



Charter Township of Plainfield
6161 Belmont Avenue NE, Belmont, Mi 49306

Regular Meeting Minutes

April 13, 2026

1. Call to Order/Roll Call

6:00pm

Present: Clerk Steven McKellar, Trustees Kathey Batey, Susan Morrow, Robert Reminga

Absent: Supervisor Tom Coleman and Treasurer Jack Hagedorn

Staff: Superintendent Cameron Van Wyngarden, Deputy Township Superintendent Jen DeHaan, Fire Chief Kyle Svoboda, Director of Community Development Bill Fischer, Director Of Communications Christa Ferguson, Manager of Facilities and Assets Joe Ketchum

Also Present:

The regular meeting of the Plainfield Charter Township Board was called to order at 6:00 pm by Clerk Steven McKellar. Supervisor Tom Coleman was absent.

I nominate Sue Morrow as President Pro-tem for tonight's meeting:

Motion by Kathey Batey

Second by Frank Pfaff

All in Favor

Ayes: 5

Nays: 0

Motion carried

2. Invocation

3. Pledge of Allegiance - Frank Pfaff

4. Public Comments

A citizen stated concerns about the new water billing software and the paper billing fee. Suzanna Watts, candidate for the State House of Representatives' 90th District, introduced herself to the Township Board members.

5. Review Consent Agenda

a. Minutes

b. Approve the Plainfield Avenue Corridor Improvement Authority (CIA) 2026 budget as

recommended at the April 9th meeting of the CIA

- c. Approve the public hearing date of May 11, 2026 at 6:00 p.m. at the regular meeting of the Township Board for the proposed amendments to the Plainfield Avenue Corridor Improvement Authority
- d. Approve North Kent Presbyterian Church at 6175 Kuttshill Dr. NE as the polling location for Precinct 11
- e. Reappoint Diane Van Epps and Kris Ford to the Brownfield Redevelopment Authority from January 1, 2026 to December 31, 2028
- f. Postpone the second reading and consideration of amendments to the Private Road Ordinance to the June 8th, 2026 meeting
- g. Approve amendment to the 2026 Rates and Charges for pavilion rentals
- h. Approve the quote from Midwest Asphalt for \$37,860.00 to remove and replace the asphalt access drive at Fire Station #1
- i. Reports
- j. Approve the Accounts Payable

6. Approval of Agenda, including the Consent Agenda and Accounts Payable

I move to approve the Agenda including the Consent Agenda and Accounts Payable.

Motion by Kathey Batey
Second by Frank Pfaff

Roll Call:
Ayes: Morrow, Pfaff, Reminga, Batey, McKellar
Nays: 0
Motion carried

7. Presentation

- a. Presentation from Kent District Library

8. New Business

- a. Provide the second reading and consider proposed amendments to the current regulations for emergency access driveways, Chapter 18, Article VII, Section 18-152

I move that the Township Board adopt and enact the Ordinance to Amend, to amend Chapter 18, Article VII, Section 18-152 of the Code of Ordinances of Plainfield Charter Township.

Motion by Frank Pfaff
Second by Kathey Batey

Roll Call:

Ayes: Morrow, Pfaff, Reminga, McKellar, Batey

Nays: 0

Motion carried

- b. Consider the resolution to designate natural burial sections in the Plainfield Cemetery

I move to adopt the Resolution to designate certain portions of the township cemetery as natural burial sections.

Motion by Steve McKellar

Second by Robert Reminga

Roll Call:

Ayes: Pfaff, Reminga, McKellar, Batey, Morrow

Nays: 0

Motion carried

- c. Consider an extension for the appeal of FOIA No. 2025-134 by 10 business days

I move that the Township Board of Trustees determine that unusual circumstances exist warranting extending the timeframe to provide a written response to the appeal of FOIA Request No. 2025-134 by 10 business days. Specifically, the unusual circumstances supporting this extension are the number of records that have been reviewed, provided, and redacted/withheld in this matter, and the number of records implicated by this Appeal. By no later than April 27, 2026, Township staff are hereby directed to send out written notice in accordance with the Township Board's decision extending the time to respond to this appeal, and stating the reasons cited by the Township Board for taking such action.

Motion by Kathey Batey

Second by Frank Pfaff

Roll Call:

Ayes: McKellar, Batey, Morrow, Pfaff, Reminga

Nays: 0

Motion carried

- d. Consider amending Sections 8 and 9 of the Plainfield Charter Township FOIA Policies and Procedures and Section 6 of the Plainfield Charter Township Public Summary of Township FOIA Policies and Procedures to state that the "head of the public body" under FOIA may delegate the review and decision of any FOIA appeal to the Township Superintendent and that the amendments have immediate effect

I move that Sections 8 and 9 of the Plainfield Charter Township FOIA Policies and Procedures, and Section 6 of the Plainfield Charter Township Public Summary of Township FOIA Policies and Procedures, be amended so that the Township Board of Trustees as the "head of the public body" under the Freedom of Information Act, may delegate the review and decision on

any FOIA appeal to the Township Superintendent, and I further move that the amendments to these Polices and Procedures have immediate effect.

Motion by Frank Pfaff
Second by Kathey Batey

Roll Call:
Ayes: Batey, Morrow, Pfaff, Reminga, McKellar
Nays: 0
Motion carried

- e. Delegate appeal of FOIA No. 2025-134 to the Township Superintendent

I move that the consideration of and decision on the appeal submitted by James Dykema, regarding FOIA Request No. 2025-134, be delegated to the Township Superintendent, and that the Township Superintendent is directed to provide a written response rendering a decision on the appeal on behalf of the Township.

Motion by Kathey Batey
Second by Steven McKellar

Roll Call:
Ayes: Batey, Morrow, Pfaff, Reminga, McKellar
Nays:0
Motion carried

- f. Consider the resolution of intent to amend the boundaries of the Plainfield Avenue Corridor Improvement Authority

I move to adopt a resolution of intent to amend the boundaries of the Plainfield Avenue Corridor Improvement Authority Development area.

Motion by Steven McKellar
Second by Frank Pfaff

Roll Call:
Ayes: Reminga, McKellar, Batey, Morrow, Pfaff
Nays: 0
Motion carried

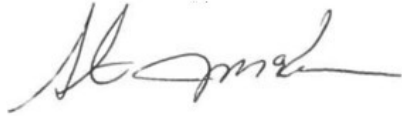
- g. Discussion: Non-Motorized Public Trails and Recreational Areas Millage Renewal

9. Superintendent's Comments

10. Board Members' Comments

11. Adjournment

Adjourned at 7:10pm

A handwritten signature in black ink, appearing to read 'Steve McKellar', written in a cursive style.

Steve McKellar
Plainfield Charter Township Clerk

A handwritten signature in black ink, appearing to read 'Tom Coleman', written in a cursive style.

Tom Coleman
Plainfield Charter Township Supervisor