



PLAINFIELD CHARTER TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

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MEMO

TO: Cameron Van Wyngarden, Township Superintendent

FROM: Elizabeth Curcio, Planner

DATE: May 6, 2026

RE: Plainfield Charter Township Brownfield Redevelopment Authority 2026 Budget

This is a request for the Township Board to approve the Plainfield Charter Township Brownfield Redevelopment Authority's (PCTBRA) 2026 budget, which is attached.

The PCTBRA recently reviewed and approved its 2026 budget, which includes a \$21,940 line item for consulting services. Of that line item, \$20,000 is related to required income-monitoring and compliance activities for housing projects utilizing Brownfield Tax Increment Financing. These services support the Authority's ongoing administrative responsibilities under State law. Because the PCTBRA does not currently have sufficient cash flow to cover these upfront costs, a separate resolution is being presented to the Township Board to authorize a \$20,000 loan from the Township's General Fund to the PCTBRA.

Procedurally, the PCTBRA must prepare and approve its budget and then submit it to the Township Board for approval. Following Township Board approval, the PCTBRA will conduct the required public hearing on the budget at a subsequent meeting.

Recommendation

Staff recommends that the Township Board approve the 2026 Brownfield Redevelopment Authority budget as presented.

Suggested Motion

"I move that the Township Board approve the 2026 Brownfield Redevelopment Authority budget as presented."