



# PLAINFIELD CHARTER TOWNSHIP

## Facilities Management

5205 Plainfield Ave • Grand Rapids, MI 49525 • plainfieldmi.org

### MEMO

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TO: Cameron Van Wyngarden, Township Superintendent  
ee  
FROM: Joe Ketchum, Facilities and Assets Manager  
DATE: February 5, 2026  
RE: Plainfield Library Parking Lot – Engineering Services

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This is a request for the Township Board to approve a proposal from Prein&Newhof (P&N) to provide engineering and project management services for the Plainfield Library parking lot renovation project in an amount not to exceed \$37,100.00. A copy of the proposal is attached.

As a refresher, the parking lot serving the Plainfield Library is in very poor shape and in need of renovation. Accordingly, staff contacted P&N for design and project management services. As noted in their proposal, they will provide a survey of the parking lot, design drawings, bid specifications, construction management, and material testing.

Also, please note that this project is an approved capital improvement expenditure in the 2026 budget.

**Recommendation:** Staff recommends the Township Board approve a proposal from Prein&Newhof to provide engineering and project management services, in an amount not to exceed \$37,100.00 for the Plainfield Library parking lot renovation.

Attachment