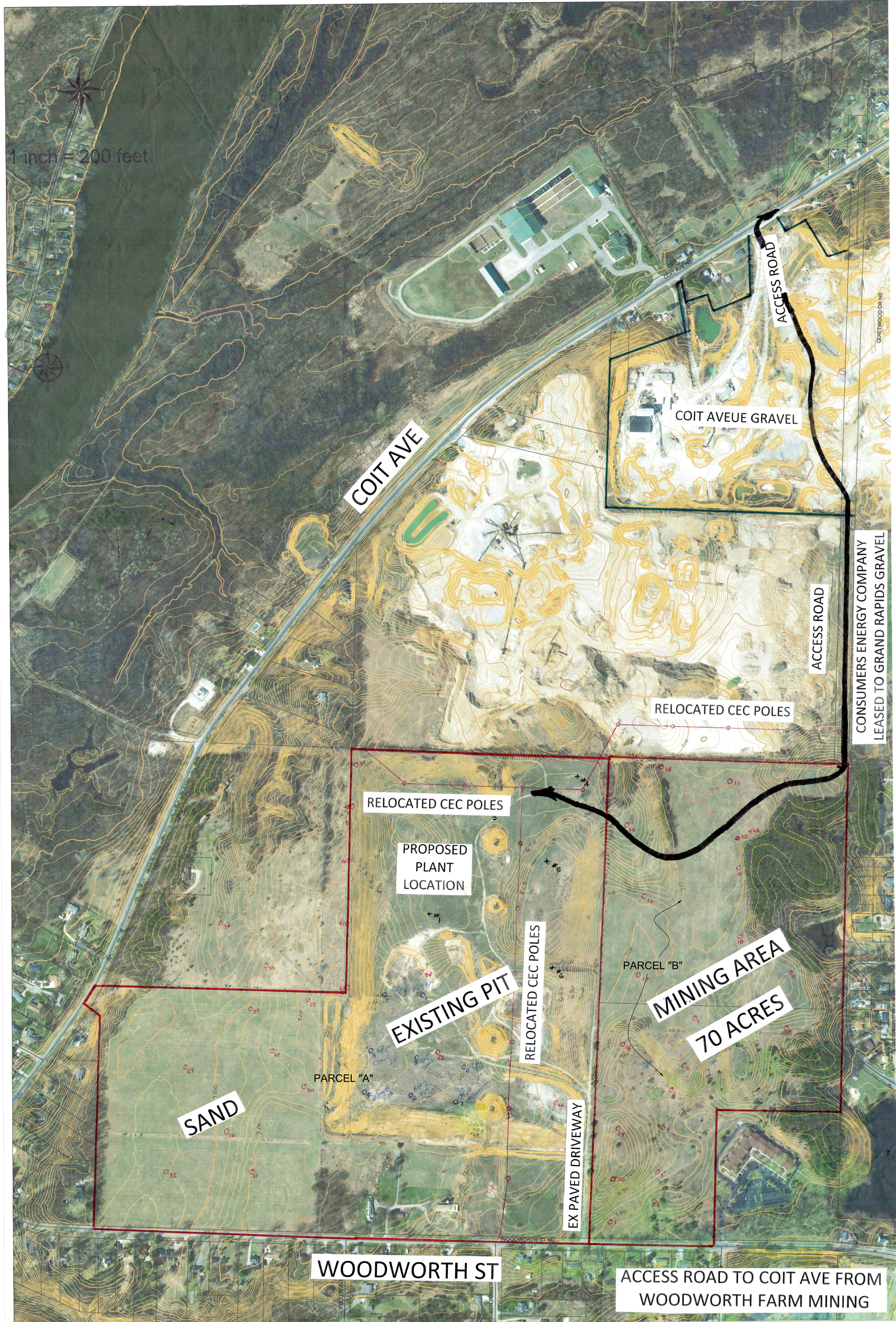
If you have any other questions, please do not hesitate to ask.

Thank you,


James Dykema

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Legal Descriptions (provided by owner):

Parcel "A" PP #41-10-32-200-007; 1227 Woodworth Street NE

That part of the NE 1/4, and that part of the NW 1/4, Section 32, T8N, R11W, Plainfield Township, Kent County, Michigan, described as: Beginning at the N 1/4 corner of Section 32; thence S 87 degrees 41 minutes 00 seconds E 1319.59 feet along the North line of the NE 1/4 of Section 32; thence S 01 degree 44 minutes 05 seconds W 2617.98 feet along the East line of the West 1/4 of said NE 1/4; thence N 87 degrees 32 minutes 38 seconds W 1320.36 feet along the South line of said NE 1/4 to the center of Section 32; thence N 88 degrees 07 minutes 51 seconds W 1304.48 feet along the South line of the NW 1/4 of Section 32; thence N 01 degree 54 minutes 11 seconds E 1100.07 feet along the West line of the SE 1/4 of said NW 1/4; thence N 53 degrees 20 minutes 00 seconds W 90.52 feet; thence Northeastly 150.00 feet along the Easterly line of Coit Avenue and a 1611.80 foot radius curve to the left, the chord of which bears N 31 degrees 30 minutes 08 seconds E 149.94 feet; thence N 01 degree 54 minutes 11 seconds E 32.69 feet along the West line of the SE 1/4 of said NW 1/4; thence S 87 degrees 48 minutes 50 seconds E 1301.02 feet along the North line of said SE 1/4; NW 1/4; thence N 01 degree 45 minutes 03 seconds E 1307.38 feet along the East line of said NW 1/4 to the place of beginning. This parcel contains 118.6 acres (including RW)

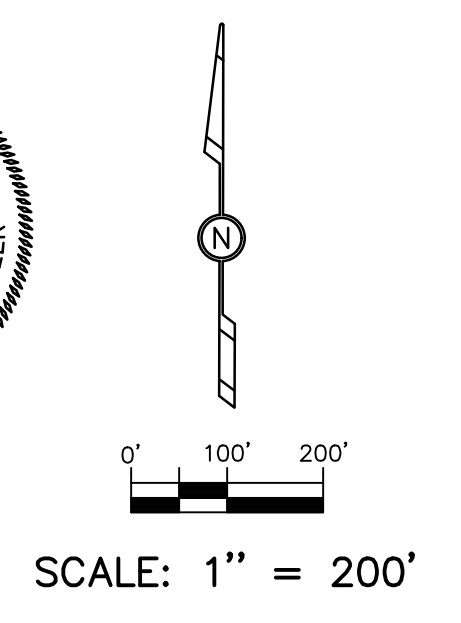
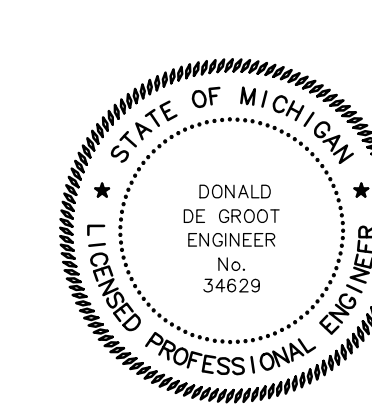
Parcel "B" PP #41-10-32-200-004; 1503 Woodworth Street NE & PP #41-10-32-200-008; 1421 Woodworth Street NE

That part of the NE 1/4, Section 32, T8N, R11W, Plainfield Township, Kent County, Michigan, described as: BEGINNING at the NE corner of Section 32; thence S00°22'15"E 1892.77 feet along the East line of said NE 1/4; thence N89°38'02"W 660.00 feet parallel with the South line of said NE 1/4; thence S00°22'15"E 728.46 feet; thence N89°38'02"W 660.36 feet along the South line of said NE 1/4; thence N00°21'13"W 2617.98 feet along the West line of the NE 1/4, NE 1/4, Section 32; thence S89°46'28"E 1319.52 feet along the North line of said NE 1/4, Section 32 to the place of beginning. Subject to easements of record and to highway R.O.W. for Woodworth Street. This parcel contains 68.336 Acres including highway R.O.W.

GENERAL NOTES

Soil Removal Permit Conditions Date: April 15, 2021
 Note: Revisions as of May 26, 2021

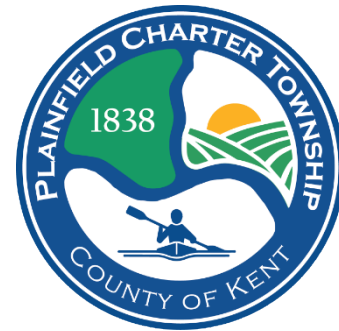
1. A soil removal permit shall be in effect prior to and during any soil removal operations or activities on the site.
2. This approval shall be limited to a total period of 20 years of mining and restoration (i.e., until December 31, 2041) with an additional six months after (i.e. July 1, 2042) for the removal of all mining-related equipment, buildings and structures from the site. Unless otherwise provided for in this document, all activities regulated by this license, including restoration, shall be completed not later than 20 years after the date of issuance of this approval.
3. Hours of Operation. Processing, soil removal, and loading of vehicles used to transport soil are permitted only between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday and between 7:00 a.m. and 2:00 p.m., on Saturday. No processing, soil removal or loading of vehicles is permitted on Sunday or the following holidays: New Year's Day (January 1), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Thanksgiving Day (fourth Thursday in November) and Christmas Day (December 25). The Community Development Department may grant an administrative departure from this requirement in instances of public emergency and/or highway construction projects.
4. All soil removal operations and activity on the site shall be subject to the provisions of Chapter 16, Article 4 of the Noise Control Ordinance of Plainfield Charter Township.
5. The permittee shall comply with all requirements of the Michigan Clear or Clean Air Act, Public Act 348 of 1965, as amended, and the rules and regulations adopted thereunder.
6. The site shall be fenced in accordance with Chapter 16, Article 2, Section 16-33(5)a of the Soil Removal Ordinance. Fencing to meet Township requirements shall enclose all mining areas on the perimeter with a locked gate to such mining areas while active mining is being conducted. Signs to be placed at a maximum interval of 200 feet along the perimeter fence. Additionally, a four-foot fence shall be required along the exterior boundaries of the trucking route on 4870 and 4880 Coit Avenue, as well as the eastern property line(s) for those area not mined to a depth of 5 feet. Additional fencing may be required, along the property boundaries as determined by the Community Development Department.
7. Fueling of vehicles shall be consistent with the requirements of the Michigan Department of Environment, Great Lakes and Energy and shall occur from a single location that shall consist of a berm and lined area, or other secondary containment acceptable means.
8. There will be a recycling of asphalt millings and crushed concrete as a marketable product.
9. The soil removal permit shall not be effective until a corporate surety bond, or other form of a financial guarantee, in an amount deemed sufficient by the Township Engineer, and is acceptable to the Community Development Department to insure the timely and faithful compliance with the Plainfield Charter Township Soil Removal Ordinance and these conditions. Also, proof of liability insurance, with a minimum coverage of \$2,000,000 must be submitted for review and approval by the Community Development Department.
10. The corporate surety bond, or other form of financial guarantee, shall not be refunded, reduced or transferred until the soil removal activities have received final inspection and approval by Plainfield Charter Township and until the permittee, or its successor has fully complied with all the terms, conditions and requirements of the Plainfield Charter Township Soil Removal Ordinance, the approved plan and these conditions.
11. The permittee shall comply with all provisions of the Plainfield Charter Township Soil Removal Ordinance and all other provisions of applicable Township ordinances and state and federal statutes.
12. The permittee shall comply with any provisions of the plans submitted with its application for a soil removal permit.
13. On-site loading equipment shall be equipped with back-up alarms per Michigan Safety and Health Administration regulations.
14. All trees that are cut down to accommodate the soil removal operation, and all resultant stumps and brush shall be removed from the site during each phase.
15. No area shall be excavated to a depth greater than 15 feet below the final contours illustrated on the attached Grading Plan. Any area excavated below the final contours shall be filled and graded in accordance with the final contours as part of site restoration.
16. Trucks entering and leaving the site shall only use Coit Avenue east of driveway, except as may be necessary for construction projects located within Plainfield Township, Southwesterly of the mining operation. Trucks hauling materials are not permitted to use the Woodworth Avenue access. The Community Development Department may grant an administrative departure from this requirement for up to 30 days in the event of public emergency and nearby public infrastructure projects, subject to approval from the Kent County Road Commission. The applicant shall also provide a traffic plan for review and approval by the Community Development Department.
17. Dust control to be maintained with water truck and sweeper.
18. A copy of the Soil Erosion and Sedimentation Control permit as required from the Kent County Road Commission shall be submitted to the Township.
19. All mined material to be transported to the processing/washing area illustrated on the Mining/Grading Plan shall be by front end loader, off-road trucks or conveyor.
20. No material of any type shall be hauled onto the site for sale any time unless approved by the Planning Commission.
21. The entry shall be gated and kept locked except during approved hours/days of operation. Entry keys shall be provided to the Township Fire Department, if requested.
22. The entry drive and frontage along Woodworth Avenue shall be landscaped and maintained subject to a maintenance schedule program approved by the Community Development Department. Credit shall be given for existing vegetation.
23. The site shall be graded at all times to prevent storm water from leaving the site as a result of any on-site grading.
24. There shall be no dewatering for any purpose without the prior written approval of the Township engineer.
25. The applicant shall, at all times while any mining-related activities are occurring on site, maintain an escrow account with the Township in the amount of \$5,000 for the purpose of monitoring. The applicant shall also provide an annual report by January 1st of each year, a topographic survey every three year, and permit an annual inspection by the Community Development Department. The aforementioned annual report shall also include details regarding areas that have been restored, status of current phase and overall progress toward completion.
26. Restoration (exclusive of haul roads and process within 100 to 200 feet shall be completed as soon as possible. The restoration shall include placement of four inch minimum of topsoil and seeding at 100 pounds per acre with growth being established during the net growing season as defined by the Michigan Department of Transportation specifications.
27. If the Lease Agreement with Consumers Energy over 4870 and 4880 Coit Avenue for the use of conveying materials be terminated, the applicant shall return to the Planning Commission for approval of a new means of conveying materials.
28. The applicant shall work with Community Development staff to finalize a rough draft for master planning infrastructure with the surrounding properties.
29. The applicant shall demolish or repair all structures at 1227 Woodworth Street, not related to mining, no later the October 1, 2021.
30. Any other condition of approval based on township staff review and Planning commission or township Board comments.



OVERALL PLAN
WOODWORTH FARM MINING
 FOR: GRAND RAPIDS GRAVEL CO.
 ATTN: MIKE BERG
 2700 28TH STREET SW
 GRAND RAPIDS, MI 49509-9160
 PART OF THE NW 1/4, SECTION 32, T8N, R11W, PLAINFIELD TOWNSHIP, KENT COUNTY, MICHIGAN

excel engineering, inc.
 planners · engineers · surveyors
 5252 Choke Park, S.W. • Grand Rapids, MI 49509
 Phone: (616) 531-3660 www.excelengineering.com

DATE: 06/04/21	REV. NOTES PER: TWP, REVIEW	DRW: JDR	PROJ. ENG.: DDD	SHEET
		APP: JDR	DATE: 04/15/2021	1 of 4



Memorandum

To: Plainfield Township Board
From: Cameron L. Van Wyngarden, Township Superintendent
Date: 2/5/2026
Re: Recommendation to approve 2026 local road maintenance plan

Board,

As you recall, during our budget process last fall the State of Michigan finalized their budget which dramatically reduced the amount of revenue sharing Plainfield is scheduled to receive this year. Given the very late notice of this revenue cut, we were left with few options to balance our budget and ultimately decided to reduce our local road maintenance budget from \$750,000 to \$500,000 for 2026. While we hope this reduction will be temporary, it will push back our efforts to improve local road conditions throughout the Township.

Attached is the Kent County Road Commission's plan to make the best use of our budget to improve the local roads in Plainfield Township. As they have done in the past, the Road Commission will match our budget dollar for dollar, bringing our total funding up to \$1 million for this year. Following your approval, the Road Commission will bid out this work to determine the actual cost of the work.

As we have done in recent years, the Road Commission is preparing a multi-year maintenance plan to help residents anticipate road maintenance. This process also helps the Township and Road Commission prioritize the projects that might be added to this year's list if there are additional funds available. I recommend the Board approve the expenditure of the full \$500,000 road maintenance budget so that additional projects may be added to the work list for this year based on available funding.

I recommend approval of the 2026 local road maintenance plan as presented.

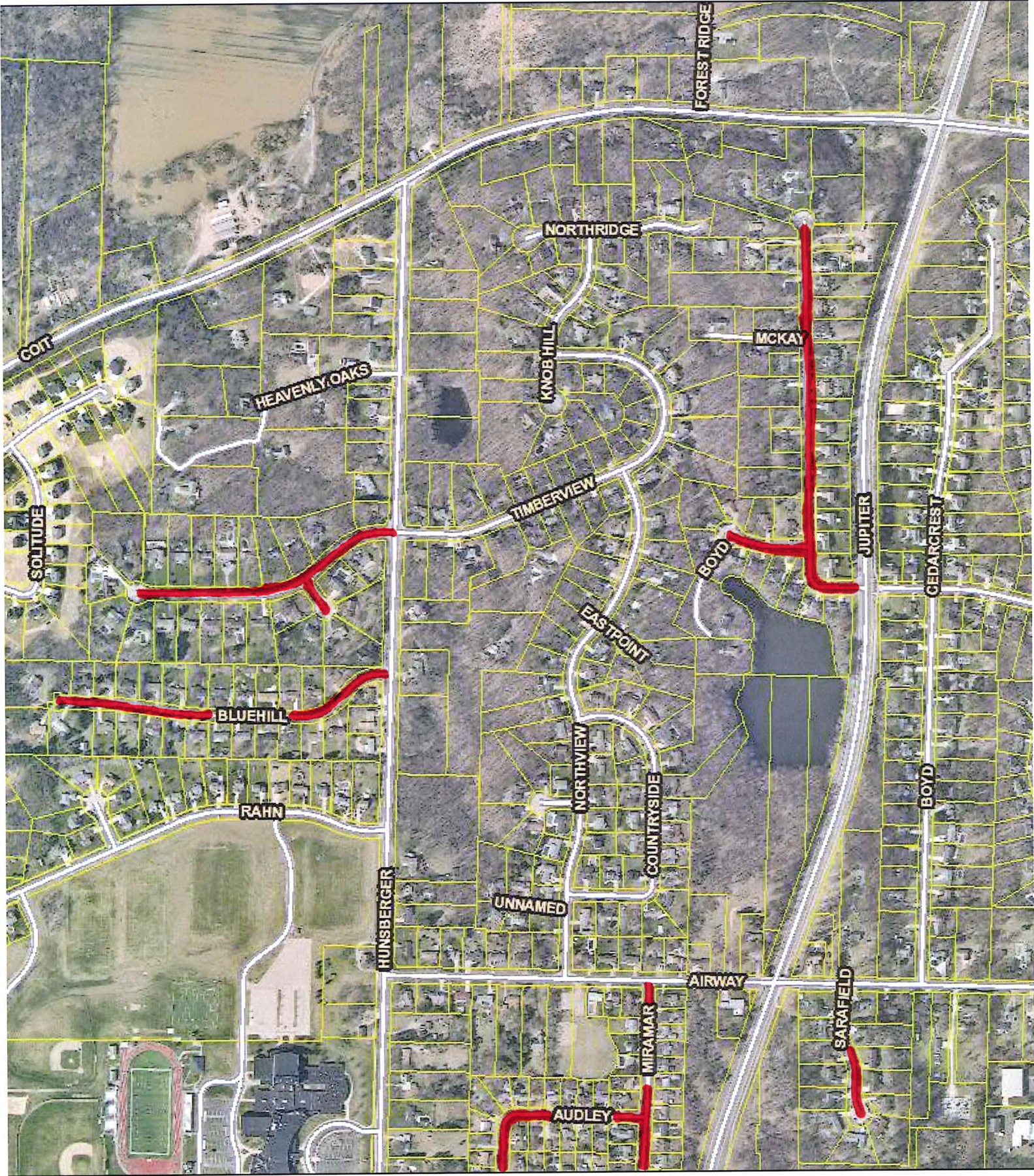
Sincerely,


Cameron Van Wyngarden
Superintendent

LOCATION	LENGTH
Audley Drive: Miramar Ave. to Miramar Ave.	1475
Daylor Drive: Miramar Ave. to Miramar Ave.	1580
Daylor Stub: Miramar to End	150
Eldon Court: Miramar Ave. to End	260
Eldon St: Hunsberger Ave. to Miramar Ave.	1050
Miramar Ave: Plainfield Ave to Airway St.	3750
Northgate St: Miramar Ave. to Miramar Ave.	2150
Dade Street: Miramar Ave to Edgewater Dr	415
Miramar Ave: 4 Mile Rd. to Plainfield Ave.	2920
Vineyard Ave: Holtman Dr. to Plainfield Ave.	965
BlueHill Drive: Hunsberger Avenue to End	1480
Boyd Avenue: Jupiter Avenue to End	1805
Boyd Ct: Boyd Avenue to End	360
Sarafield Avenue: Airway Street to End	575
Timberview Court: Timberview Drive to End	155
Timberview Dr: Hunsberber Ave to End	1155
3.83 Miles	20,245

Kent County Web Map

February 04, 202



Kent County Web Map

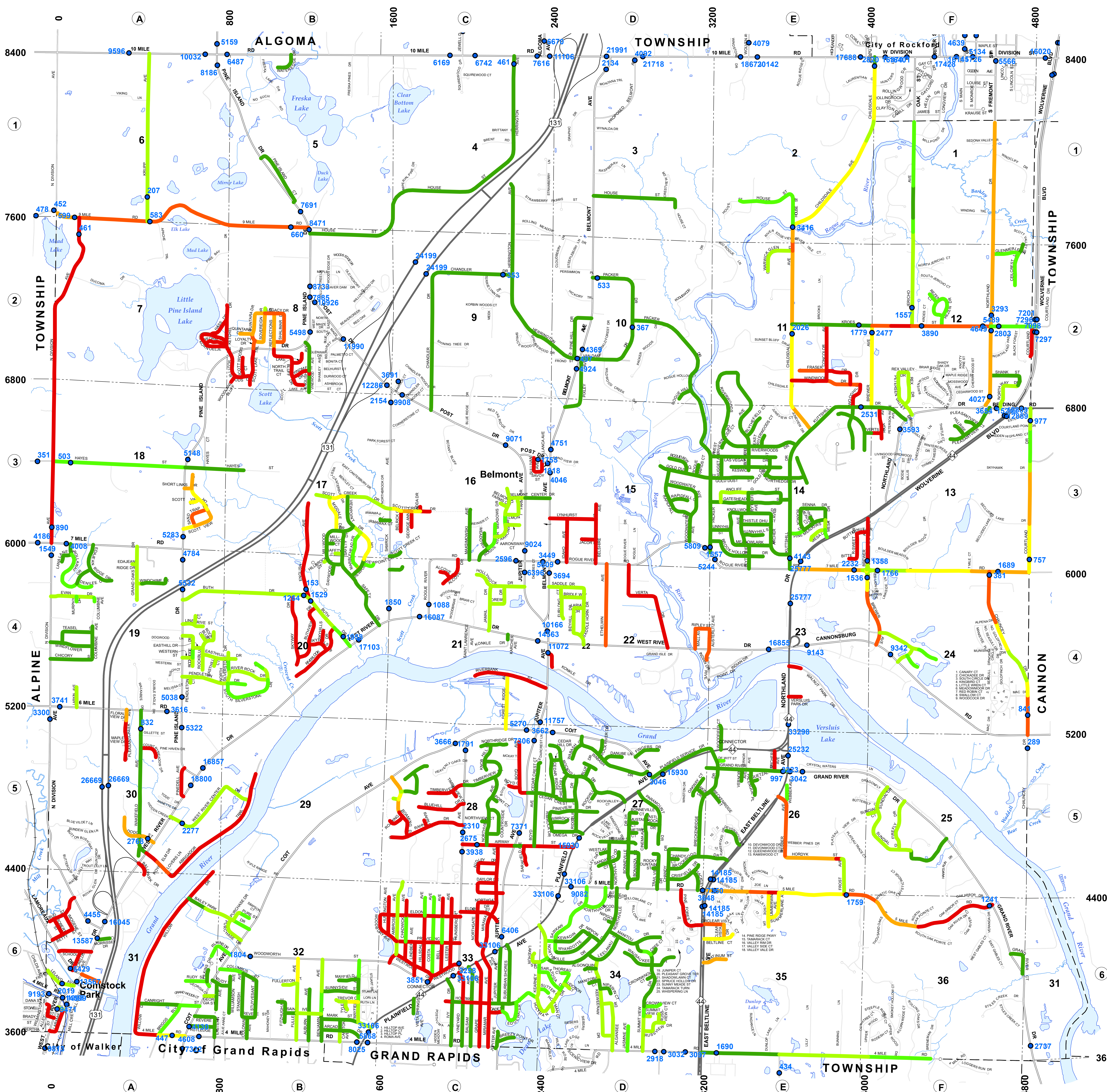
February 03, 202



Kent County Web Map

February 03, 202

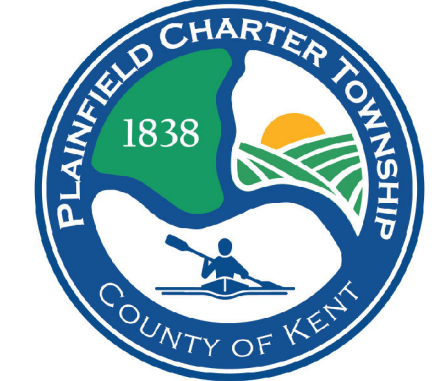




- ROAD CONDITIONS**
- POOR (1 OR 2)
 - POOR (3)
 - POOR (4)
 - FAIR (5)
 - FAIR (6)
 - FAIR (7)
 - GOOD (8-10)

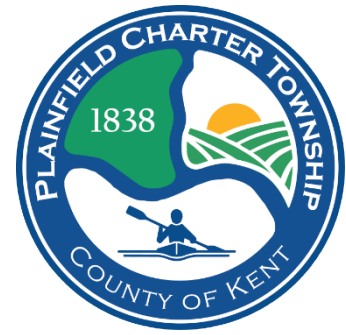
PLAINFIELD CHARTER TOWNSHIP
2025 LOCAL PASER MAP

Updated: 12/9/2025



Basemap created June 2006 within REGIS (Regional Geographic Information System) from data supplied by Plainfield Charter Township, the Kent County Road Commission and other official sources.
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Memorandum

To: Plainfield Township Board
From: Cameron L. Van Wyngarden, Township Superintendent
Date: 2/5/2026
Re: Recommendation to make changes to the Plainfield Avenue Corridor Improvement Authority

Board,

As we continued our work to reestablish a Corridor Improvement Authority (CIA) on Plainfield Avenue, our attorneys determined that our prior CIA was still in existence and had to be dissolved before a new entity could be created. We were mistakenly under the impression that the prior CIA had already dissolved when tax capture agreements with Kent County and Grand Rapids Community College had expired.

This presents both a challenge and an opportunity. The challenge lies in some additional steps we will need to take to form the desired CIA boundaries that were presented last year. The opportunity lies in an accelerated tax capture that will provide the CIA with an opportunity to make investments into the corridor much sooner than expected.

The first steps require the Board to formally dissolve the new CIA (referred to as "CIA#2") and appoint a board to the prior CIA ("CIA#1"). This board is intended to serve on a short-term basis until the process is complete to return to the boundaries of CIA#2 and the Board that was appointed last year can resume their work.

The next steps will take place at the newly appointed CIA#1 meeting on February 12, which will include some housekeeping items to bring the authority into compliance and considering the newly created development plan. Then the matter will return to the Township Board in April to continue the process, which should wrap up in July.

I recommend the Board adopt resolutions to abolish CIA #2 and appoint a board to CIA #1 as presented.

Sincerely,


Cameron Van Wyngarden
Superintendent

**PLAINFIELD CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 2026 - __

**A RESOLUTION DISSOLVING THE PLAINFIELD AVENUE CORRIDOR
IMPROVEMENT AUTHORITY ESTABLISHED BY RESOLUTION NO.
2025-05**

Minutes of a meeting of the Township Board of Plainfield Charter Township, Kent County, Michigan, held at the Township Hall on February 9, 2026 at 6:00 P.M.

PRESENT: _____

ABSENT: _____

The following preamble and Resolution were offered by Board Member _____ and seconded by Board Member _____:

WHEREAS, on December 18, 2006, the Township Board adopted Ordinance No. 787 / Resolution No. 06-55 establishing a corridor improvement authority (CIA#1) and designating the boundaries of the development area pursuant to Act 280 of 2005 now recodified as Part 6 of Act 57 of 2018 (“Act 57”).

WHEREAS, on April 14, 2025 the Township Board adopted Resolution No. 2025-05 establishing a corridor improvement authority (CIA#2) and designating the boundaries of a qualified development area, finding certain required criteria were satisfied pursuant to Act 57; and

WHEREAS, CIA#1 was never dissolved.

WHEREAS, the Township Board desires to dissolve CIA#2.

WHEREAS, CIA#2 may be dissolved by resolution of the Township Board pursuant to section 627 of Act 57.

NOW, THEREFORE, IT IS RESOLVED, that:

1. The recitals set forth above are affirmed as correct and are adopted herein.
2. The corridor improvement authority established by Resolution No. 2025-05 (CIA# 2) is hereby dissolved.
3. Resolution No. 2025-05 is hereby repealed and deemed to have had no effect.
4. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

5. This Resolution shall take effect immediately.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. 2026 - __ DECLARED ADOPTED.

Tom Coleman, Supervisor

Steve McKellar, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Plainfield Charter Township at a regular meeting held on February 9, 2026.

Steve McKellar, Clerk

**PLAINFIELD CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 2026 - __

**A RESOLUTION APPROVING THE APPOINTMENT OF MEMBERS OF
THE BOARD OF THE PLAINFIELD AVENUE CORRIDOR
IMPROVEMENT AUTHORITY**

Minutes of a meeting of the Township Board of Plainfield Charter Township, Kent County, Michigan, held at the Township Hall on February 9, 2026 at 6:00 P.M.

PRESENT: _____

ABSENT: _____

The following preamble and Resolution were offered by Board Member _____ and seconded by Board Member _____:

WHEREAS, on December 18, 2006, the Township Board adopted Ordinance No. 787 / Resolution No. 06-55 establishing a corridor improvement authority and designating the boundaries of the development area pursuant to Act 280 of 2005 now recodified as Part 6 of Act 57 of 2018 (“Act 57”); and

WHEREAS, pursuant to Act 57, the Authority shall be under the supervision and control of a board (the “Authority Board”); and

WHEREAS, the Authority Board consists of seven members (the “Authority Board Members”) being the Township Supervisor or his or her designee and six members appointed by the Township Supervisor, subject to approval by the Township Board (the “Appointed Board Members”); and

WHEREAS, the Township Supervisor desires to appoint certain individuals to serve as Appointed Board Members; and

WHEREAS, a majority of the Authority Board Members must be individuals who have an ownership or business interest in property located in the development area, and at least one of the Appointed Board Members must be a resident of the development area or an area within a one-half mile of any part of the development area; and

WHEREAS, the Township Supervisor’s slate of Appointed Board Members satisfies these requirements.

WHEREAS, the Township Board desires to approve the Township Supervisor’s appointment of the Appointed Board Members.

NOW, THEREFORE, IT IS RESOLVED, that:

1. The recitals set forth above are affirmed as correct and are adopted herein.
2. The following individuals, appointed by the Township Supervisor, are hereby approved as the Appointed Board Members for the initial term specified:

Jim Horman, for an initial term of one year.

Alyssa Wozniak, for an initial term of two years.

Davide Uccello, for an initial term of three years.

Sam Chappell, for an initial term of three years.

Ken Chester, for an initial term of four years.

Angela Brown, for an initial term of four years.

Nancy Wood shall serve as designee for the Township Supervisor.

3. Each Authority Board Member shall hold office until his or her successor is appointed. After an Appointed Board Member's initial appointment, he or she (or his or her successor) shall serve a term of four years. An appointment to fill a vacancy shall be made by the Township Supervisor for the unexpired term only. The chairperson of the Authority Board shall be elected by the Authority Board.
4. Before assuming the duties of office, an Authority Board Member shall qualify by taking and subscribing to the constitutional oath of office.
5. Authority Board Members shall serve without compensation but shall be reimbursed for actual and necessary expenses.
6. An Appointed Board Member may be removed for cause by the Township Board, provided that he or she has been given notice and an opportunity to be heard.
7. The Authority Board shall, pursuant to the provisions of Act 57, adopt rules governing its procedure and the holding of regular meetings, subject to the approval of the Township Board and subject to the Open Meetings Act, 1976 PA 267, as amended. Special meetings may be held if called in the manner provided in the rules of the Authority Board.
8. All expense items of the Authority shall be publicized monthly, and the Authority's financial records shall be open to the public.
9. Subject to the approval of the Township Board, the Authority Board may employ and fix the compensation of a director, who shall be the chief executive officer of the Authority. An Authority Board Member is not eligible to serve as the director. The powers and duties of the director shall be as set forth in Act 57. The Authority Board may also employ and fix the compensation of a treasurer, a secretary, and other

personnel considered necessary by the Authority Board. The Authority Board may also retain legal counsel.

10. The Authority Board shall have the powers set forth in Act 57.

11. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

12. This Resolution shall take effect immediately.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. _____ DECLARED ADOPTED.

Tom Coleman, Supervisor

Steve McKellar, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Plainfield Charter Township at a regular meeting held on February 9, 2026.

Steve McKellar, Clerk

**TOWNSHIP BOARD
CHARTER TOWNSHIP OF PLAINFIELD
(Kent County, Michigan)**

Resolution No. _____

**RESOLUTION AUTHORIZING EXECUTION AND DELIVERY
OF AN INSTALLMENT PURCHASE AGREEMENT**

Minutes of a regular meeting of the Township Board of the Charter Township of Plainfield, Kent County, Michigan, held in the Township Hall on February 9, 2026, at ____ p.m. local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, the Charter Township of Plainfield (the “Township”), desires to purchase and acquire a new fire truck and related equipment (the “Property”); and

WHEREAS, Act 99, Public Acts of Michigan, 1933, as amended (“Act 99”), provides a means by which the Township may borrow money for the purchase of lands, property or equipment for public purposes, to be paid for in installments over a period of not to exceed the lesser of the useful life of the property or fifteen years; and

WHEREAS, the Township has or will enter into a contract for the purchase of the Property (the “Purchase Contract”) to enable the Township to acquire the Property from Reliant fire Apparatus, Inc. (the “Seller”); and

WHEREAS, the Township has received a proposal from Macatawa Bank (the “Lender”) to purchase a portion of the interest of the Seller in the Purchase Contract and accept assignment thereof, and to finance the purchase of the Property by entering into an installment purchase agreement (“Installment Purchase Agreement”) pursuant to which the Township will make payments of principal and interest to the Lender; and

WHEREAS, this Township’s outstanding principal balance of all installment purchases, including the principal amount of the Installment Purchase Agreement authorized by this resolution, shall not exceed one and one-quarter percent (1-1/4%) of the taxable value of the real and personal property in the Township.

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. Purchase of the Property is hereby found to be a public purpose and in the best interest of the health, safety, and welfare of the Township and the Township authorizes the Supervisor, Superintendent, Clerk and Finance Director, or any one of them acting alone or group of them acting together (the “Authorized Officer”) to execute the Purchase Contract and ratifies and confirms all actions taken with respect to the Purchase Contract.

2. The Township authorizes and directs the Authorized Officer to execute and deliver an Installment Purchase Agreement between the Township and the Lender, together with a related Assignment of Purchase Contract in such form as recommended by the Township’s bond counsel and approved by the Authorized Officer (the “Agreement”) in an amount of not to exceed \$1,500,000, as finally determined by the Authorized Officer, with an interest rate on the principal amount outstanding not to exceed the maximum amount allowed by law, and a final maturity of not more than 4 years after the date of issuance of the Agreement, all as finally determined by the Authorized Officer.

3. The Township hereby agrees to include in its budget each year, commencing with the present fiscal year, if applicable, a sum that will be sufficient to pay the principal of and interest coming due under the Agreement. In addition, the Township hereby pledges to levy ad valorem taxes on all taxable property in the Township each year in an amount necessary to make its debt service payments under the Agreement, subject to constitutional and statutory tax rate limitations.

4. The Township shall, at all times while any payments on the Agreement are outstanding, have control of the Property and shall maintain the same for public purposes.

5. The useful life of the Property is hereby determined to be not less than fifteen years.

6. The Township designates the obligations under the Agreement as “qualified tax exempt obligations” for purposes of the deduction of interest expense by financial institutions pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”).

7. The Township covenants that it will comply with all applicable requirements of the Code and, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of the interest component of the payments due under the Agreement from adjusted gross income for general federal income tax purposes under the Code including,

but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of proceeds of the Agreement and to prevent such proceeds from being or becoming “private activity bonds” as that term is used in Section 141 of the Code.

8. The Township may proceed to finance the Property using available funds of the Township from the fire department fund, which is a fund for the Township’s fire department, and other funds of the Township. At such time as the Township issues the Agreement for the long-term financing of the Property, the Township shall be reimbursed for its expenditures for the Property out of the proceeds of the Agreement. The amount of capital expenditures for which the Township will seek reimbursement from the proceeds of the Agreement is estimated to not exceed \$1,500,000.

9. The Township declares its official intent to issue the Agreement to finance the costs of the Project and hereby declares that it reasonably expects to reimburse the Township's advances to the Project as anticipated by this resolution. This resolution and the expression of intent to seek reimbursement from future proceeds of the Agreement is intended to satisfy the requirements of Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) and the Township intends by this resolution to qualify amounts advanced by the Township to the Project for reimbursement from proceeds of the Agreement in accordance with the requirements of the Reimbursement Regulations.

10. The firm of Dickinson Wright PLLC is employed as bond counsel to the Township to prepare the documents for the issuance of the Agreement for the financing of the acquisition of the Property. The Township acknowledges that Dickinson Wright PLLC represents a number of financial institutions, including financial institutions that may potentially purchase the installment purchase agreement, and consents to Dickinson Wright PLLC’s representation of the Township as bond counsel and, and waives any conflict of interest arising from such representation of a financial institution or underwriter that may purchase the Bonds in other matters not involving the Township.

11. The Supervisor, the Clerk, and the Treasurer, or any one or more of them, are hereby authorized to do all acts and things and to execute any documents or certificates as may be necessary or desirable, and to deliver such documents to the parties to effectuate the transaction described in the Agreement.

12. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and they are hereby rescinded.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

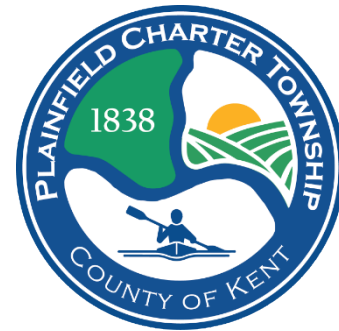
Steven McKellar, Clerk
Township of Plainfield

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Township of Plainfield, Kent County, Michigan, at a regular meeting held on February 9, 2026, and that public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: February 9, 2026

Steven McKellar, Clerk
Township of Plainfield



Memorandum

To: Plainfield Township Board
From: Cameron L. Van Wyngarden, Township Superintendent
Date: 2/5/2026
Re: Recommendation to approve resolution to borrow funds for a new fire truck

Board,

As we went through the budgeting process last year, we discussed the need for a replacement for the platform engine (ladder truck) and the high cost of replacing it. At last month's meeting the Board approved a proposal from our Fire Chief to place an order for a new fire truck with Pierce Manufacturing. Now we need to discuss how to pay for it.

Attached is a resolution to authorize the Township to borrow \$1.5 million from Macatawa Bank to be repaid over 3 years. Macatawa Bank was selected as the lender with the best interest rate after a competitive search by our Finance Director.

This approach – borrowing the funds to be repaid over three years – falls within the capital improvement budget approved by the Board last year. It also aligns with the Township's fund balance policy to ensure that sufficient cash reserves are kept on hand to meet regular cash flow needs and in anticipation of a crisis or economic downturn that may affect our community.

I recommend approval of the resolution to authorize an installment purchase agreement.

Sincerely,

Cameron Van Wyngarden
Superintendent